

**BIG WATER MUNICIPAL
TOWN COUNCIL
REGULAR MEETING
AGENDA**

**Wednesday October 22, 2025
60 N Aaron Burr, Big Water, Utah 84741
6:30pm Work Session
7:00pm Meeting**

WORK SESSION

CALL TO ORDER—

- 1. ROLL CALL- Council Members in Attendance:** Mayor- | Council Members- | Absent-
- 2. DISCUSSION ON AGENDA ITEMS—**
- 3. ADJOURN—**

MEETING

CALL TO ORDER—

- 1. ROLL CALL— Council Members in Attendance:** Mayor- | Council Members- | Absent-
- 2. PLEDGE OF ALLEGIANCE—** Mayor leads Pledge of Allegiance
- 3. STATEMENT OF CONFLICT—**
- 4. APPROVAL OF SEPTEMBER MEETING MINUTES—**
- 5. MAYOR, COUNCIL, AND DEPARTMENT REPORTS—**

- **Mayor:**
- **Council:**
 - **GCSSD; Jennie Lassen:**
 - **Parks & Recreation; Jennie Lassen:**
 - **Planning & Zoning; Jim Lybarger:**
 - **Public Safety; Luke McConville:**
- **Fire Chief:**
- **Marshal:**
- **Planning & Zoning Administrator; Denise Wood:**
- **Treasurer:**

- 7. CITIZEN COMMENTS -** Citizens are given a reasonable amount of time to comment—

8. OLD BUSINESS –

- a) **Discussion and Possible Action on Annexation & Expansion of Town Boundaries—**
- b) **Discussion and Possible Action on Accepting Sealed Bid for the Decommissioned Fire Department Quick Response 1999 GMC Suburban Truck—**

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9. NEW BUSINESS

- a) **Discussion and Possible Action on Adopting Ordinance 15-2025 Amending the Procurement Policy; Section 2.05.040 Procurement Methods: Subsection 1; Small Purchases; Adding c.)**
“Regular Monthly Expenses: Recurring monthly expenses, such as utilities, rent, subscriptions, office supplies, and/or equipment, do not require a purchase order (PO). These expenses are considered already encumbered and authorized as part of ongoing operational costs. Proper documentation and approvals for these expenses are maintained through standard accounting and financial reporting processes.” —
- b) **Discussion and Possible Action on Adopting Big Water Municipal Privacy Policy (to be in compliance with the Government Data Privacy Act (GDPA) by Dec. 31, 2025—**
- c) **Discussion and Possible Action on Adopting Resolution 2025-21 Appointing the Mayor as Big Water Municipal’s Chief Administrative Officer, And the Town Clerk as the Records Officer—**
- d) **Discussion and Possible Action on Kane County Hospital Response to Kane County Request For Proposal (RFP) for Emergency Medical Services (EMS) & Big Water Letter of EMS RFP Acceptance—**
- e) **Discussion and Possible Action on Adopting Ordinance 13-2025 Amendments to Apiary or Beekeeping—**
- f) **Discussion and Possible Action on Adopting Ordinance 16-2025 Single Family Dwellings —**

10. FINANCIAL REPORTS AND CHECK REGISTER—

11. POSSIBLE CLOSED SESSION— Legal Business; Litigation; Land purchase; Personnel business; or items as described under Utah State Code Utah Code 52-4-205—

12. RETURN TO REGULAR MEETING—

- a) **Discussion and Possible Action on Closed Session—**

13. ADJOURNMENT—