

**BIG WATER MUNICIPAL
TOWN COUNCIL
REGULAR MEETING**

AGENDA

Wednesday October 23, 2024

60 N Aaron Burr, Big Water, Utah 84741

Work Session 6:30pm

Public Hearing #1 7:00pm

Public Hearing #2 7:01pm

Meeting 7:00pm

Public Hearings-

- 1.) Public Hearing - 7:00pm – Fire Department Employee Compensation Increase**
- 2.) Public Hearing - 7:01pm – Open Budget to Add Funds**

WORK SESSION-

CALL TO ORDER—

Roll Call- Council Members in Attendance: Mayor- | Councilmen- | Absent-

2. DISCUSSION ON AGENDA ITEMS—

3. ADJOURN—

MEETING

1. CALL TO ORDER –

2. ROLL CALL – Roll Call- Council Members in Attendance: Mayor- | Councilmen- | Absent-

3. PLEDGE OF ALLEGIANCE – Mayor leads Pledge of Allegiance

4. STATEMENT OF CONFLICT –

5. APPROVAL OF SEPTEMBER MINUTES –

6. MAYOR, COUNCIL, AND DEPARTMENT REPORTS –

- **Mayor:**
- **Council:**
 - **GCSSD; Levi Banfill:**
 - **Parks & Recreation; Jennie Lassen:**
 - **Planning & Zoning; Jim Lybarger:**
 - **Public Safety; Luke McConville:**
- **Fire Chief:**
- **Marshal:**
- **Planning & Zoning Administrator:**
- **Treasurer:**

7. CITIZEN COMMENTS (Citizens are given a reasonable amount of time to comment) —

8. OLD BUSINESS –

- a) Discussion and Possible Action for Possibly Having a Water & Ice Company Set-Up a Station on Town Property—**

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9. NEW BUSINESS

- a) **Discussion and Possible Action on Adopting Resolution 2024-19 Fire Department Compensation Increases—**
- b) **Discussion and Possible Action on Adopting Resolution 2024-18 to Open the 2025 FY Budget to Add Funds; \$50,000.00 AES Voluntary Donation, and \$4,116.00 to cover Fire Department Compensation Increase—**
- c) **Discussion and Possible Action on Transportation Master Plan- Road Development Standards- Collector Roads, Local Roads Cross Section, & Rural Minimum Cross Section—**
- d) **Discussion and Possible Action on Adopting Ordinance 13-2024 Procurement Policy—**
- e) **Discussion and Possible Action on Adopting Ordinance 14-2024 Request for Proposal—**

10. POSSIBLE CLOSED SESSION— Legal Business; Litigation; Land purchase; Personnel business; or items as described under Utah State Code Utah Code 52-4-205—

RETURN TO REGULAR MEETING

11. FINANCIAL REPORTS —

12. ADJOURNMENT —

Big Water Municipal

NOTICE OF PUBLIC HEARING

Notice is hereby given that on
Wednesday October 23, 2024 at 7:00 pm (UT)

at Big Water Town Hall located at
60 N Aaron Burr, Big Water, Utah,

Big Water Municipal
will hold a public hearing for:

- Fire Department Employee Raises

At the time and place set forth above, all interested persons may appear will be given an opportunity to be heard either in support or in opposition. Each person will be limited to a reasonable amount of time to comment.

Big Water Municipal

NOTICE OF PUBLIC HEARING

Notice is hereby given that on
Wednesday October 23, 2024 at 7:01 pm (UT)

at Big Water Town Hall located at
60 N Aaron Burr, Big Water, Utah,

Big Water Municipal
will hold a public hearing for:

Open the Fiscal Year Budget 2024-2025
-to appropriating \$4116 for the Fire Department
-for adding \$50,000 Voluntary Donation from AES

At the time and place set forth above, all interested persons may appear will be given an opportunity to be heard either in support or in opposition. Each person will be limited to a reasonable amount of time to comment.

**BIG WATER MUNICIPAL
TOWN COUNCIL
REGULAR MEETING
MINUTES**

Wednesday September 18, 2024

60 N Aaron Burr, Big Water, Utah 84741

Work Session 6:30pm

Meeting 7:00pm

- 1.) Public Hearing - 7:00pm – Open Budget to Appropriate Funds from the Administrative Department to the Fire Department for Insurance and Bond Expenses**
Open Public Hearing at 7:02pm – No Comments Closes at 7:03pm
- 2.) Public Hearing - 7:01pm – Updates to the Big Water Personnel Policy & Procedure Manual to bring Sections 10.3, 10.4, 10.5, 10.6, 10.11, 12.1 and 12.3 up to date to accommodating changes within Big Water Fire & Rescue “Employee Status, Work Week, Workdays, Work Hours, Overtime Pay, Pay Periods, & Minimum Wage & Pay Scale.”– Open**
at 7:03pm - No Comments - Closes at 7:04pm

WORK SESSION- CALL

TO ORDER— 6:30pm

Roll Call: Council Members in Attendance: Mayor David Schmuker | Councilmen: Levi Banfill & Jennie Lassen | Absent: Jim Lybarger & Luke McConville

2. DISCUSSION ON AGENDA ITEMS— Explanation on Public Hearing #1 and what it means and is for exactly. Peggy Short explains to the board that this appropriation of money isn't new money to the budget, it is only moving it into the appropriate department's budget. We want to properly reflect the cost of running each department, so we want to move this amount into the department it is for.

Clarification on the reason for the new proposed policies under New Business Item c, d, & e. Katie Joseph explains that these are policies we should already have in place. They are all up to the State Code and are pretty basic. These policies help protect the town.

Mayor David Schmuker provides insight to New Business line-item g., discussion on considering having a Water & Ice company set up a vending machine somewhere on town property to sell and in exchange this company would provide water and ice to the Fire Department and Town Hall. The Board would like to put this item on Old Business and set up a Public Hearing to get the public's opinions.

Discussion on to New Business line-item f., Fire Department wants the full 3% cost of living raise in their salaries and the URS contributions the Town pays on their behalf. It was presented to Town council as part of their benefits compensation. Last time URS raised the contribution rates in 2020 we did the same thing for Public Safety, and this is why we did the cost of living increase this way, so it was fair to all the employees. We followed the previous precedence. All of the firefighters were notified via email that this raise was part of their compensation packages. If the council decides to give them the raises retroactively, the money can come from the fire department PTIF account for about \$3800.

3. ADJOURN— 7:02pm

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MEETING

1. CALL TO ORDER –

2. ROLL CALL – Council Members in Attendance: Mayor David Schmuker | **Councilmen:** Levi Banfill & Jennie Lassen | **Absent:** Jim Lybarger & Luke McConville

3. PLEDGE OF ALLEGIANCE – Mayor leads Pledge of Allegiance

4. STATEMENT OF CONFLICT – No Conflicts

5. APPROVAL OF AUGUST MINUTES – Levi motions to approve the meeting minutes from August, Jennie Lassen seconds, Mayor Schmuker aye. Motion passed. Absent: Luke McConville & Jim Lybarger

6. MAYOR, COUNCIL, AND DEPARTMENT REPORTS –

- **Mayor:** UDOT has put in dotted lines at the turn lanes that are a problem and that seems to have helped. UDOT doesn't normally put arrows, they use the dotted lines. Levi is one of the ones working on our Transportation Master Plan. Levi from Sunrise was here this week, and we did a little tour with him. It was beneficial for him to get a feel for our community. Everything is moving along great.
- **Council:**
 - **GCSSD; Levi Banfill:** We did not have a quorum so we could not have the SSD meeting. We need to open the closed bids for the old SSD truck. We have two closed bids. One for \$250.00 and the other is for \$500.00. The winning bid goes to Ezekiel and Julia Schmuker.
 - **Parks & Recreation; Jennie Lassen:** Do you guys know many details about the First Responder BBQ?

I found out about the school having a movie night next week. We could get this information out on Facebook. I talked to the secretary of the school about possibly having an open gym day. I tried getting ahold of Camberly for TRT money and possible money for the park. I can kind of be a point person with Michelle for the ageing committee and maybe help get funding for both.
 - **Planning & Zoning; Jim Lybarger:** Not present ◦ **Public Safety; Luke McConville:** Not present
- **Fire Chief:** Not present. See attached report.
- **Marshal:** See attached report. Nothing further to report.
- **Planning & Zoning Administrator:** Not present
- **Treasurer:** This month, we have utilized the remaining ARPA funds for the purchase of computers and iPads for various departments. These purchases were in line with our previously approved technology enhancements, aimed at improving efficiency. The total expenditure for the technology purchases was: \$4321. There is \$4135 left in ARPA funds to be spent by Dec 31, 2024.

We have successfully paid off the remaining balance of the road loan this month. As of August 30, the loan has been fully settled, with a final payment of \$21,315, which is reflected in this month's expenditures. As a result of the payoff, this month's expenditures were higher compared to the previous month.

At the close of this period, the financial health of our town remains stable. We are on track with our budget forecasts for the year.

7. CITIZEN COMMENTS (Citizens are given a reasonable amount of time to comment) — Michelle Tenny is here to represent the older community here in Big Water. Recently she attended an Ageing Committee meeting in Kanab. There is a lot of funding available for folks here. They said they would like to reach out to the mayor. They talked about bringing a truck down here for Meals on Wheels. There is a lot of stuff available we could start taking

**BIG WATER MUNICIPAL
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REGULAR MEETING
MINUTES**

advantage of. We need to ask for it. 30% of our population is over 60 and we haven't asked for anything. I will be going to the meetings in Kanab quarterly. There is another one in October. We might be able to do a Senior/Community Center sometime in the future. I would love to get stuff going for our community. Secondly, I would like to address the huge houseboat that moved in next to me and wanted to know if it was properly permitted or not. If not, please address the houseboat as there is also an RV and the original trailer on that same lot.

David Schmucker- I'd like to ask the council if we can help get the two vehicles out of your yard? Levi, could we take them to Page Steel? Levi: If the tires and fuel tanks are gone we can.

