

August 2022 Village News

Clerk's Office - 455-4201

Fax - 455-1385

PO Box 189, 210 Commercial St

Email: clerk@brooklynwi.gov

Police Department – 608-255-2345

Fax – 608-833-8159

102 N. Rutland Avenue

Email: grumke.merrick@danesherriff.com

Public Works Dept. - 455-1842

Fax - 455-1501

102 Windy Lane

Email: publicworks@brooklynwi.gov

Village of Brooklyn Dumpster Days -Residents Only

****Be prepared to show proof of residency.****

Unloading of items will be your responsibility.

Friday – 9/16 – 2 pm – 7 pm

Saturday – 9/17 – 10 am – 4 pm

Sunday – 9/18 – 10 am – 2 pm



ITEMS THAT **ARE NOT** ALLOWED TO BE PLACED IN THE DUMPSTER:

- ROOFING SHINGLES
- CONCRETE OR STONE
- GRASS/WEEDS/BRUSH/LEAVES
- FLUORESCENT BULBS & FIXTURES
- RECYCLABLES (CARDBOARD OR BOXES) PLASTICS/GLASS/TIN CANS/BOTTLES
- 55 GALLON BARRELS/DRUMS
- PAINT
- ELECTRONICS/COMPUTERS/TV'S
- HAZARDOUS/INFECTIOUS MATERIALS OR THEIR CONTAINERS
- ** OIL, BATTERIES, TIRES, APPLIANCES

**** NOTE:** Oil & batteries can be brought in and placed in a separate area. No Freon or hazardous containing appliances (refrigerators, ac units, etc.) microwaves or dehumidifiers. Other appliances can be placed in the recycling dumpster. If questions, contact Public Works at 608-455-1842.

OREGON-BROOKLYN OPTIMIST CLUB

August 16
@Brooklyn Legion Park

11	35	4	48	1
8	23	65	5	13
45	12	7	28	27
39	19	5	33	

BINGO

\$1 per card - cash only

Food Truck Night
5:00pm - 8:00pm

Made with PosterMyWall.com

**BRING YOUR OWN CHAIRS AND OR BLANKETS AND
ENJOY THE FOOD TRUCKS, MUSIC AND BINGO.**

**BE SURE TO JOIN US
FOR FOOD TRUCK TUESDAY:
3RD TUESDAY OF THE MONTH
MAY - SEPTEMBER
5:00PM-8:00PM
BROOKLYN
LEGION PARK
LIVE MUSIC**



Brooklyn Recreation Committee
is part of The Village of Brooklyn
PO Box 189, 210 Commercial Street,
Brooklyn, WI 53521

www.brooklynwi.gov
www.brooklynrecreation.org
[www.Facebook.com/BrooklynRecWI](https://www.facebook.com/BrooklynRecWI)
[www.Twitter.com/BrooklynRecWI](https://www.twitter.com/BrooklynRecWI)



Get Fit Class Schedule
YOGA SLOW FLOW return in
AUGUST
Wednesday Nights - 6:00pm

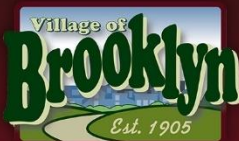
Brooklyn's Fall Arts & Crafts Fair

Is Saturday, September 3rd
Brooklyn Community Building | 9-3pm

*Local Crafters, Artisans
& Direct Home Businesses*
from the local/surrounding area will be present
Start your *holiday shopping* early!



& Luncheon!
Hosted by the
Methodist
Church



Brooklyn Recreation Committee
is part of The Village of Brooklyn
PO Box 189, 210 Commercial Street,
Brooklyn, WI 53521

www.brooklynwi.gov
www.brooklynrecreation.org
[www.Facebook.com/BrooklynRecWI](https://www.facebook.com/BrooklynRecWI)
[www.Twitter.com/BrooklynRecWI](https://www.twitter.com/BrooklynRecWI)

Brooklyn Labor Day Truck & Tractor Pull

Sponsored by: Brooklyn Sno-Hornets & Oregon Sno-Blazers

Friday Sept 2nd CATP (Community antique tractor pulls), Bean bag tournament, VFW Steak Sandwich dinner and ice-cold beverages

Saturday Sept. 3rd PI Motorsports (Pro Farm, Super Farm, Hot Farm & Diesel 2.5 trucks), Tri-county Mini Rods, Amateur Truck & Tractor pulls, Kiddie pedal tractor pulls (sign up at noon), food vendors and ice-cold beverages live music by The Blue Smoothies ~ **no cover charge**
7:30 – 11:30

Craft fair at the Community Building 9 am – 3 pm

Sunday Sept. 4th Pancake breakfast 8 a.m. – 11 a.m. sponsored by Monona Bank – Brooklyn and State Bank of Cross Plains – Brooklyn. Badger Trucks, South Central Tractors, South Western, plus Amateur Truck & Tractor pulls, Kiddie pedal tractor pulls (sign up at noon), food vendors and ice-cold beverages live music by SuperTuesday ~ **no cover charge 7:30 – 11:30**

Food Vendors:

Serving all weekend: Alpine Ridge Orchard – apples, donuts, cider and more.

