

**BRIAN HEAD TOWN
JOB DESCRIPTION/CLASS SPECIFICATION**

Title: Public Works Technician I
Department: Public Works

GENERAL PURPOSE:

Performs a variety of entry level skilled duties related to the construction, installation, maintenance and repair of utility service systems including streets, water transmission and distribution and wastewater collection.

SUPERVISION RECEIVED:

Works under the Direction of the Public Works Director, and the Supervision of the Public Works Supervisor.

SUPERVISION EXCERISED:

None

GENERAL DESCRIPTION OF DUTIES:

STREETS: Receives project assignments and completion schedules; takes assigned equipment, materials and manpower to the appropriate site and completes the project as directed by the supervisor; operates specialized heavy equipment such as single & tandem axle dump trucks, road graders, front-end loaders, backhoe, bucket trucks, snow plow; operates trucks, snowplows, and sanders in hauling, plowing, and cleaning streets; performs cement work on flat surfaces, curbs, and gutter; grouts surfaces and joints; performs in a variety of street maintenance projects and road work; patches chuck holes, transports road materials, maintains roadways. Participates in work site safety procedures; sets up barricades, safety signs and signal equipment; may perform flagging assignments to assure work zone safety; and works in extreme weather conditions.

WATER: Operates backhoe and trenching equipment; performs installation or repair of water service connections, water lines and meters, repairs or replaces fire hydrants and plugged water meters; repairs water mains; cleans and maintains storage tanks; conducts water sampling; may read residential and commercial water meters. Installs new water lines; builds meter boxes; builds extensions to raise or lower existing boxes as needed. Operates a variety of hand tools and small power equipment such as jack hammers, roller, compressors, packing machine, threading machine, tapping machine and tampers; cleans tools and equipment to assure proper working order. Participates in work zone safety procedures Searches out shut off valves; water line leaks; assists in placement of pipe, operates six or ten wheel transport trucks.

SEWER: Performs sewer collection system maintenance, and repairs. Installs new sewer mains; taps mains to make service connections; repairs leaks in sewer system(s). Maintains and cleans sewer collection system main lines; inspects manholes and sewer lines; opens clogged sewer lines using various pipe cleaning equipment.

Maintains and services Town owned facilities, vehicles and equipment; maintains Town of Brian Head trails and parks; follows Town of Brian Head and Brian Head Public Works, Policy and Procedures and Safety manuals; assists in other Public Works projects or Town projects as needed.

MINIMUM QUALIFICATIONS:

Education and Experience

Minimum qualifications may include graduation from high school or equivalent; and, sufficient experience and training to demonstrate aptitude or ability to perform above or related duties;

OR

An equivalent combination education and experience.

Other Skills and Training

Must possess a Commercial class B driver's license or acquire the class B driver's license within 6-months from the date of hire. Must be able to lift 50-75 pounds. Ability to handle heavy physical labor Must be willing to work on-call and 24-hour standby.

Special Qualifications

Must have good knowledge of construction and construction practices; familiarity with construction tools and equipment. Must have ability to adapt to varying work assignments

Must obtain State of Utah Level 1 water distribution and level 1 Wastewater collection certifications (within 1 year)

Must be Flagger certified within 6-months from date of hire