8. OLD BUSINESS - NONE 9. NEW BUSINESS

- a) **Discussion and Possible Action on Adopting Resolution 2024-16 Updating Big Water Personnel Policy & Procedure Manual to bring Sections 10.3, 10.4, 10.5, 10.6, 10.11, 12.1 and 12.3 up to date to accommodating changes within Big Water Fire & Rescue "Employee Status, Work Week, Workdays, Work Hours, Overtime Pay, Pay Periods, & Minimum Wage & Pay Scale."**— Jennie motions to adopt, Levi seconds, Mayor aye. Motion passed. Absent: Luke McConville, Jim Lybarger
- b) **Discussion and Possible Action on Adopting Resolution 2024-17 to Open and Amend the FY Budget 2024/2025 Appropriating \$13,500.00 from the Administration Department to the Fire Department to Properly Reflet Expenses for Insurance and Bond Payments of Big Water Fire & Rescue**— Levi motions to adopt as written, Jennie seconds, Mayor aye. Motion passed.
- c) **Discussion and Possible Action on Adopting Resolution 2024-18 Big Water Municipal Procurement Policy**— Jennie motions to adopt, Levi seconds, all aye motion passed
- d) **Discussion and Possible Action on Adopting Resolution 2024-19 Big Water Municipal Request for Proposal (RFP) Policy**— Jennie motions to adopt, Levi seconds, all aye motion passed
- e) **Discussion and Possible Action on Adopting Resolution 2024-20 Big Water Municipal Retention Schedule**—Levi motions to adopt, Jennie seconds, all aye motion passed
- f) **Discussion and Possible Action on Fire Department Regarding the URS Contribution Increase of 2.14%, Employer Contribution Pick Up Percentage In-Lieu of Full 3% Pay Increase and in Conjunction with Increased URS Contributions**— Move to old business. Hold Public Hearing in October. Need a resolution to reflect where the funds will come from.
- g) **Discussion and Possible Action for Possibly Having a Water & Ice Company Set-Up a Station on Town Property**— Move to old business. Have more discussion about details and location with business owner
- h) **Discussion and Possible Action on Approving Employee Appreciation Pay**— Jennie motions to approve in the amount of \$861.76, Levi seconds, all ayes. Motion passed.

10. POSSIBLE CLOSED SESSION— Legal Business; Litigation; Land purchase; Personnel business; or items as described under Utah State Code Utah Code 52-4-205— NONE

RETURN TO REGULAR MEETING

10. FINANCIAL REPORTS — Peggy- our credit card bills were a bit higher than normal. There was a large purchase of computers for town hall and fire department. The fire department also bought \$2000 worth of equipment that you will see in the financial statement. Levi motions to approve, Jennie seconds, all in favor.

11. ADJOURNMENT — Jennie motions to adjourn, seconded by Levi, all in favor at 7:40pm

Big Water Fire Rescue
PO Box 410
Big Water, UT 84741



Katie

Here is the Fire Departments synopsis for the Town Council meeting on 23rd of October.

Call volume has slowed down a little which is expected this time of the year, since the last Council meeting the fire department has been called out for 5 fire runs 6 medical runs and 9 transports,

We have 3 Firefighters that are traveling to Kanab for Fire I and II class and have passed their live fire training. 2 Captains are traveling to Kanab for Fire Officer I training, and 3 Fire personnel are attending EMT class in Kanab. This week 3 Big Water Fire personnel are in Anniston Alabama for a 40-hour Hazardous Material Technician class.

At the beginning of the month all our fire apparatus had pump testing completed, and all passed.

Please contact me regarding any questions

Sincerely,

Robert Barnett
Fire Chief
Big Water Fire Department
Big Water Utah
O: 435-675-5837
C: 435-342-9175

RESOLUTION 2024-19

A RESOLUTION AUTHORIZING A 2.14% COST OF LIVING SALARY AND WAGE INCREASE FOR FIRE DEPARTMENT EMPLOYEES AND APPROPRIATING FUNDS FROM THE FIRE DEPARTMENT PTIF SAVINGS ACCOUNT

WHEREAS, the Fire Department employees are a vital part of ensuring the safety, security, and well-being of the community; and

WHEREAS, the Fire Department employees are deserving of fair and equitable compensation, including adjustments for cost-of-living increases, to reflect inflationary pressures and increased living expenses; and

WHEREAS, the 2.14% increase in salaries and wages was originally included as part of the compensation package to account for an increase in contributions to the Utah Retirement Systems; and

WHEREAS, the Fire Department seeks to provide an additional 2.14% salary and wage increase to further support employees, ensuring that their compensation remains competitive and reflects cost of living adjustments; and

WHEREAS, the necessary funds to cover the additional 2.14% salary and wage increase are available and can be appropriated from the Fire Department's PTIF (Public Treasurer's Investment Fund) savings account without impacting the department's financial stability, in the amount of \$4116.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF BIG WATER, UTAH AS FOLLOWS:

Section 1: Approval of Additional Cost of Living Increase; The Big Water Town Council hereby approves an additional 2.14% cost of living increase for all eligible Fire Department employees. This increase is in addition to the 2.14% originally included in their compensation package due to the Utah Retirement Systems increase.

Section 2: Funding Source; The funds for this additional increase shall be appropriated from the Fire Department PTIF savings account. The total amount appropriated shall not exceed the necessary sum to cover the 2.14% salary and wage increase for all eligible employees.

Section 3: Effective Date; The salary and wage increase shall be retroactive from July 1, 2024, and the adjustments shall be reflected in the next applicable pay period.

Section 4: Implementation; The Fire Department's administrative and financial teams are directed to implement this resolution and ensure that the necessary budgetary adjustments are made to effectuate the salary and wage increase.

PASSED and ADOPTED this 23rd day of October 2024, by the following votes:

Ayes _____
Nays _____
Abstentions _____
Absent _____

Town of Big Water

By: _____
David W. Schmuker, Mayor

Attest: _____
Municipal Clerk

RESOLUTION NO. 2024-18

A RESOLUTION OF THE COUNCIL OF THE TOWN OF BIG WATER, KANE COUNTY, UTAH, AMENDING THE BUDGET FOR THE FISCAL YEAR 2024-2025

WHEREAS the Town needs to appropriate \$4,116 for the current year budget from the Fire Department PTIF funds;

WHEREAS, the Town of Big Water has received monies from AES in the amount of \$50,000;

WHEREAS the above-described monies are not reflected in the budget adopted (Resolution No. 2023-05, May 15, 2024) for this fiscal year;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF BIG WATER, KANE COUNTY, UTAH AS FOLLOWS:

Section 1: That the attached document entitled Big Water Budget for Fiscal Year 2023-2024 which is hereby explicitly incorporated herein as a part of the Resolution, is hereby adopted.

Section 2: That this Resolution shall take immediate effect.

PASSED and ADOPTED this 23rd of October 2024, by the following votes:

Ayes _____
Nays _____
Abstentions _____
Absent _____

Town of Big Water

By: _____
David W. Schmuker, Mayor

Attest: _____
Katie Joesph, Municipal Clerk

Big Water Municipal Corporation
Operational Budget Report
10 General Fund - 07/01/2024 to 10/21/2024
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Taxes					
3110.0 PROPERTY TAXES - CURRENT	766.05	1,306.68	1,507.47	175,000.00	0.86%
3120.0 PROPERTY TAXES - DELINQUENT	135.61	863.66	1,493.19	15,500.00	9.63%
3130.0 GENERAL SALES AND USE TAXES	47,210.69	0.00	51,319.38	176,000.00	29.16%
3170.0 FEE-IN-LIEU OF PROP TAXES	6,425.86	2,182.50	8,041.19	14,000.00	57.44%
Total Taxes	54,538.21	4,352.84	62,361.23	380,500.00	16.39%
Licenses and permits					
3210.0 BUSINESS LICENSES & PERMITS	100.00	0.00	400.00	5,000.00	8.00%
3220.0 NON-BUSINESS LICENSES & PERMIT	500.00	0.00	0.00	2,000.00	0.00%
3221.0 BUILDING PERMITS	3,842.02	1,251.88	2,184.20	10,000.00	21.84%
3225.0 ANIMAL LICENSES	0.00	0.00	10.00	0.00	0.00%
Total Licenses and permits	4,442.02	1,251.88	2,594.20	17,000.00	15.26%
Intergovernmental revenue					
3340.0 STATE GRANTS	24,258.75	0.00	43,200.00	48,000.00	90.00%
3340.5 HWY 89 TURNOUT GRANT	1,987,150.48	0.00	0.00	0.00	0.00%
3355.0 GRANT REVENUE	0.00	0.00	0.00	4,000.00	0.00%
3355.5 FIRE STATE GRANT REVENUE	13,745.53	0.00	0.00	9,994.00	0.00%
3356.0 CLASS C ROAD FUND ALLOTMENT	9,504.96	0.00	12,555.08	65,000.00	19.32%
3692 ARPA REVENUE	0.00	0.00	0.00	6,408.00	0.00%
Total Intergovernmental revenue	2,034,659.72	0.00	55,755.08	133,402.00	41.79%
Charges for services					
3419.0 GENERAL GOV'T - POST OFFICE	5,049.34	0.00	4,412.01	18,000.00	24.51%
3443.0 REFUSE COLLECTION CHARGES	20.00	0.00	0.00	0.00	0.00%
Total Charges for services	5,069.34	0.00	4,412.01	18,000.00	24.51%
Fines and forfeitures					
3520.0 COURT FEE	538.85	0.00	871.95	1,500.00	58.13%
Total Fines and forfeitures	538.85	0.00	871.95	1,500.00	58.13%
Interest					
3610.0 INTEREST EARNINGS	13,306.64	0.00	10,365.25	26,000.00	39.87%
Total Interest	13,306.64	0.00	10,365.25	26,000.00	39.87%
Miscellaneous revenue					
3630.0 VOLUNTARY FIRE CONTRIBUTION	0.00	50,000.00	50,000.00	50,000.00	100.00%
3690.0 MISCELLANEOUS REVENUE	0.00	0.00	81.87	0.00	0.00%
3695.0 CASH OVER/SHORT	0.00	0.00	0.00	500.00	0.00%
Total Miscellaneous revenue	0.00	50,000.00	50,081.87	50,500.00	99.17%
Contributions and transfers					
3990.0 GEN FUND BALANCE TO BE APPROP.	0.00	0.00	0.00	13,000.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00	13,000.00	0.00%
Charges for Fire Services					
3361.0 CLID CONTRACT	63,460.20	0.00	32,602.68	132,200.00	24.66%
3362 FIRE DEPARTMENT REVENUE	77,290.00	74,300.00	184,100.00	337,500.00	54.55%
3362.1 FIRE DEPARTMENT LEASES	11,360.00	0.00	0.00	24,125.00	0.00%
Total Charges for Fire Services	152,110.20	74,300.00	216,702.68	493,825.00	43.88%
Total Revenue:	2,264,664.98	129,904.72	403,144.27	1,133,727.00	35.56%
Expenditures:					
General government					
Council					
4111.0 MAYOR SALARIES AND WAGES	2,750.00	275.00	2,200.00	7,150.00	30.77%
4113.0 EMPLOYEE BENEFITS	121.35	21.04	168.32	675.00	24.94%
4123.0 TRAVEL	0.00	0.00	0.00	1,500.00	0.00%
4124.0 OFFICE EXPENSE & SUPPLIES	30.58	0.00	0.00	150.00	0.00%
Total Council	2,901.93	296.04	2,368.32	9,475.00	25.00%
Court					
4230.0 PUBLIC DEFENDER	0.00	0.00	0.00	1,500.00	0.00%
4230.5 ATTORNEY	0.00	0.00	0.00	10,000.00	0.00%
Total Court	0.00	0.00	0.00	11,500.00	0.00%
Administration					
4411.0 SALARIES AND WAGES	19,251.05	2,617.52	20,798.36	69,214.00	30.05%
4413.0 EMPLOYEE BENEFITS	4,390.69	200.24	1,608.91	6,000.00	26.82%