Serving Saturday and Sunday: FFA Alumni – Dairy treat trailer / Oregon Headliners – Sno-cones and popcorn / Snowmobile Clubs – Burgers, brats, pork sandwiches and pizza in beer tent.

Volunteer sign up link: <https://www.signupgenius.com/go/508084EACA929A0FE3-2022>

Labor Day Week



**Garbage pick-up will be on
Thurs., Sept. 8th**



Villagewide Garage Sales

Friday, Sept. 16

Saturday, Sept. 17

Sunday, Sept. 18

Sorry We're
CLOSED

**The Clerk's Office will be closed Aug. 25th and 26th
for training.**

**The Clerk's Office & Public Works Department will be closed on Monday,
September 5th in recognition of Labor Day.**

**We will re-open on
Tuesday, September 6th.**



Community Potluck



**Thursday, August 25th
At Noon
Brooklyn Methodist Church**

Everyone - all ages are welcome.

Bring a dish to pass.
Table service and beverages are provided.

COMMUNITY STAND

Methodist Church Parking Lot



Anyone can donate excess garden products that they may have. Anyone can take products from the stand that they can use.



HYDRANT FLUSHING – SEPTEMBER 12 THROUGH 23



Water Leaks in your home

Did you receive an abnormally high-water bill? Do you keep hearing water running and you can't put your finger on it? If the answer to either one of these questions is yes, then you might have a water leak.

Step 1 – Make sure all your faucets are off – remember to check the ones outside as well.

Step 2 – Find your water meter. It is usually in the laundry room or utility closet. Check close to the hot water tank if you are having problems locating it.

Step 3 – With all known sources of water off, does your meter show that water is being used. You might want to write the number down and then come back in 15-30 minutes without using any water and see if it has changed. If it has, your leak probably has gone up.

Step 4 – Start to look for your leak. The most common water leak is due to the toilet. The second most common leak is faucets.

To calculate the water loss or for more information - go to <http://www.awwa.org/> or their [drip calculator](#)

Drip Calculator <http://www.awwa.org/resources-tools/public-affairs/public-information/dripcalculator.aspx>

Did you know...

Your water can become contaminated if connections to your plumbing system are not properly protected!

The purpose of the local Cross-Connection Control Program, as required by State Plumbing Code and Regulations, is to ensure that everyone in the community has safe, clean drinking water.

Public Health & Safety....

To avoid contamination, backflow preventers are required by state plumbing codes wherever there is an actual or potential hazard for a cross-connection. The Wisconsin Department of Natural Resources requires all public water suppliers to maintain an on-going Cross-Connection Control Program involving public education, onsite inspections, and possible corrective actions by building owners if required.

More Information

WI Department of Commerce
www.commerce.state.wi.us/



WI Department of Natural Resources
www.dnr.wi.gov



Environmental Protection Agency (EPA)
www.epa.gov

Cross-Connection Control / Backflow Prevention
www.hydrodesignsinc.com/wiccc.html

Drinking Water Information



Residential Water User Cross-Connection Hazards

Bathrooms & Kitchens



We're All Connected.....

Maintaining the integrity of your
public drinking water system.



What is a Cross-Connection?

A cross-connection is an actual or potential connection between the safe drinking water (potable) supply and a source of contamination or pollution. State plumbing codes require approved backflow prevention methods to be installed at every point of potable water connection and use. Cross-Connections must be properly protected or eliminated.

How does contamination occur?

When you turn on your faucet, you expect the water to be as safe as when it left the treatment plant. However, certain hydraulic conditions left unprotected within your plumbing system may allow hazardous substances to contaminate your own drinking water or even the public water supply.

Water normally flows in one direction. However, under certain conditions, water can actually flow backwards; this is known as Backflow. There are two situations that can cause water to flow backward: back siphonage and backpressure.

Backsiphonage

May occur due to a loss of pressure in the municipal water system during a fire fighting emergency, a water main break or system repair. This creates a siphon in your plumbing system which can draw water out of a sink or bucket and back into your water or the public water system.

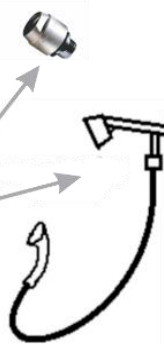
Backpressure

May be created when a source of pressure (such as a boiler) creates a pressure greater than the pressure supplied from the public water system. This may cause contaminated water to be pushed into your plumbing system through an unprotected cross-connection.