Big Water Municipal Corporation
Operational Budget Report
10 General Fund - 07/01/2024 to 10/21/2024
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
4415.0 EMPLOYEE MEDICAL BENEFITS	8,519.14	1,783.51	6,466.96	24,870.00	26.00%
4418.0 EMPLOYEE RETIREMENT	6,959.84	377.14	3,023.36	16,000.00	18.90%
4421.0 BOOK, SUBSCRIPTIONS/MEMBERSHIP	1,509.53	11.47	277.32	3,500.00	7.92%
4422.0 PUBLIC NOTICES	0.00	0.00	0.00	500.00	0.00%
4423.0 TRAVEL	3,203.90	441.95	1,868.32	7,000.00	26.69%
4424.0 OFFICE EXPENSE & SUPPLIES	1,168.93	219.10	1,043.90	5,500.00	18.98%
4424.5 TOWN WEBSITE	0.00	0.00	0.00	3,200.00	0.00%
4425.0 EQUIPMENT - SUPPLIES & MAINT	342.81	8.52	647.74	2,000.00	32.39%
4427.0 BLDG & GRNDS - SUPPLIES/MAINT	1,584.35	140.00	168.99	4,000.00	4.22%
4428.0 UTILITIES	1,358.19	45.15	744.70	4,000.00	18.62%
4429.0 TELEPHONE	107.85	0.00	265.14	800.00	33.14%
4430.0 LAWSUIT	871.00	0.00	0.00	3,000.00	0.00%
4430.5 ATTORNEY	2,925.00	936.00	1,144.00	5,000.00	22.88%
4431.0 ENGINEERING	1,233.00	0.00	0.00	10,000.00	0.00%
4431.5 AUDIT	1,500.00	1,678.00	1,678.00	5,500.00	30.51%
4433.0 EDUCATION & TRAINING	700.00	135.00	430.00	1,500.00	28.67%
4434.0 BANK CHARGES	1,668.82	0.00	773.32	4,500.00	17.18%
4435.0 POSTAL CONTRACT	10,430.29	1,053.79	10,081.40	34,000.00	29.65%
4451.0 INSURANCE AND SURETY BONDS	29,885.06	1,050.53	7,062.32	11,500.00	61.41%
4452.0 EVENT EXPENDITURES	0.00	0.00	0.00	575.00	0.00%
4461.0 MISCELLANEOUS	15.60	0.00	436.60	64,500.00	0.68%
Total Administration	97,625.05	10,697.92	58,519.34	286,659.00	20.41%
Non-Departmental					
4920.0 TOWN CLEAN-UP	0.00	0.00	0.00	600.00	0.00%
4964.0 ARPA EXPENSE	0.00	80.50	2,352.51	6,408.00	36.71%
Total Non-Departmental	0.00	80.50	2,352.51	7,008.00	33.57%
Total General government	100,526.98	11,074.46	63,240.17	314,642.00	20.10%
Public safety					
Police					
5411.0 SALARIES - FULL TIME	27,181.44	2,788.80	22,683.58	72,550.00	31.27%
5413.0 EMPLOYEE BENEFITS	9,277.23	213.35	1,812.76	6,600.00	27.47%
5415.0 MED INSUR	3,855.76	1,989.50	7,958.00	24,000.00	33.16%
5418.0 EMPLOYEE RETIREMENT	0.00	838.31	6,328.48	22,000.00	28.77%
5424.0 OFFICE EXPENSE & SUPPLIES	883.36	52.99	105.98	900.00	11.78%
5425.0 EQUIPMENT - SUPPLIES & MAINT	195.89	182.12	1,330.51	3,000.00	44.35%
5425.5 GRANT EXPENDITURES	0.00	0.00	0.00	4,000.00	0.00%
5426.0 FUEL	1,541.44	519.58	1,728.94	6,000.00	28.82%
5428.0 UTILITIES	0.00	0.00	120.05	0.00	0.00%
5429.0 TELEPHONE	375.86	3.25	168.56	1,000.00	16.86%
5433.0 EDUCATION & TRAINING	0.00	0.00	0.00	100.00	0.00%
5451.0 INSURANCE AND SURETY BONDS	0.00	86.72	86.72	0.00	0.00%
5461.0 MISCELLANEOUS	0.00	0.00	0.00	200.00	0.00%
Total Police	43,310.98	6,674.82	42,323.58	140,350.00	30.16%
Fire					
5511.0 SALARIES AND WAGES	112,005.69	13,525.70	108,994.83	337,700.00	32.28%
5511.1 TRANSPORT SALARIES AND WAGES	385.00	0.00	595.00	2,000.00	29.75%
5513.0 EMPLOYEE BENEFITS	18,208.21	4,336.12	19,551.41	36,000.00	54.31%
5515.0 EMPLOYEE RETIREMENT	16,904.09	1,391.67	11,133.36	34,000.00	32.75%
5523.0 STATION MAINTANCE AND REPAIR	350.99	665.41	4,840.43	500.00	968.09%
5524.0 OFFICE EXPENSE & SUPPLIES	641.30	2,864.80	11,195.15	10,000.00	111.95%
5524.1 UNIFORMS	611.38	0.00	2,790.59	5,000.00	55.81%
5525.0 EQUIPMENT - SUPPLIES & MAINT	10,279.59	51.96	5,280.46	19,000.00	27.79%
5525.1 MAINTENANCE - E31	0.00	0.00	0.00	1,000.00	0.00%
5525.15 MAINTENANCE - E32	0.00	0.00	2,385.32	1,500.00	159.02%
5525.2 MAINTENANCE - R31	2,999.52	0.00	10.49	1,000.00	1.05%
5525.3 MAINTENANCE - R32	530.36	0.00	0.00	500.00	0.00%
5525.4 MAINTENANCE - A31	0.00	0.00	104.70	500.00	20.94%
5525.5 MAINTENANCE - A32	(126.52)	0.00	0.00	0.00	0.00%
5525.6 MAINTENANCE - BR31	14.77	0.00	0.00	500.00	0.00%
5525.7 MAINTENANCE - CH30	0.00	313.49	919.34	1,000.00	91.93%
5526.1 FUEL - Brush Truck	0.00	0.00	0.00	500.00	0.00%
5526.2 FUEL - ENGINE 31	165.60	0.00	0.00	1,000.00	0.00%
5526.3 FUEL - ENGINE 32	92.40	0.00	0.00	2,000.00	0.00%
5526.31 FUEL - R31	830.99	0.00	135.50	1,000.00	13.55%
5526.32 FUEL - R32	2,588.07	0.00	0.00	4,000.00	0.00%

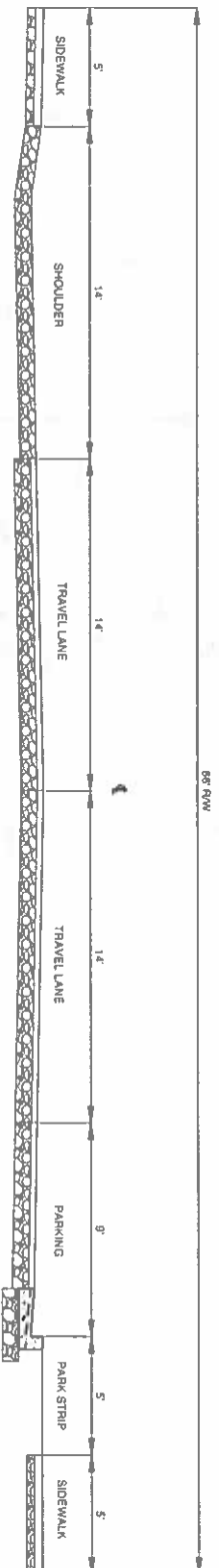
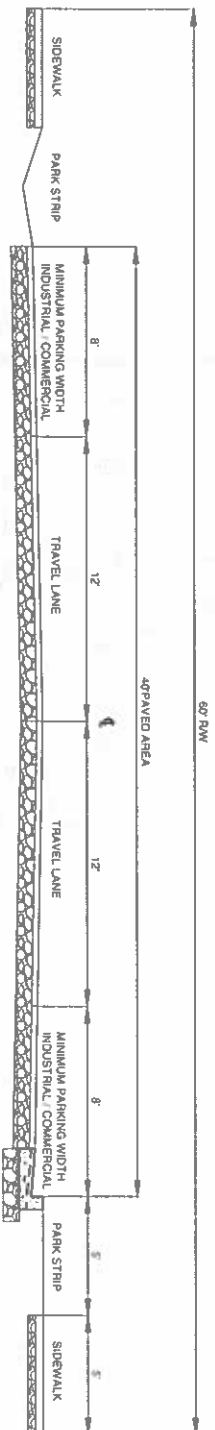
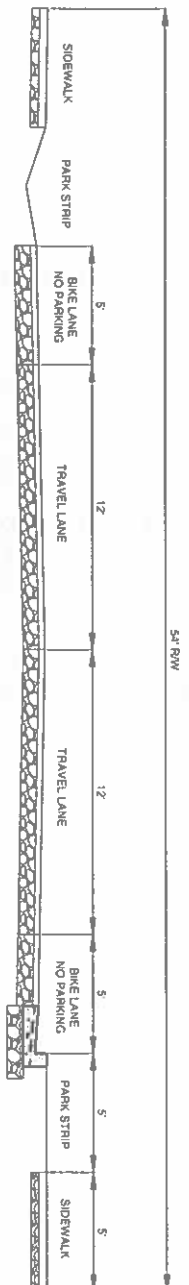
Big Water Municipal Corporation
Operational Budget Report
10 General Fund - 07/01/2024 to 10/21/2024
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
5526.4 FUEL - A32	(222.17)	0.00	0.00	0.00	0.00%
5526.5 FUEL - CH30	0.00	815.37	2,770.29	500.00	554.06%
5528.0 UTILITIES	1,276.05	114.00	1,424.01	7,000.00	20.34%
5529.0 TELEPHONE	161.12	138.79	1,347.60	1,000.00	134.76%
5530.0 GRANT EXPENDITURES	2,445.88	0.00	9,963.32	9,994.00	99.69%
5530.1 QUICK RESPONSE VEHICLE GRANT	14,545.00	0.00	0.00	0.00	0.00%
5533.0 EDUCATION & TRAINING	2,765.50	0.00	5,634.32	4,000.00	140.86%
5533.1 EDUCATION & TRAINING SUPPLIES	209.42	0.00	298.95	0.00	0.00%
5534.0 TRAVEL EXPENSES	4,425.52	560.39	873.45	8,000.00	10.92%
5535.0 WILD LAND	8,914.71	(2,715.48)	(2,685.50)	0.00	0.00%
5551.0 INSURANCE AND SURETY BONDS	0.00	1,784.86	15,568.95	14,000.00	111.21%
5561.0 MISCELLANEOUS	466.16	0.00	2,230.83	0.00	0.00%
5567.0 FIRE HOUSE LEASE PMT	11,360.00	0.00	0.00	11,240.00	0.00%
5568.0 FIRE TRUCK LEASE PMT	0.00	0.00	0.00	12,885.00	0.00%
Total Fire	212,828.63	23,847.08	205,362.80	527,319.00	38.94%
Building					
5611.0 SALARIES AND WAGES	3,696.00	700.00	4,014.00	11,000.00	36.49%
5613.0 EMPLOYEE BENEFITS	202.73	53.55	206.55	550.00	37.55%
5621.0 BOOK, SUBSCRIPTIONS/MEMBERSHIP	209.53	0.00	302.13	500.00	60.43%
5624.0 OFFICE EXPENSE & SUPPLIES	250.86	0.00	0.00	500.00	0.00%
5633.0 EDUCATION & TRAINING	1,150.00	0.00	0.00	3,409.00	0.00%
Total Building	5,508.92	753.55	4,522.68	15,959.00	28.34%
Total Public safety	261,648.53	31,275.25	252,209.06	683,628.00	36.89%
Highways and public improvements					
Highways					
6110.0 Streets SALARIES & WAGES	3,300.00	275.00	2,200.00	7,150.00	30.77%
6113.0 Streets BENEFITS	341.49	21.04	168.32	1,000.00	16.83%
6120.0 Streets debt service - principal	21,000.00	0.00	21,000.00	21,000.00	100.00%
6121.0 Streets debt service - interest	630.00	0.00	315.00	1,000.00	31.50%
6127.0 Streets REPAIRS & MAINTENANCE	3,825.00	1,697.18	1,743.57	26,350.00	6.62%
6140 Road Development	0.00	0.00	369.50	0.00	0.00%
6140.1 US 89 HWY TURNOUT PROJ	2,099,209.08	0.00	0.00	0.00	0.00%
6163.0 CLASS C ROAD PROGRAM	0.00	5,111.15	13,514.00	51,500.00	26.24%
Total Highways	2,128,305.57	7,104.37	39,310.39	108,000.00	36.40%
Total Highways and public improvements	2,128,305.57	7,104.37	39,310.39	108,000.00	36.40%
Parks, recreation, and public property					
Parks & Recreation					
6411.0 SALARIES AND WAGES	356.25	860.00	2,170.00	1,700.00	127.65%
6425.0 EQUIPMENT - SUPPLIES & MAINT	706.48	0.00	373.10	732.00	50.97%
6428.0 UTILITIES	365.80	157.65	597.33	900.00	66.37%
Total Parks & Recreation	1,428.53	1,017.65	3,140.43	3,332.00	94.25%
Total Parks, recreation, and public property	1,428.53	1,017.65	3,140.43	3,332.00	94.25%
Transfers					
9092.0 TRANSFERS TO MBA	11,360.00	0.00	0.00	0.00	0.00%
9099.0 INCREASE IN END FUND BALANCE	0.00	0.00	0.00	24,125.00	0.00%
Total Transfers	11,360.00	0.00	0.00	24,125.00	0.00%
Total Expenditures:	2,503,269.61	50,471.73	357,900.05	1,133,727.00	31.57%
Total Change In Net Position	(238,604.63)	79,432.99	45,244.22	0.00	0.00%

Big Water Municipal Corporation
Operational Budget Report
21 Municipal Building Authority - 07/01/2024 to 10/21/2024
33.33% of the fiscal year has expired

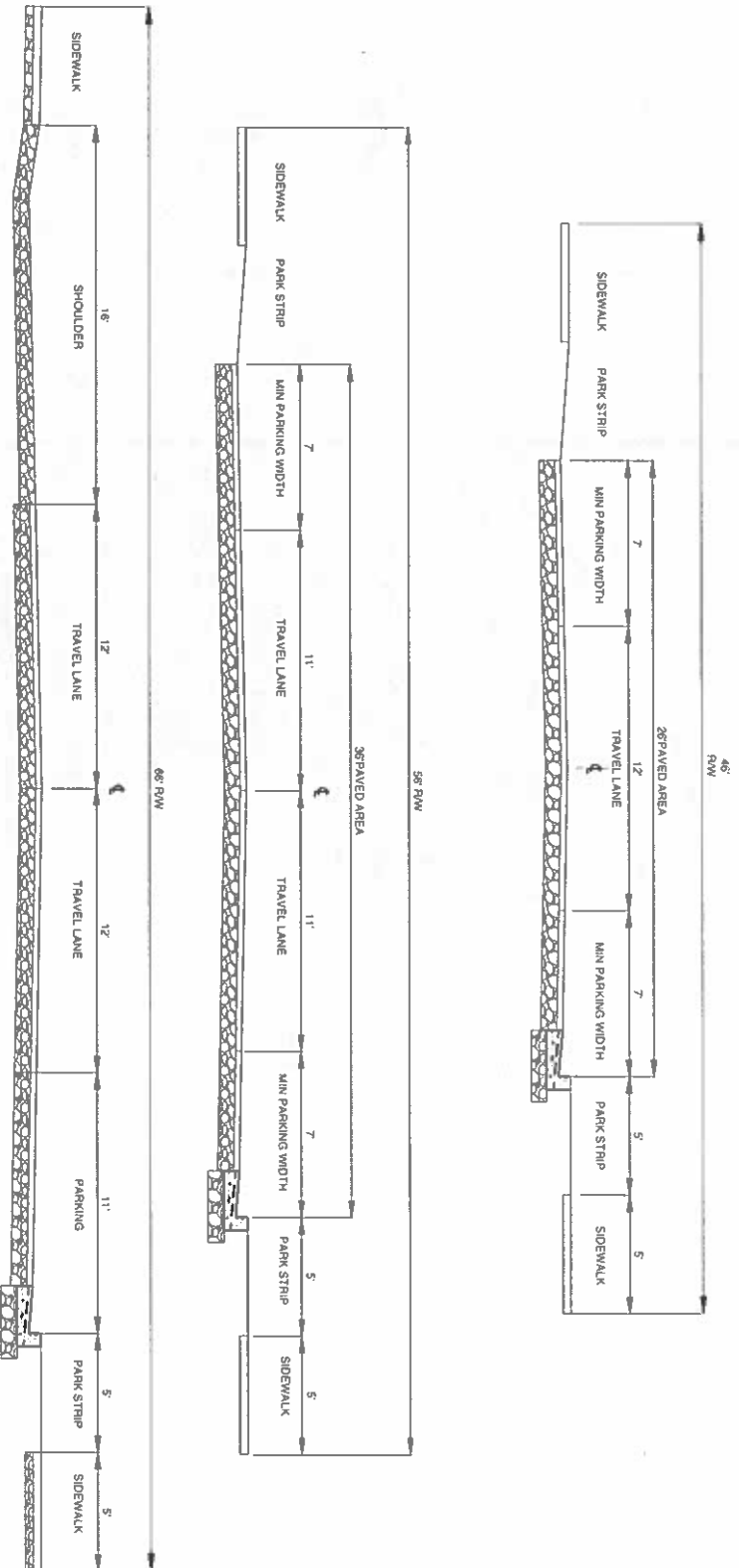
	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Miscellaneous revenue					
3680 Firehouse Bond	11,360.00	0.00	0.00	0.00	0.00%
Total Miscellaneous revenue	11,360.00	0.00	0.00	0.00	0.00%
Total Revenue:	11,360.00	0.00	0.00	0.00	0.00%
Expenditures:					
Debt service					
4250 Firehouse Loan Principal	8,000.00	0.00	8,000.00	0.00	0.00%
4251 Firehouse Loan Interest	3,360.00	0.00	3,240.00	0.00	0.00%
Total Debt service	11,360.00	0.00	11,240.00	0.00	0.00%
Total Expenditures:	11,360.00	0.00	11,240.00	0.00	0.00%
Total Change In Net Position	0.00	0.00	(11,240.00)	0.00	0.00%

COLLECTOR ROADS



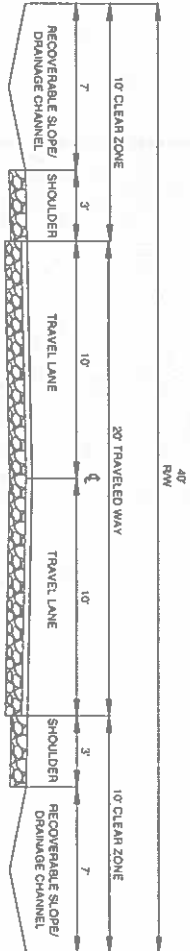
1. STORM DRAINS AND DITCHES REQUIRE HYDRAULIC ANALYSIS

LOCAL ROAD CROSS SECTION

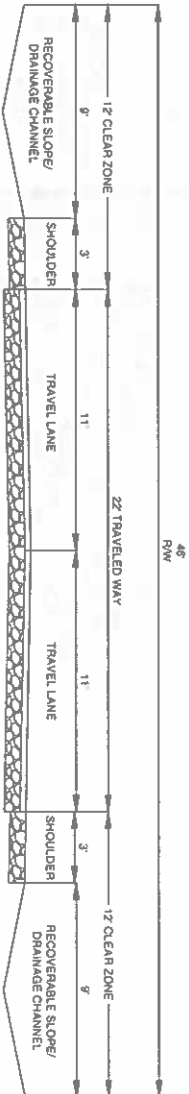


1. STORM DRAINS AND DITCHES REQUIRE HYDRAULIC ANALYSIS

RURAL RESIDENTIAL CROSS SECTION(25MPH)