In the Bathroom - Hand Held Shower Fixture

The hand held shower fixture is compliant if:

- When shower head is hanging freely, it is at least 1" above top of the flood level rim of the receptor (tub)
- Complies with **ASSE#1014**
- Has the **ASME code 112.18.1** stamped on the handle



1" Minimum AIR GAP Above
Tub From Fixture Outlet

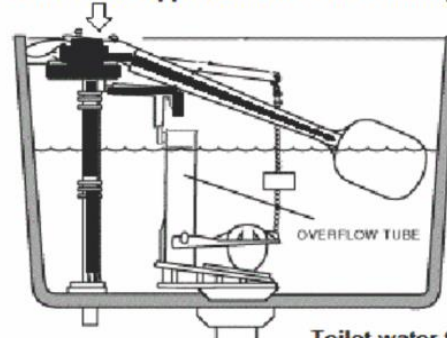
Bath Tub

In the Bathroom - Toilet Tanks

There are many unapproved toilet tank fill valve products sold at common retailers which do not meet the state plumbing code requirements for backflow prevention.

- Look for the **ASSE #1002** Standard symbol on the device and packaging
- Replace any unapproved devices with an **ASSE #1002** approved anti siphon ball-cock assembly. Average cost is typically \$12 to \$22 at home improvement stores
- Verify overflow tube is one inch below critical level (CL) marking on the device

ASSE #1002 Approved Ball Cock Assembly



Toilet water tank

Insights to protect your drinking water

Do...

- Keep the ends of hoses clear of all possible contaminants.
- Make sure dishwashers are installed with a proper "air gap" device.
- Verify and install a simple hose bibb vacuum breaker on all threaded faucets around your home.
- Make sure water treatment devices such as water softeners have the proper "air gap", which is a minimum of one inch above any drain.

Hose bibb Vacuum Breaker



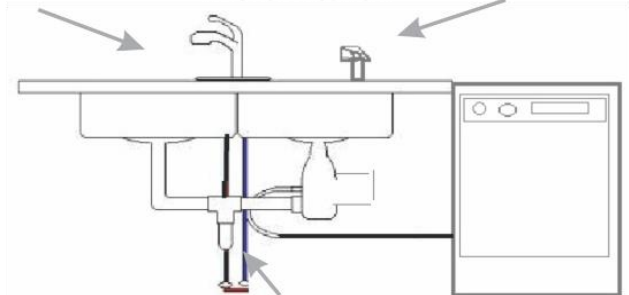
Don't...

- Submerge hoses in buckets, pools, tubs, sinks or ponds.
- Use spray attachments without a backflow prevention device.
- Connect waste pipes from water softeners or other treatment systems directly to the sewer or submerged drain pipe. Always be sure there is a one inch "air gap" separation.

Air Gap



In the Kitchen



Hoses and water treatment devices may create a potential backflow hazard if not properly isolated with backflow prevention methods.

August 2022 News from Your Senior Center

By Rachel Brickner

It is no secret that inflation is taking a big bite out of the pockets of everyone—especially those living on fixed incomes. The Senior Center’s staff and programs can help you figure out how to stretch your resources.

Making fewer trips in your car means less money going into the gas tank. Think about taking advantage of the transportation options offered by the Center. There are frequent trips to local grocery stores each week. A van picks you up at your home and returns you there after you shop. The cost of the trip is a donation.

A van can also take you to the Oregon Area Food Pantry on Tuesday mornings. Again, the trip is door-to-door from your home, and the cost is a donation. The food pantry itself can help you stretch your food dollars, to help make them last the entire month.

Unfortunately, transportation options are provided by the counties and are strictly limited by County lines. The options we have at our disposal are available only to older adults with home addresses in Dane County. For Brooklyn residents living in Green County, transportation is provided by the Green County ADRC.

The Senior Center’s outreach staff can help you determine if you might be eligible for services that would reduce your expenses. Depending on the level of your income, you might be eligible for help with energy costs, grocery bills, the cost of your Medicare Part D plan, or with home maintenance or repair. The staff can help you sign up for Food Share benefits. Once Medicare Open Enrollment season starts in mid-October the staff can help you determine how you can save money on your prescription drug insurance.

The Senior Center’s goal is to assist people to stay happy, healthy, and safe in their own homes for as long as they want to be there. Part of that assistance is helping people figure out how to make sure they have the resources to do that. Please call the Center at 608-835-5801 if you find you would like to take advantage of any of the services offered by the Senior Center.

Click on link below to read the

[August 2022 Senior Center Newsletter](#)

Oregon Area Food Pantry

The Pantry Press Distribution Dates & Times

Aug 16 (Tues) 9a-11a

Aug 23 (Tues) 9a-11a

Aug 25 (Thurs) 4p-6p

Aug 30 (Tues) 9a-11a

For needs beyond food or for emergency food needs, call the United Way help line at 211.



Brooklyn Village Board Meeting Minutes
July 11, 2022

The July 11, 2022, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Mark Bruner. Trustees present were Dan Olson, Sean Brennum, Brandon Arndt, Jacob Bachim, Mike Brusberg and Janeen Podgorski. No Zoom participants. Also present were Deputy Merrick Grumke and Clerk-Treasurer Linda Kuhlman. Pledge of Allegiance. No public comments.

President's report – Bruner thanked everyone for the fireworks, and between what the Village and what Andy Meyer collected, we donated 86 pounds of supplies for the Food Pantry. If anyone hasn't been to the Food Pantry, they should check it out.

Brennum made a motion to approve the minutes of June 27, 2022. Podgorski seconded. Motion carried. Brusberg abstained.

New business – Olson, Podgorski and Brusberg reviewed the bills. **Olson made a motion to approve bills as presented.** Brusberg seconded. Motion carried.

Clerk's report – Financials for month of June – total of \$166,455.27 in deposits, of which \$76,669.72 was the second tranche of the ARPA funds. We had total withdrawals of \$186,659.21, of which \$19,912.19 were for debt service. That leaves a total in all accounts at the end of June of \$1,993,896.67. The building inspectors went to Railroad Street, but the resident wasn't home so they couldn't do an inspection. We have contacted our attorney to get an inspection warrant. Brusberg asked about the Strand report and why June wasn't on the report. Kuhlman said they are always a month behind in their billing. Payne & Dolan sent a letter that they are doing an open house in August and would like RSVPs by the end of July. Olson and Bruner are interested in attending. Kuhlman and Olson applied for scholarships for the Municipal Clerk's Association conference in August but did not receive any. They had a lot of applicants. We had applied for FEMA grant last year, but we were denied because we didn't have enough expenses to match their criteria. They re-opened the grant this year and changed some of the criteria, so we qualified this year. We couldn't include wages because it only covers overtime wages, but we had enough expenses in supplies and equipment. We have been awarded to receive the FEMA grant. It's a 100% grant for \$4,494.20. We applied and are approved for a Kwik Trip card. We will be tax exempt and will also get a 5 cent per gallon credit with the card. The Supreme Court denied the use of drop boxes for elections, but we haven't been using one this year. Kuhlman heard from Kathy Pennington, Town of Brooklyn chair and Green County supervisor, and she is on the broadband committee. Frontier had applied for a broadband grant but did not get one. Kuhlman gave Podgorski's information to Pennington to work with her in the future. Discussion on TDS coming to Brooklyn. Podgorski heard they are only going so far into Brooklyn.

Badger Books – Kuhlman gave quotes to the board on purchasing the Badger Books electronic pollbooks. The server model is \$1,759 plus accessories for a total of \$2,251. The standalone is \$2,056 total. We need at least two, but it would be nice to have three. We do not have to split counties, and anyone can go to either line but will receive their correct ballot. They come with a 4-year warranty. Software is free from the state. We need the server model for sure, which includes a router so the units can communicate with each other. At the end of the night, reports are put on a USB drive and can be printed at the office the next day, saving time at the end of the night. Brusberg asked what we have for ARPA money. Kuhlman thought a little under \$60,000. Brennum asked about the life span. Kuhlman wasn't sure. Brennum asked about getting an extended warranty beyond the four years immediately since we will have ARPA funds. They are 20 weeks out for ordering. They've been in use now for at least three years. **Brennum made a motion to postpone action on the Badger Books until the next meeting to get information on an extended warranty.** Brusberg seconded. Motion carried.

Business Complex Expansion – Kuhlman said we are looking at another EDA grant and also a CDBG grant. This EDA grant is a 50% grant, which would be in the 2023 cycle. We met with O&A last week, and they are open to the idea of putting some development money in advance, with credit after increment is obtained. They are also wanting to purchase the whole 14 acres right away. We will be meeting with All Color in a few weeks. The Village can borrow about \$1 million, and we could get over \$1 million in land sales, and we will still need about \$2 million for the project. We also discussed only doing a portion of the project right away. Bruner said he heard from another interested party. Discussion on applying for multiple grants and the amounts of them. CDBG will not be as much as an EDA grant.

Unfinished Business – Pickleball net – Kuhlman spoke with Hardy, Hawkey and Spilde. The small pad is not big enough, and we would need fencing and a special coating. The same with the skateboard park. Spilde got an estimate of about \$40,000 to do a new court. The Recreation Committee would just like to have a semi-permanent court set up on one of the tennis courts, to see how much interest there is, and so people don't have to set up and take down the nets every time they want to play. Spilde sees people playing pickleball and tennis regularly during the week. The cost is \$1,500. They have donations of \$750 and will use rec savings for the rest. Olson said they can look in the future on using the small pad, but it will need a lot of work. **Brusberg made a motion to put in a semi-permanent pickleball net at Legion Park on the tennis court.** Podgorski seconded. Motion carried. Arndt asked if the rec committee donated something to the parks last year. Kuhlman thought maybe they did a bench or garbage and recycling bins.