RURAL COLLECTOR CROSS SECTION(45MPH)



NOTES

1. RECOVERABLE ZONE UNDER 750 ADT. SLOPE 1V/5H
 - 1.1. SEE AASHTO ROAD SIDE DESIGN GUIDE FOR ADDITIONAL SCENARIOS. NON RECOVERABLE SLOPES PARALLEL TO FORE SLOPE WITHIN CLEAR ZONE REQUIRE CLEAR RUNOUT
- 1.4. ROAD VOLUMES LESS THAN 400 ADT SEE AASHTO LOW VOLUME ROADWAY
- 1.5. CHANNELS REQUIRE HYDRAULIC ANALYSIS
- 1.6. SEE AASHTO ROADSIDE DESIGN MANUAL FOR HORIZONTAL CURVE ADJUSTMENT FACTORS FOR CLEAR ZONES ON OUTSIDE CURVES
2. TRAVELED WAY AND SHOULDER UPTO 2000 ADT.
 - 2.1. SEE AASHTO POLICY ON GEOMETRIC DESIGN OF HIGHWAYS AND STREETS FOR ADDITIONAL SCENARIOS
- 2.2. FOR AGRICULTURAL ZONE AND INDUSTRIAL ZONE USE 24 FT TRAVELED-WAY
3. REDUCED CROSS SECTIONS REQUIRE TOWN APPROVAL AND ENGINEERING ANALYSIS CONFORMING TO AASHTO AND FIRE CODE STANDARDS



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**BIG WATER TOWN
ORDINANCE 13-2024**

**A RESOLUTION OF THE COUNCIL OF THE TOWN OF BIG WATER, KANE
COUNTY, UTAH, TO ADOPT A PROCUREMENT POLICY FOR THE TOWN OF
BIG WATER**

WHEREAS, the Town of Big Water recognizes the importance of implementing a transparent, efficient, and cost-effective procurement process to ensure that all goods and services are acquired in the best interest of the organization and in compliance with all applicable laws and regulations; and

WHEREAS, the adoption of a formal procurement policy will provide a clear framework for decision-making and ensure that procurement practices promote competition, fairness, and accountability; and

WHEREAS, this policy will help the organization to optimize resources, ensure quality, and maintain integrity in the procurement process;

NOW THEREFORE, be it ordained by the Council of the Big Water Town, in the State of Utah, as follows:

SECTION 1: **ADOPTION** “2.05 Procurement Policy” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.05 Procurement Policy(*Added*)

SECTION 2: **ADOPTION** “2.05.010 Purpose And Scope” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.05.010 Purpose And Scope(*Added*)

Purpose: The purpose of this policy is to establish guidelines and procedures for the procurement of goods, services, and construction for the Big Water Municipal Corporation. This policy ensures that all procurement activities are conducted in compliance with Utah State law, particularly the Utah Procurement Code (Utah Code Title 63G, Chapter 6a), and that the

municipality obtains the best value through transparent, fair, and competitive processes. Scope: This policy applies to all departments and employees of the Big Water Municipal Corporation involved in the procurement of goods, services, or construction. It governs all purchasing activities, including contracts, leases, and other agreements for the acquisition of goods or services.

SECTION 3: ADOPTION “2.05.020 Legal Authority” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.05.020 Legal Authority(*Added*)

Legal Authority: This policy is governed by the following Utah State Statutes: • Utah Procurement Code (Title 63G, Chapter 6a) - Governs public procurement for all state and local government entities in Utah. • Utah Code Title 10, Chapter 7 - Addresses municipal procurement requirements, including competitive bidding for public improvements.

SECTION 4: ADOPTION “2.05.030 General Procurement Principles” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.05.030 General Procurement Principles(*Added*)

General Procurement Principles: 1. Compliance: All procurement activities must comply with the Utah Procurement Code, municipal ordinances, and any applicable federal laws and regulations. 2. Fairness and Competition: The procurement process must encourage open and fair competition among vendors and contractors, with the goal of achieving the best value for the municipality. 3. Transparency: All procurement activities must be conducted with transparency, ensuring that decisions are made openly and that records are maintained to provide accountability. 4. Ethical Conduct: All personnel involved in the procurement process must adhere to ethical standards, avoiding any conflicts of interest as outlined in the municipality's Conflict of Interest Policy.

SECTION 5: ADOPTION “2.05.040 Procurement Methods” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.05.040 Procurement Methods(*Added*)

Procurement Methods: 1. Small Purchases:

a) For purchases under \$10,000, informal procurement methods (e.g., phone quotes or online searches) may be used. The purchase should be awarded to the vendor offering the best value based on price, quality, and availability. b) Efforts should be made to obtain at least three informal quotes when possible.

2. Formal Bidding: a) For purchases or contracts exceeding \$10,000, a formal procurement process must be followed, which may include competitive sealed bids (Invitation for Bid - IFB) or competitive proposals (Request for Proposal - RFP). b) The formal procurement process must be publicly advertised and allow sufficient time for vendors to respond, in accordance with state law and municipal procedures.

3. Professional Services: a) Professional services (e.g., legal, engineering, consulting) may be procured through a request for qualifications (RFQ) or an RFP process, depending on the nature of the services and the estimated cost. b) Selection of professional service providers should be based on qualifications, experience, and price, and not solely on cost.

4. Emergency Purchases: a) In cases of an emergency where health, safety, or the welfare of the public is at risk, the City Manager or authorized personnel may approve emergency purchases without following the standard procurement process. Emergency purchases must be documented and reported to the City Council as soon as practicable.

5. Sole Source Procurement: a) Sole source procurement may be used when there is only one source for the required goods or services. Sole source procurement must be justified in writing, approved by the City Manager, and comply with Utah Procurement Code requirements.

SECTION 6: ADOPTION “2.05.050 Competitive Sealed Bidding” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.05.050 Competitive Sealed Bidding(*Added*)

Competitive Sealed Bidding (IFB):

1. Invitation for Bids (IFB): a) An IFB must be used when the municipality seeks to procure goods or services based primarily on price. The IFB document must include detailed specifications, submission requirements, and the evaluation process. b) The IFB must be publicly advertised, and bids must be submitted in sealed envelopes or electronically, as specified in the solicitation document.

2. Bid Opening: a) Bids must be opened publicly at the time and place specified in the IFB. The bid amounts will be recorded and made available to the public. No bids may be accepted after the deadline.

3. Award of Contract: a) The contract must be awarded to the lowest responsive and responsible bidder, as defined by the Utah Procurement Code. The municipality reserves the right to reject any or all bids if it is in the municipality's best interest.

SECTION 7: ADOPTION "2.05.060 Competitive Sealed Proposals" of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.05.060 Competitive Sealed Proposals(*Added*)

Competitive Sealed Proposals (RFP):

1. Request for Proposals (RFP): a) An RFP may be used when the municipality seeks to evaluate vendors based on factors other than just price (e.g., technical approach, experience, qualifications). The RFP document must include a description of the services or products required, proposal requirements, and the evaluation criteria. b) The RFP must be publicly advertised, and proposals must be submitted in sealed envelopes or electronically, as specified.

2. Evaluation and Award: a) Proposals will be evaluated by a committee based on the criteria outlined in the RFP. The contract must be awarded to the proposer that provides the best overall value to the municipality, taking into account both price and non-price factors.

SECTION 8: ADOPTION “2.05.070 Procurement Construction Projects” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.05.070 Procurement Construction Projects(Added)

Procurement of Construction Projects: 1. Public Improvements: a) For public improvement projects exceeding \$50,000, competitive bidding must be used, in accordance with Utah Code Title 10, Chapter 7. The project must be awarded to the lowest responsible bidder following the IFB process. b) Contracts for public improvements must be in writing and approved by the City Council.

2. Bonding and Insurance: a) Contractors for construction projects must provide performance and payment bonds, as well as proof of insurance, in accordance with state law and the requirements of the project.

SECTION 9: ADOPTION “2.05.080 Contract Administration” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.05.080 Contract Administration(Added)

Contract Administration:

1. Contract Execution: a) All contracts must be reviewed and approved by the City Manager or City Council, as appropriate, and signed by the authorized municipal officer. Contracts must comply with the terms outlined in the procurement process.

2. Contract Monitoring: a) Departments are responsible for monitoring contracts to ensure compliance with the terms and conditions, including timelines, quality of work, and budget adherence.

3. Change Orders: a) Any change orders to contracts must be approved in writing by the City Manager or City Council, depending on the scope and cost of the changes.

SECTION 10: **ADOPTION** “2.05.090 Ethical Standards And Conflict Of Interest” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.05.090 Ethical Standards And Conflict Of Interest*(Added)*

Ethical Standards and Conflict of Interest:

1. Ethical Conduct: a) All personnel involved in the procurement process must adhere to the ethical standards set forth in the Utah Municipal Officers' and Employees' Ethics Act (Utah Code Title 10, Chapter 3, Part 13) and the Big Water Municipal Corporation Conflict of Interest Policy.

2. Conflicts of Interest: a) No municipal officer, employee, or evaluation committee member may participate in the procurement process if they have a conflict of interest as defined by state law. Any potential conflict must be disclosed, and the individual must recuse themselves from the decision-making process.

SECTION 11: **ADOPTION** “2.05.100 Records And Recording” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.05.100 Records And Recording*(Added)*

Records and Reporting:

1. Procurement Records: a) All procurement records, including solicitations, bids, proposals, contracts, and evaluations, must be maintained in accordance with the Utah Government Records Access and Management Act (GRAMA). These records must be available for public inspection, subject to any confidentiality protections allowed by law.

2. Reporting: a) The Mayor or designee must provide periodic reports to the Town Council on procurement activities, including major contracts awarded, contract performance, and any issues that have arisen.

SECTION 12: ADOPTION "2.05.110 Policy Review And Amendments" of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.05.110 Policy Review And Amendments(*Added*)

Policy Review and Amendments:

This policy shall be reviewed annually and updated as needed to ensure compliance with Utah State law and to address changes in municipal procurement needs and practices. Amendments to this policy must be approved by the City Council.

PASSED AND ADOPTED BY THE BIG WATER TOWN COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Council member Jim Lybarger	_____	_____	_____	_____
Mayor David Schmuker	_____	_____	_____	_____
Council member Levi Banfill	_____	_____	_____	_____
Council member Luke McConville	_____	_____	_____	_____
Council member Jennie Lassen	_____	_____	_____	_____

Presiding Officer

Attest

**David W. Schmuker, Mayor, Big
Water Town**

Katie Joseph, Clerk, Big Water Town

**BIG WATER TOWN
ORDINANCE 14-2024**

**A RESOLUTION OF THE COUNCIL OF THE TOWN OF BIG WATER, KANE
COUNTY, UTAH, ADOPTING A REQUEST FOR PROPOSAL POLICY**

WHEREAS, the Town of Big Water is committed to ensuring transparency, fairness, and competition in its procurement processes to acquire goods, services, and works in a manner that ensures best value for public funds;

WHEREAS, the Request for Proposal (RFP) process is a valuable tool for sourcing vendors and service providers, allowing the organization to solicit and evaluate competitive proposals from qualified vendors for procurement needs;

WHEREAS, the RFP process encourages competitive bidding, fosters innovation, and enables the organization to secure high-quality services and products while ensuring efficiency and fiscal responsibility;

WHEREAS, the absence of a formal RFP policy may lead to inconsistencies in procurement practices, lack of competition, and reduced accountability;

NOW THEREFORE, be it ordained by the Council of the Big Water Town, in the State of Utah, as follows:

SECTION 1: **ADOPTION** “2.01 Request For Proposal (RFP)” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.01 Request For Proposal (RFP)(*Added*)

SECTION 2: **ADOPTION** “2.01.010 Purpose And Scope” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.01.010 Purpose And Scope(*Added*)

Purpose: The purpose of this policy is to establish guidelines and procedures for the issuance, evaluation, and awarding of Requests for Proposals (RFPs) by the Big Water Municipal Corporation. This policy is designed to ensure compliance with the Utah State Municipal Code, promote transparency and fairness in the procurement process, and achieve the best

value for the municipality.

Scope: This policy applies to all departments, divisions, and entities of the Big Water Municipal Corporation that issue RFPs for goods, services, or construction projects. This policy ensures that the procurement process is conducted in accordance with Utah State law and municipal regulations.

SECTION 3: ADOPTION “2.01.020 Legal Authority” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.01.020 Legal Authority(*Added*)

Legal Authority:

This policy is governed by the following Utah State Statutes: • Utah Code Title 11, Chapter 39 - Utah Procurement Code • Utah Code Title 10, Chapter 6 - Uniform Fiscal Procedures Act for Utah Cities • Utah Administrative Services Code (Title 63G, Chapter 6a) - Utah Procurement Code

SECTION 4: ADOPTION “2.01.030 Definitions” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.01.030 Definitions(*Added*)

Definitions:

• Request for Proposal (RFP): A formal solicitation for proposals from vendors or contractors to provide goods, services, or construction projects to the municipality. • Vendor/Contractor: An individual, business, or entity that submits a proposal in response to an RFP issued by the municipality. • Award: The acceptance of a vendor's proposal, leading to the execution of a contract.

SECTION 5: ADOPTION “2.01.040 RFP Issuance Procedures” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.01.040 RFP Issuance Procedures(Added)

RFP Issuance Procedures: 1. Determining Need for RFP: a) An RFP must be issued when the value of the goods or services exceeds \$50,000, or when competitive proposals are necessary to ensure the best value and quality for the municipality. b) Exceptions to this requirement, such as sole-source procurement, must be approved in writing by the Town Council or the Mayor.

2. RFP Preparation: a) The issuing department must prepare an RFP document that includes the following components: Introduction and Background: A description of the municipality's needs and the purpose of the RFP.

- Scope of Work: A detailed outline of the goods or services required, including specifications, deliverables, timelines, and performance standards.
- Proposal Requirements: Instructions for submitting proposals, including the required format, submission deadlines, and documentation.
- Evaluation Criteria: Clear criteria that will be used to evaluate proposals, including any weighting of criteria.
- Contract Terms: Basic terms and conditions that will govern the resulting contract, including any legal requirements, insurance, or bonding requirements.
- Timeline: Key dates for the RFP process, including the deadline for submission and the anticipated award date.

3. Advertising the RFP: a) The RFP must be advertised publicly for a minimum of 10 days in a manner consistent with Utah State law, such as publication in a local newspaper of general circulation and on the municipality's official website. b) Notice may also be sent to known potential vendors to encourage competition.

4. Pre-Proposal Conference (Optional): a) If the RFP requires clarification or detailed explanation, a pre-proposal conference may be held. The details of the conference, including the time, date, and location, should be included in the RFP.

SECTION 6: ADOPTION “2.01.050 Proposal Submission And Opening” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.01.050 Proposal Submission And Opening(*Added*)

Proposal Submission and Opening:

1. Submission Requirements: a) All proposals must be submitted in sealed envelopes or electronically, as specified in the RFP. The submission deadline must be strictly adhered to, and late proposals will not be accepted. b) Proposals must be kept confidential until the formal opening.

2. Proposal Opening: a) Proposals will be opened at a designated time and place, and the names of the proposers will be recorded in a public log. The contents of the proposals will remain confidential until an award is made.

SECTION 7: ADOPTION “2.01.060 Proposal Evaluation” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.01.060 Proposal Evaluation(*Added*)

Proposal Evaluation:

1. Evaluation Committee: a) An evaluation committee, consisting of at least three members, will be appointed to review and evaluate proposals based on the criteria outlined in the RFP. Committee members must disclose any conflicts of interest and recuse themselves if necessary.

2. Evaluation Criteria: a) Proposals will be evaluated based on predetermined criteria, which may include price, technical approach, experience, qualifications, and other relevant factors. The criteria will be weighted as outlined in the RFP to determine the best overall value.

3. Interviews and Clarifications: a) The evaluation committee may request interviews with proposers or seek clarifications if needed to fully understand the proposals

SECTION 8: ADOPTION “2.01.070 Awarding Of The Contract” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.01.070 Awarding Of The Contract(*Added*)

Awarding the Contract:

1. Award Decision: a) The evaluation committee will recommend the proposal that offers the best overall value to the municipality. The award decision must be approved by the Mayor or Town Council, depending on the value of the contract. b) The municipality reserves the right to reject any or all proposals, or to cancel the RFP at any time if it is in the municipality’s best interest.

2. Contract Execution: a) Upon approval, the municipality will enter into a formal contract with the awarded vendor. The contract must include all terms and conditions specified in the RFP and any additional terms negotiated during the award process.

3. Notification of Award: a) All proposers will be notified in writing of the award decision. A public notice of the awarded contract will also be posted in accordance with Utah State law.

SECTION 9: ADOPTION “2.01.080 Transparency and Public Access” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.01.080 Transparency and Public Access(*Added*)

Transparency and Public Access:

1. Public Records: a) All RFP documents, proposals, evaluation records, and contracts are considered public records and are subject to the Utah Government Records Access and Management Act (GRAMA). Proposals will remain confidential until the contract is awarded. b) Vendors may request that certain information in their proposals be treated as proprietary and confidential; however, the final decision on confidentiality rests with the municipality.

2. Debriefing: a) Upon request, unsuccessful proposers may receive a debriefing to explain the reasons their proposal was not selected.

SECTION 10: ADOPTION “2.01.090 Ethical Conduct” of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.01.090 Ethical Conduct(*Added*)

Ethical Conduct:

1. Conflict of Interest: a) All municipal officers, employees, and evaluation committee members involved in the RFP process must adhere to the Big Water Municipal Corporation Conflict of Interest Policy. No one involved in the RFP process may participate in or influence the outcome if they have a conflict of interest.

2. Ethics Compliance: a) All parties involved in the RFP process must comply with the Utah Municipal Officers' and Employees' Ethics Act and avoid any conduct that may give rise to an appearance of impropriety.

SECTION 11: **ADOPTION** "2.01.100 Review And Amendments: Policy" of the Big Water Municipal Code is hereby *added* as follows:

ADOPTION

2.01.100 Review And Amendments: Policy(Added)

Review and Amendments: Policy

• This policy shall be reviewed annually and updated as needed to ensure compliance with Utah State law and to address changes in municipal procurement needs and practices.

PASSED AND ADOPTED BY THE BIG WATER TOWN COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Council member Jim Lybarger	_____	_____	_____	_____
Mayor David Schmuker	_____	_____	_____	_____
Council member Levi Banfill	_____	_____	_____	_____
Council member Luke McConville	_____	_____	_____	_____
Council member Jennie Lassen	_____	_____	_____	_____

Presiding Officer

Attest

David W. Schmuker, Mayor, Big Water Town

Katie Joseph, Clerk, Big Water Town

**Big Water Municipal Corporation
Cash Summary
All Bank Accounts as of 10/21/2024**

Description	Amount
Checking - Zions	\$105,796.17
Zions SITLA Bond Account	\$30,000.54
PTIF 3384 General	\$180,153.49
PTIF 3385 Roads	\$449,961.30
PTIF 5600 Fire Dept	\$8,031.02
PTIF 8089 Huam Resources	\$17,802.79
PTIF 8359 Road Loan	\$8,886.32
Xpress Bill Pay Clearing	\$30.00
PTIF 0670 Loan	\$0.00
Water Cash	\$106.16
UNDEPOSITED PAYMENTS	\$3,910.96
General Ledger Cash Total:	\$804,678.75