HeyGov app – Kuhlman explained it's an offshoot of our website company. It's an app for the community to send requests or comments or complaints and it gets routed to the proper department. They have added a part of the program to reserve parks and buildings. You can see a calendar and reserve online. There would have to be some modifications for what we do. Originally the price was about \$1,600, but they have given us a quote for special pricing. We could do where a 10% fee is charged to residents who use the program and no charge to the village. Otherwise, it would be \$600 for the subscription to the reservation portion of the app and a \$500 setup fee. Bachim asked if it would be useful for us. Kuhlman said it is a good program to get the village into the 21st century, but it would take some time to get people to use it. This is a new program she wanted to make the board aware of. Discussion on aspects of the program. Brusberg asked if there's anything on the website now. Kuhlman said we have fillable pdf forms that can be used. Brusberg asked about using a QR code at the different locations that would link to the website or program for renting. Kuhlman said it's a good idea for a program, but she doesn't know if the village is large enough for it. It is a convenience for the residents. Discussion on having something on the website. Podgorski said it appeals to a younger demographic of people who live in the village. **Olson made a motion to not go with HeyGov app program at this time.** Bachim seconded. Motion carried.

Comprehensive Plan Survey Results – Podgorski pointed out some assumptions and conclusions from the survey. Most comments were about downtown improvement, economic growth of businesses and water rates. Out of 60 people who responded, 38 wanted food and restaurants, 15 wanted service-oriented businesses like gas stations, gift or specialty shops and 7 are looking for skilled worker positions. Some were wanting sidewalk repair in more areas. Bruner said any new development has to have sidewalks, 100%. When he was previously on the board, they looked at it every two years. They applied for safe routes to school four times but didn't get it. That kind of grant wouldn't pay for everything but would offset cost to property owners. Kuhlman stated we have a sidewalk plan. Brennum asked for a copy of the sidewalk plan. Bachim said they talked about sidewalks at a Public Works Committee meeting. Discussion of grants and who's responsible for costs. Brennum asked to put it on an agenda for a future meeting. They will also put it on PW Committee. Podgorski also said the parks are pretty popular and people mentioned the ground bees. Village has replaced the sand. There were comments about the condition of play areas and equipment. She's not familiar with the equipment. People like the shelters and equal comments on if we're a baseball community or soccer field community. Brusberg said the school has soccer fields. A dog park was mentioned a couple of times. Bruner said that's something to look at in phase 4 of the business park. Brusberg said Anderson Park is 5 minutes away. Podgorski also said we do not get a lot of volunteers. She's not sure how to motivate people to volunteer. Other things mentioned in the survey were bike paths, park improvements, woodland, cemetery. Discussion on train tracks and path. Bachim said they are considered active

tracks. Podgorski said the age group of demographics, the millennials are the people moving into the village. Brusberg said that generation is more apt to do that kind of a survey. Podgorski thought the results were interesting and they are moving in the direction of what people are looking for. Discussion on downtown improvements. The board thanked Podgorski for her review of the comprehensive plan survey results. Podgorski asked about talking with McCallum to see if there are seniors in the village that need help, and to see if there is momentum to get people to help out and volunteer for that. She would like to work on something with that. Brennum asked about a 5 to 10-year plan for the village. Bruner said that's the concept of the comprehensive plan. We're reviewing it at Planning & Zoning and the survey is the first part to get feedback, but they will be going through it and redrafting it. Discussion on coming up with a more simplistic roadmap. Brennum said if it's doable, we can give residents a one or two-page direction the board is going. There are so many comments getting covered in the minutes, but people are more apt to look at short phrases. Discussion on how something would work for a plan. Podgorski said there were comments on the newsletter and wanting there to be improvement in communication, something shorter and to the point. Board agreed to do something like that. Bruner said we could refer it to Planning & Zoning to get the ball rolling and then branch it out. We won't solve anything tonight. Brusberg is willing to do something like that. Kuhlman suggested they could set up a special committee. Bruner said to put on agenda and set up at next meeting.

Fire/EMS District – Brusberg can't say much because they had a special meeting on June 28, and it was a closed session meeting talking about employee compensation and benefits. No major actions came out of it. There are some ETF rules and regulations that allow groups to apply at certain times only, and they had a window if an employee was impacted by a life changing event to have change in coverage.

Brennum made a motion at 7:49 p.m. to adjourn. Bachim seconded. Motion carried.

Linda Kuhlman, WCMC, CMTW
Clerk-Treasurer

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**Brooklyn Village Board Meeting Minutes**  
**July 25, 2022**

The July 25, 2022, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Mark Bruner. Trustees present were Dan Olson, Sean Brennum, Brandon Arndt, Mike Brusberg and Janeen Podgorski. Trustee Jacob Bachim was absent. No Zoom participants. Also present were Sue McCallum and Clerk-Treasurer Linda Kuhlman. Pledge of Allegiance.

**Public comments** – Pat Hawkey wrote a thank you to the board for approving the removal of the tennis net and replacing it with one pickleball net.

**President's report** – Bruner said he is happy to see everyone survived the heat and humidity. Wonderful food truck night and thanks to Recreation committee and Arndt.