Big Water Municipal Corporation
Operational Budget Report
10 General Fund - 07/01/2024 to 10/21/2024
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Taxes					
3110.0 PROPERTY TAXES - CURRENT	766.05	1,306.68	1,507.47	175,000.00	0.86%
3120.0 PROPERTY TAXES - DELINQUENT	135.61	863.66	1,493.19	15,500.00	9.63%
3130.0 GENERAL SALES AND USE TAXES	47,210.69	0.00	51,319.38	176,000.00	29.16%
3170.0 FEE-IN-LIEU OF PROP TAXES	6,425.86	2,182.50	8,041.19	14,000.00	57.44%
Total Taxes	54,538.21	4,352.84	62,361.23	380,500.00	16.39%
Licenses and permits					
3210.0 BUSINESS LICENSES & PERMITS	100.00	0.00	400.00	5,000.00	8.00%
3220.0 NON-BUSINESS LICENSES & PERMIT	500.00	0.00	0.00	2,000.00	0.00%
3221.0 BUILDING PERMITS	3,842.02	1,251.88	2,184.20	10,000.00	21.84%
3225.0 ANIMAL LICENSES	0.00	0.00	10.00	0.00	0.00%
Total Licenses and permits	4,442.02	1,251.88	2,594.20	17,000.00	15.26%
Intergovernmental revenue					
3340.0 STATE GRANTS	24,258.75	0.00	43,200.00	48,000.00	90.00%
3340.5 HWY 89 TURNOUT GRANT	1,987,150.48	0.00	0.00	0.00	0.00%
3355.0 GRANT REVENUE	0.00	0.00	0.00	4,000.00	0.00%
3355.5 FIRE STATE GRANT REVENUE	13,745.53	0.00	0.00	9,994.00	0.00%
3356.0 CLASS C ROAD FUND ALLOTMENT	9,504.96	0.00	12,555.08	65,000.00	19.32%
3692 ARPA REVENUE	0.00	0.00	0.00	6,408.00	0.00%
Total Intergovernmental revenue	2,034,659.72	0.00	55,755.08	133,402.00	41.79%
Charges for services					
3419.0 GENERAL GOV'T - POST OFFICE	5,049.34	0.00	4,412.01	18,000.00	24.51%
3443.0 REFUSE COLLECTION CHARGES	20.00	0.00	0.00	0.00	0.00%
Total Charges for services	5,069.34	0.00	4,412.01	18,000.00	24.51%
Fines and forfeitures					
3520.0 COURT FEE	538.85	0.00	871.95	1,500.00	58.13%
Total Fines and forfeitures	538.85	0.00	871.95	1,500.00	58.13%
Interest					
3610.0 INTEREST EARNINGS	13,306.64	0.00	10,365.25	26,000.00	39.87%
Total Interest	13,306.64	0.00	10,365.25	26,000.00	39.87%
Miscellaneous revenue					
3630.0 VOLUNTARY FIRE CONTRIBUTION	0.00	50,000.00	50,000.00	50,000.00	100.00%
3690.0 MISCELLANEOUS REVENUE	0.00	0.00	81.87	0.00	0.00%
3695.0 CASH OVER/SHORT	0.00	0.00	0.00	500.00	0.00%
Total Miscellaneous revenue	0.00	50,000.00	50,081.87	50,500.00	99.17%
Contributions and transfers					
3990.0 GEN FUND BALANCE TO BE APPROP.	0.00	0.00	0.00	13,000.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00	13,000.00	0.00%
Charges for Fire Services					
3361.0 CLID CONTRACT	63,460.20	0.00	32,602.68	132,200.00	24.66%
3362 FIRE DEPARTMENT REVENUE	77,290.00	74,300.00	184,100.00	337,500.00	54.55%
3362.1 FIRE DEPARTMENT LEASES	11,360.00	0.00	0.00	24,125.00	0.00%
Total Charges for Fire Services	152,110.20	74,300.00	216,702.68	493,825.00	43.88%
Total Revenue:	2,264,664.98	129,904.72	403,144.27	1,133,727.00	35.56%
Expenditures:					
General government					
Council					
4111.0 MAYOR SALARIES AND WAGES	2,750.00	275.00	2,200.00	7,150.00	30.77%
4113.0 EMPLOYEE BENEFITS	121.35	21.04	168.32	675.00	24.94%
4123.0 TRAVEL	0.00	0.00	0.00	1,500.00	0.00%
4124.0 OFFICE EXPENSE & SUPPLIES	30.58	0.00	0.00	150.00	0.00%
Total Council	2,901.93	296.04	2,368.32	9,475.00	25.00%
Court					
4230.0 PUBLIC DEFENDER	0.00	0.00	0.00	1,500.00	0.00%
4230.5 ATTORNEY	0.00	0.00	0.00	10,000.00	0.00%
Total Court	0.00	0.00	0.00	11,500.00	0.00%
Administration					
4411.0 SALARIES AND WAGES	19,251.05	2,617.52	20,798.36	69,214.00	30.05%
4413.0 EMPLOYEE BENEFITS	4,390.69	200.24	1,608.91	6,000.00	26.82%

Big Water Municipal Corporation
Operational Budget Report
10 General Fund - 07/01/2024 to 10/21/2024
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
4415.0 EMPLOYEE MEDICAL BENEFITS	8,519.14	1,783.51	6,466.96	24,870.00	26.00%
4418.0 EMPLOYEE RETIREMENT	6,959.84	377.14	3,023.36	16,000.00	18.90%
4421.0 BOOK, SUBSCRIPTIONS/MEMBERSHIP	1,509.53	11.47	277.32	3,500.00	7.92%
4422.0 PUBLIC NOTICES	0.00	0.00	0.00	500.00	0.00%
4423.0 TRAVEL	3,203.90	441.95	1,868.32	7,000.00	26.69%
4424.0 OFFICE EXPENSE & SUPPLIES	1,168.93	219.10	1,043.90	5,500.00	18.98%
4424.5 TOWN WEBSITE	0.00	0.00	0.00	3,200.00	0.00%
4425.0 EQUIPMENT - SUPPLIES & MAINT	342.81	8.52	647.74	2,000.00	32.39%
4427.0 BLDG & GRNDS - SUPPLIES/MAINT	1,584.35	140.00	168.99	4,000.00	4.22%
4428.0 UTILITIES	1,358.19	45.15	744.70	4,000.00	18.62%
4429.0 TELEPHONE	107.85	0.00	265.14	800.00	33.14%
4430.0 LAWSUIT	871.00	0.00	0.00	3,000.00	0.00%
4430.5 ATTORNEY	2,925.00	936.00	1,144.00	5,000.00	22.88%
4431.0 ENGINEERING	1,233.00	0.00	0.00	10,000.00	0.00%
4431.5 AUDIT	1,500.00	1,678.00	1,678.00	5,500.00	30.51%
4433.0 EDUCATION & TRAINING	700.00	135.00	430.00	1,500.00	28.67%
4434.0 BANK CHARGES	1,668.82	0.00	773.32	4,500.00	17.18%
4435.0 POSTAL CONTRACT	10,430.29	1,053.79	10,081.40	34,000.00	29.65%
4451.0 INSURANCE AND SURETY BONDS	29,885.06	1,050.53	7,062.32	11,500.00	61.41%
4452.0 EVENT EXPENDITURES	0.00	0.00	0.00	575.00	0.00%
4461.0 MISCELLANEOUS	15.60	0.00	436.60	64,500.00	0.68%
Total Administration	97,625.05	10,697.92	58,519.34	286,659.00	20.41%
Non-Departmental					
4920.0 TOWN CLEAN-UP	0.00	0.00	0.00	600.00	0.00%
4964.0 ARPA EXPENSE	0.00	80.50	2,352.51	6,408.00	36.71%
Total Non-Departmental	0.00	80.50	2,352.51	7,008.00	33.57%
Total General government	100,526.98	11,074.46	63,240.17	314,642.00	20.10%
Public safety					
Police					
5411.0 SALARIES - FULL TIME	27,181.44	2,788.80	22,683.58	72,550.00	31.27%
5413.0 EMPLOYEE BENEFITS	9,277.23	213.35	1,812.76	6,600.00	27.47%
5415.0 MED INSUR	3,855.76	1,989.50	7,958.00	24,000.00	33.16%
5418.0 EMPLOYEE RETIREMENT	0.00	838.31	6,328.48	22,000.00	28.77%
5424.0 OFFICE EXPENSE & SUPPLIES	883.36	52.99	105.98	900.00	11.78%
5425.0 EQUIPMENT - SUPPLIES & MAINT	195.89	182.12	1,330.51	3,000.00	44.35%
5425.5 GRANT EXPENDITURES	0.00	0.00	0.00	4,000.00	0.00%
5426.0 FUEL	1,541.44	519.58	1,728.94	6,000.00	28.82%
5428.0 UTILITIES	0.00	0.00	120.05	0.00	0.00%
5429.0 TELEPHONE	375.86	3.25	168.56	1,000.00	16.86%
5433.0 EDUCATION & TRAINING	0.00	0.00	0.00	100.00	0.00%
5451.0 INSURANCE AND SURETY BONDS	0.00	86.72	86.72	0.00	0.00%
5461.0 MISCELLANEOUS	0.00	0.00	0.00	200.00	0.00%
Total Police	43,310.98	6,674.62	42,323.58	140,350.00	30.16%
Fire					
5511.0 SALARIES AND WAGES	112,005.69	13,525.70	108,994.83	337,700.00	32.28%
5511.1 TRANSPORT SALARIES AND WAGES	385.00	0.00	595.00	2,000.00	29.75%
5513.0 EMPLOYEE BENEFITS	18,208.21	4,336.12	19,551.41	36,000.00	54.31%
5515.0 EMPLOYEE RETIREMENT	16,904.09	1,391.67	11,133.36	34,000.00	32.75%
5523.0 STATION MAINTANCE AND REPAIR	350.99	665.41	4,840.43	500.00	968.09%
5524.0 OFFICE EXPENSE & SUPPLIES	641.30	2,864.80	11,195.15	10,000.00	111.95%
5524.1 UNIFORMS	611.38	0.00	2,790.59	5,000.00	55.81%
5525.0 EQUIPMENT - SUPPLIES & MAINT	10,279.59	51.96	5,280.46	19,000.00	27.79%
5525.1 MAINTENANCE - E31	0.00	0.00	0.00	1,000.00	0.00%
5525.15 MAINTENANCE - E32	0.00	0.00	2,385.32	1,500.00	159.02%
5525.2 MAINTENANCE - R31	2,999.52	0.00	10.49	1,000.00	1.05%
5525.3 MAINTENANCE - R32	530.36	0.00	0.00	500.00	0.00%
5525.4 MAINTENANCE - A31	0.00	0.00	104.70	500.00	20.94%
5525.5 MAINTENANCE - A32	(126.52)	0.00	0.00	0.00	0.00%
5525.6 MAINTENANCE - BR31	14.77	0.00	0.00	500.00	0.00%
5525.7 MAINTENANCE - CH30	0.00	313.49	919.34	1,000.00	91.93%
5526.1 FUEL - Brush Truck	0.00	0.00	0.00	500.00	0.00%
5526.2 FUEL - ENGINE 31	165.60	0.00	0.00	1,000.00	0.00%
5526.3 FUEL - ENGINE 32	92.40	0.00	0.00	2,000.00	0.00%
5526.31 FUEL - R31	830.99	0.00	135.50	1,000.00	13.55%
5526.32 FUEL - R32	2,588.07	0.00	0.00	4,000.00	0.00%