**Olson made a motion to approve minutes of July 11, 2022.** Brennum seconded. Motion carried.

**Council on Aging** – Sue McCallum reported they met July 20. FeLou McElroy, the past president, passed away July 2. Bruner said to please extend our deepest condolences. McCallum the ice cream social raised \$843. Rachel Brickner pointed out in their monthly newsletter a section that shows what the money is spent on that was raised. It's nice to see and know how it's being spent. The senior center is part of a pilot program administered by Dane County regarding social isolation. They are looking at how to address that. Two senior centers were chosen. Claris Companion tablets will be given to residents who can use it to contact people. They will have them for about a year, then the center wants to evaluate how the people responded. They are taking steps in phase 1 of a new building project, which is the village put in an RFP for a representative for construction. That will include studies on space needs, location and site, community engagement. They are looking at the whole block with the library and

senior center and where the Post Office is. Their lease is coming up in 2023 and they are looking to move, so the Village may be looking at the whole block. Podgorski will contact McCallum to get a list of people in Brooklyn area that need help with lawn mowing, snow removal, etc. McCallum suggested putting in the newsletter. The board thanked her.

Kuhlman stated she spoke with Deputy Grumke about Dane County Sheriff coverage for the Labor Day Weekend. Deputy Grumke is planning on working his shift all three days, and last year we had two extra deputies working. He suggested hours of 10-4 and 3-11 and he would work a 4 to midnight. Last year he stayed on later, but it was slow after midnight. He would like permission to work overtime if there seems to be a lot of people around the village after midnight. Brusberg likes Grumke's suggestion. Having two present in the latter part of the day is good practice. He's okay with him staying an extra hour or two if necessary. **Brusberg made a motion to go with Grumke's suggestion of 10-4, 3-11 with two officers present for the latter shift and allowing Grumke to stay extra hours if needed.** Podgorski seconded. Motion carried.

Kuhlman stated she was contacted by Town of Rutland board supervisor Sue Williams. They're looking at options for their town hall. They are looking for a place to store records and also hold their meetings. Kuhlman mentioned we have room in the basement of the Village Hall, and the community building rents for \$50 per meeting. She checked with Village attorney, and he said there's no problem as long as all the information is in the lease. They are not definite on any plans, but Kuhlman wanted to get back to her if these are options and what pricing would be. Discussion on meeting dates and what kind of storage they're looking for. Olson said it depends on how much space they need. Bruner suggested basing it on a square foot space. Podgorski likes a flat rate. Brusberg suggested minimum \$25 for storage for 100 square feet and flex it if more. Bruner suggested \$50 per month for both meetings. \$75 per month total. **Brennum made a motion to have a fee for meetings of \$25 per meeting and \$25 for 100 square feet for storage to be adjusted as needed.** Olson seconded. Motion carried.

**Extra-territorial CSM** – Olson reviewed the documents, and it looks like they're adding 3.59 acres on to an existing lot. Podgorski asked what they are trying to do. Olson said they're adding a small section. It is for Wendt and Thorson. It's the first farm on the left on Union Road. The house on the CSM is the next house next to the farmhouse. Olson said it looks like they're adding land off the farm to their property. **Olson made a motion to approve the CSM.** Podgorski seconded. Motion carried.

Kuhlman added two bills to the list that was sent previously. One is the 2% fire dues received from the state, and we pay back to the fire district. That was \$4,982.77, and the second one is \$80.53 for the Diversified Services bill for our flex insurance. Olson reviewed the bills and additional bills. He also noted, as Kuhlman had in the notes, that Alliant is still charging us tax. Bruner didn't see anything either. Kuhlman contacted our Alliant rep to check on status of taxes being taken off. **Olson made a motion to approve bills as presented with the two additional bills.** Arndt seconded. Motion carried.

**Clerk's Report** – Kuhlman reported that we receive a letter from the state that the EMS department received two funding assistance program awards. One was \$6,195.24 for the support and improvement and training and examination aid, and the second was \$12,195.12, which is one-half payment, for ARPA allotment. They will receive the same amount next year. The letter didn't specify how they received it. We receipted them in and rewrote checks to the EMS department. There are specific reporting requirements for the ARPA monies, which Barber was given a copy of the letter as well. We had a resident who donated a flag for the cemetery. Podgorski also mentioned there's a light up there now. Olson and Kuhlman went to trainings recently. Kuhlman attended a day in Green Bay about alcohol licensing and other subjects. Partisan Primary Election is August 9, and in-person absentee starts tomorrow. Clerks have a budget training class on Wednesday sponsored by the League. Brooklyn Night Out is August 4 from 5 to 7 pm at Legion Park. Attorney was contacted Friday about status of warrant for 208 Railroad Street. They are working on it. We received the initial letter from the building inspector, and that was passed along to the attorney. We received plans for a new house next to the treatment plant. We met with All Color regarding the Business Complex. Their timeline is not as urgent as O&A. We will be applying for another EDA grant. CDBG grant deadline has passed. We talked with Strand about not completing the whole project at once

and only doing what is necessary for the businesses in the near future, which will save costs. All Color is moving the portion they want slightly to the east, which leaves a 1.4-acre lot on Prosperity Place on the corner. Discussion on grant funding options. Kuhlman sent an email to O&A with an update and asked them to let us know what they need to keep their project moving forward. Strand is doing the wetland delineations and soil borings. Dane County Cities and Villages Association had a speaker who used to be an EMS director in the state, talking about consolidations. She can pass the link along to other board members, if they're interested. There was a chemical excise tax signed into law in 2021 that takes effect this July. The RSVP to Payne & Dolan Open House is due this Friday. Olson and Bruner are going. Kuhlman and Olson are asking to attend the Municipal Treasurers Association of Wisconsin fall conference at a cost of \$135 for each plus an extra class for Olson plus hotel, but Kuhlman will get one night free at the hotel and mileage one way free for being Association President. **Brusberg made a motion to allow Olson and Kuhlman to attend the MTAW Conference September 14-16 in Eau Claire and have the office closed.** Podgorski seconded. Motion carried. Olson abstained.

**Public Works** --- Bruner congratulated Olson on being chair of Public Works Committee. Olson reported that quarterly well samples were taken and are safe. Yearly well samples were taken. Well 2 roof project is completed. Yearly well inspections are completed. DHS grant was received in the amount of \$3,649 for water department. Sewer – There are DNR monthly report changes. They're working with DNR on changing the new limit put in the permit for phosphorus. Limit does not take into account Water Quality Trade. The limit should be .8 mg/ltr. Our DNR engineer changed jobs. We received a grant for a portable sampler. We decided on portable to be able to go around and take samples at different areas. Toolcat arrived, and we were told by the vendor that we will no longer be getting the municipal trade on the toolcat. Bobcat and skidloader programs are being discontinued also. EM – Green County hazard mitigation plan is being worked on, and we're using the data we had in the Dane County one. Street tree work was completed in June. Water tower park shelter was completed in June. Sand in all 3 parks was removed and new sand put in and was completed in June. Public Works is working with Dane County Sheriffs on putting up the speed board. Sealcoating was completed and tennis courts were pressure washed. We have information for well 1 inspection. Last time it was rehabbed it was approximately \$45,000 in 2013. The inspection will be due next year. The estimated total for entire project is \$75,000 to \$108,000. That could be worst case scenario, depending on what they find. Brusberg suggested looking at putting money aside yearly to cover. Bruner said it needs to be done every 10 years. Brusberg was looking at the capital improvement plan, and there was nothing on Hotel Street. Olson said they didn't get into the capital improvement projects due to the fact they were uncertain on funding, and figures are just ballpark. Bruner said in 2023 there are items we might have to pick up. Brusberg feels like we have to do something on Hotel. Olson said the \$75,000 for salt storage is because we don't know how things will go after Smith retires and how the working relationship with the town will be, so we could possibly be looking at our own in the future. We have a great relationship with the town now, so it's a tradeoff. Bruner said there are a lot of DNR regulations on how to store the salt. Arndt said it might be cheaper to keep storing where it is. Olson said they were looking at worst case scenario.

Olson said the influent pump station cover is a tarp over the whole building. We received a quote from Greystone Construction, which is good for 15 days. It's \$18,655 for the influent screen cover. They did not look for other bids, because they're the only ones that can do this building. We're looking at taking funds out of the sewer equipment replacement funds to replace the cover on the screen. **Brusberg made a motion to approve replacing the influent pump station cover up to \$20,000.** Arndt seconded. Motion carried.

Olson said we received a quote from MC Tool Repair to replace the hose for high pressure sewer cleaner. The quote is \$2,060.29 and will be taken out of the sewer equipment replacement funds. Expiration of quote was 7-15. **Brusberg made a motion to approve the hose for the high-pressure sewer cleaner with an amount not to exceed \$2,200.** Arndt seconded. Motion carried.

Olson said we had approved \$8,000 for ARPA funds to be used down in the parks. We are at about \$5,321.89. They are looking at using the rest of the money to put towards putting steel on the little outbuilding next to the ball diamonds, so they don't have to paint or put shingles on it. It's like \$2,600. Kuhlman said they would like to do both buildings at the park. Brennum confirmed it would be a total of \$3,800 for the whole project, which includes

an additional \$1,200 for the second building. **Brennum made a motion to use the additional \$2,600 plus and an additional \$1,200 from ARPA, totalling \$3,800, to add steel to the storage sheds at the parks.** Brusberg seconded. Motion carried

Badger Books life expectancy is 8 to 10 years. The four-year warranty is \$110. The most they would do is a five-year warranty for \$304, but if you do the four-year and add an additional year it's \$170. **Brusberg made a motion to approve 1 server and 2 remote Badger Books units from ARPA funds for a total of roughly \$6,700.** Arndt seconded. Olson asked if the warranty is included in the price. Brusberg said yes, he included that. Motion carried.

**Bruner made a motion to create the communication committee that was discussed at the last board meeting.** Brennum seconded. Motion carried. **Bruner made a motion to appoint Brusberg, Podgorski and Brennum to the committee.** Brennum seconded. Motion carried. Bruner said they should meet and do a committee mission statement.

**Fire/EMS District Commission** – Brusberg said they had a meeting on the 13<sup>th</sup>. September 14 is scheduled for the all-municipal meeting. The presumption is it will be at the fire/EMS building. Olson reminded to post a possible quorum. Olson and Kuhlman are gone that day. The next meeting is August 24, and they've asked Barber to have the budget to the commission by August 22. Brusberg volunteered to work with Barber and Wicik on the budget. They are still having issues with out of service hours. It's good to think about heading into the budget. June had 153 out of service hours. It's like 6 ½ days without service. Month of May was 187 out of service hours, which is nearly 700 hours year to date. Brusberg suggested posting recruitment on the League website. They reach out to Blackhawk, but they need to check on Madison College also. Other options are increasing the wage rate for LTE's, approach the topic of full-time EMS. Part of discussion was Barber's review, which was in closed session. They need to come up with ideas to push down the out of service hours. They're struggling with people being home to cover, mostly weekends. In the past LTE's were only used to provide coverage weekday days. At the meeting it was discussed using LTE coverage on the weekends, and the budget has room. Arndt asked if there is a weekend rate paid versus weekday. Brusberg said they talked about bonuses, like attendance bonuses. Shift differentials were discussed. Arndt said they have at the hospital, if you sign up for X amount of hours, they get half in the beginning and half when done. Brusberg said coming up to the meeting, it would be great to push what options have they considered. We need to find a way to attack this. Olson heard they have out of service during weekdays as well. Brusberg said they're struggling with LTEs. Olson asked when Barber will get his certification. Brusberg said he signed up for certification at the end of August. Olson said it was part of the requirement for him being hired. Brusberg mentioned he needs to have scheduled hours for people and time for studying before the exam. They spent over an hour on those items in mid-year review. They signed up for a medical director with UW. The medical director seems excited to be working with Brooklyn. EMS struggles won't get easier. The EMT class went from 196 hours to 240 hours. In the future EMR is going from 97 to 140 hours. The timing should match okay with our board meeting agenda before the all-district meeting on September 14.

**Audit was clean and in good standing**, no issues, no concerns. Kevin and Quinn from Johnson Block presented. The biggest issue is similar to here. Segregation of duties is the hardest, and audit matters requiring communication. They suggested putting together an accounting procedures manual that they're recommending to districts. Financials were strong, and no material weaknesses.

Brusberg said the out of service hours is very concerning. September 14 works for everyone.

**Brennum made a motion at 7:45 p.m. to adjourn.** Podgorski seconded. Motion carried.

Linda Kuhlman, WCMC, CMTW  
Clerk-Treasurer

# September

2022

| Sunday                                           | Monday                                                       | Tuesday                                                  | Wednesday                                                      | Thursday                    | Friday                                             | Saturday                                                                                      |
|--------------------------------------------------|--------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------------|-----------------------------|----------------------------------------------------|-----------------------------------------------------------------------------------------------|
|                                                  |                                                              | *\$5/Tire see Clerk's Office for stickers and payment    |                                                                | 1                           | 2<br>SnoBlazers/SnoHornets Truck & Tractor Pulls   | 3<br>SnoBlazers/SnoHornets Truck & Tractor Pulls<br>Recreation Craft Fair Community Bldg 9-3p |
| 4<br>SnoBlazers/SnoHornets Truck & Tractor Pulls | 5<br>Labor Day<br>Clerk's Office & Public Works Dept Closed  | 6<br>*Tires, Batteries & Oil                             | 7<br>Yoga 6pm                                                  | 8<br>Garbage                | 9                                                  | 10                                                                                            |
| 11                                               | 12<br>Village Board Mtg 630pm                                | 13<br>Brush Pick up                                      | 14<br>Garbage & Recycling<br>Yoga 6pm<br>Clerk's Office Closed | 15<br>Clerk's Office Closed | 16<br>Clerk's Office Closed<br>Dumpster Days 2p-7p | 17<br>Dumpster Days 10a-4p                                                                    |
| 18<br>Dumpster Days 10a-2p                       | 19<br>Public Work's Meeting 530pm<br>Joint Finance/PW Mtg 6p | 20<br>Legion Park<br>Food Truck Night 5-8p<br>BINGO 5p-8 | 21<br>Garbage<br>Yoga 6pm<br>Planning & Zoning Mtg 630p        | 22                          | 23                                                 | 24                                                                                            |
| 25                                               | 26<br>Village Board Mtg 630pm                                | 27                                                       | 28<br>Garbage & Recycling<br>Yoga 6pm                          | 29                          | 30                                                 |                                                                                               |
|                                                  |                                                              |                                                          |                                                                |                             |                                                    |                                                                                               |