Big Water Municipal Corporation
Operational Budget Report
10 General Fund - 07/01/2024 to 10/21/2024
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
5526.4 FUEL - A32	(222.17)	0.00	0.00	0.00	0.00%
5526.5 FUEL - CH30	0.00	815.37	2,770.29	500.00	554.06%
5528.0 UTILITIES	1,276.05	114.00	1,424.01	7,000.00	20.34%
5529.0 TELEPHONE	161.12	138.79	1,347.60	1,000.00	134.76%
5530.0 GRANT EXPENDITURES	2,445.88	0.00	9,963.32	9,994.00	99.69%
5530.1 QUICK RESPONSE VEHICLE GRANT	14,545.00	0.00	0.00	0.00	0.00%
5533.0 EDUCATION & TRAINING	2,765.50	0.00	5,634.32	4,000.00	140.86%
5533.1 EDUCATION & TRAINING SUPPLIES	209.42	0.00	298.95	0.00	0.00%
5534.0 TRAVEL EXPENSES	4,425.52	560.39	873.45	8,000.00	10.92%
5535.0 WILD LAND	8,914.71	(2,715.48)	(2,685.50)	0.00	0.00%
5551.0 INSURANCE AND SURETY BONDS	0.00	1,784.86	15,568.95	14,000.00	111.21%
5561.0 MISCELLANEOUS	466.16	0.00	2,230.83	0.00	0.00%
5567.0 FIRE HOUSE LEASE PMT	11,360.00	0.00	0.00	11,240.00	0.00%
5568.0 FIRE TRUCK LEASE PMT	0.00	0.00	0.00	12,885.00	0.00%
Total Fire	212,828.63	23,847.08	205,362.80	527,319.00	38.94%
Building					
5611.0 SALARIES AND WAGES	3,696.00	700.00	4,014.00	11,000.00	36.49%
5613.0 EMPLOYEE BENEFITS	202.73	53.55	206.55	550.00	37.55%
5621.0 BOOK, SUBSCRIPTIONS/MEMBERSHIP	209.53	0.00	302.13	500.00	60.43%
5624.0 OFFICE EXPENSE & SUPPLIES	250.66	0.00	0.00	500.00	0.00%
5633.0 EDUCATION & TRAINING	1,150.00	0.00	0.00	3,409.00	0.00%
Total Building	5,508.92	753.55	4,522.68	15,959.00	28.34%
Total Public safety	261,648.53	31,275.25	252,209.06	683,628.00	36.89%
Highways and public improvements					
Highways					
6110.0 Streets SALARIES & WAGES	3,300.00	275.00	2,200.00	7,150.00	30.77%
6113.0 Streets BENEFITS	341.49	21.04	168.32	1,000.00	16.83%
6120.0 Streets debt service - principal	21,000.00	0.00	21,000.00	21,000.00	100.00%
6121 Streets debt service - interest	630.00	0.00	315.00	1,000.00	31.50%
6127.0 Streets REPAIRS & MAINTENANCE	3,825.00	1,697.18	1,743.57	26,350.00	6.62%
6140 Road Development	0.00	0.00	369.50	0.00	0.00%
6140.1 US 89 HWY TURNOUT PROJ	2,099,209.08	0.00	0.00	0.00	0.00%
6163.0 CLASS C ROAD PROGRAM	0.00	5,111.15	13,514.00	51,500.00	26.24%
Total Highways	2,128,305.57	7,104.37	39,310.39	108,000.00	36.40%
Total Highways and public improvements	2,128,305.57	7,104.37	39,310.39	108,000.00	36.40%
Parks, recreation, and public property					
Parks & Recreation					
6411.0 SALARIES AND WAGES	356.25	860.00	2,170.00	1,700.00	127.65%
6425.0 EQUIPMENT - SUPPLIES & MAINT	706.48	0.00	373.10	732.00	50.97%
6428.0 UTILITIES	365.80	157.65	597.33	900.00	66.37%
Total Parks & Recreation	1,428.53	1,017.65	3,140.43	3,332.00	94.25%
Total Parks, recreation, and public property	1,428.53	1,017.65	3,140.43	3,332.00	94.25%
Transfers					
9092.0 TRANSFERS TO MBA	11,360.00	0.00	0.00	0.00	0.00%
9099.0 INCREASE IN END FUND BALANCE	0.00	0.00	0.00	24,125.00	0.00%
Total Transfers	11,360.00	0.00	0.00	24,125.00	0.00%
Total Expenditures:	2,503,269.61	50,471.73	357,900.05	1,133,727.00	31.57%
Total Change In Net Position	(238,604.63)	79,432.99	45,244.22	0.00	0.00%

Big Water Municipal Corporation
Operational Budget Report
21 Municipal Building Authority - 07/01/2024 to 10/21/2024
33.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Percent Used</u>
Change In Net Position					
Revenue:					
Miscellaneous revenue					
3680 Firehouse Bond	11,360.00	0.00	0.00	0.00	0.00%
Total Miscellaneous revenue	<u>11,360.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue:	<u>11,360.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Expenditures:					
Debt service					
4250 Firehouse Loan Principal	8,000.00	0.00	8,000.00	0.00	0.00%
4251 Firehouse Loan Interest	3,360.00	0.00	3,240.00	0.00	0.00%
Total Debt service	<u>11,360.00</u>	<u>0.00</u>	<u>11,240.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expenditures:	<u>11,360.00</u>	<u>0.00</u>	<u>11,240.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Change In Net Position	<u>0.00</u>	<u>0.00</u>	<u>(11,240.00)</u>	<u>0.00</u>	<u>0.00%</u>

Big Water Municipal Corporation Check Register All Bank Accounts - 09/18/2024 to 10/21/2024

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
AmeriGas - 5171	5770	806058488	09/18/2024	09/18/2024	88.47	Propane	105528.0 - UTILITIES	
AmeriGas - 5171	5780	806062939	10/02/2024	10/02/2024	44.00	FD Propane	105528.0 - UTILITIES	
AT&T Mobility (FIRSTNET)	5781	287346126148X0	10/02/2024	10/02/2024	36.79	Cell 9169	105529.0 - TELEPHONE	
AT&T Mobility (FIRSTNET)	5781	287346126148X0	10/02/2024	10/02/2024	50.00	Cell 9175	105529.0 - TELEPHONE	
AT&T Mobility (FIRSTNET)	5781	287346126148X0	10/02/2024	10/02/2024	50.00	Cell 9176	105529.0 - TELEPHONE	
					\$132.47			
B & L AUTOMOTIVE & TIRE	5791	47255	10/02/2024	10/03/2024	182.12	Oil & Lube	105425.0 - EQUIPMENT - SUPPLIES	
					\$182.12			
BANKCARD CENTER	5782	Sept.2024*6508	10/02/2024	10/02/2024	2.99	Marshal Cloud Storage	105424.0 - OFFICE EXPENSE & SUP	
BANKCARD CENTER	5782	Sept.2024*6508	10/02/2024	10/02/2024	3.25	Marshal Google Storage	105429.0 - TELEPHONE	
BANKCARD CENTER	5782	Sept.2024*6508	10/02/2024	10/02/2024	8.52	Cords for New Computers	104425.0 - EQUIPMENT - SUPPLIES	
BANKCARD CENTER	5782	Sept.2024*6508	10/02/2024	10/02/2024	10.00	CHAT GPT (split)	101581.0 - GLEN CANYON SSD CLEA	
BANKCARD CENTER	5782	Sept.2024*6508	10/02/2024	10/02/2024	11.47	CHAT GPT (split)	104421.0 - BOOK, SUBSCRIPTIONS/	
BANKCARD CENTER	5782	Sept.2024*6508	10/02/2024	10/02/2024	22.90	Notary Journal	104424.0 - OFFICE EXPENSE & SUP	
BANKCARD CENTER	5782	Sept.2024*6508	10/02/2024	10/02/2024	40.00	Notary Application	104433.0 - EDUCATION & TRAINING	
BANKCARD CENTER	5782	Sept.2024*6508	10/02/2024	10/02/2024	43.23	Community Candy & Water	104424.0 - OFFICE EXPENSE & SUP	
BANKCARD CENTER	5782	Sept.2024*6508	10/02/2024	10/02/2024	50.00	Annual Membership - Utah Peace Officers Associati	105424.0 - OFFICE EXPENSE & SUP	
BANKCARD CENTER	5782	Sept.2024*6508	10/02/2024	10/02/2024	88.73	Notary Stamp	104424.0 - OFFICE EXPENSE & SUP	
BANKCARD CENTER	5782	Sept.2024*6508	10/02/2024	10/02/2024	64.24	Staff Meeting & Lunch	104424.0 - OFFICE EXPENSE & SUP	
BANKCARD CENTER	5782	Sept.2024*6508	10/02/2024	10/02/2024	95.00	Notary Text	104433.0 - EDUCATION & TRAINING	
					\$440.33			
BANKCARD CENTER	5789	Sept.2024*3679	10/02/2024	10/02/2024	80.50	Windows 11 Pro Upgrade for New Computer	104964.0 - ARPA EXPENSE	
BANKCARD CENTER	5792	Sept.2024*8121	10/02/2024	10/03/2024	16.09	Amazon Prime Monthly Membership	105524.0 - OFFICE EXPENSE & SUP	
BANKCARD CENTER	5792	Sept.2024*8121	10/02/2024	10/03/2024	54.75	Walmart - trash bags, dish soap, cleaning	105523.0 - STATION MAINTANCE AN	
BANKCARD CENTER	5792	Sept.2024*8121	10/02/2024	10/03/2024	57.47	Walmart - Photo Order	105524.0 - OFFICE EXPENSE & SUP	
BANKCARD CENTER	5792	Sept.2024*8121	10/02/2024	10/03/2024	59.70	Walmart - Fire House Supplies	105523.0 - STATION MAINTANCE AN	
BANKCARD CENTER	5792	Sept.2024*8121	10/02/2024	10/03/2024	88.49	Walmart - Picture Frames	105524.0 - OFFICE EXPENSE & SUP	
BANKCARD CENTER	5792	Sept.2024*8121	10/02/2024	10/03/2024	120.40	Hotel for training - La Quinta	105534.0 - TRAVEL EXPENSES	
BANKCARD CENTER	5792	Sept.2024*8121	10/02/2024	10/03/2024	134.47	Hotel for training - Country Inn & Suites by Radisso	105534.0 - TRAVEL EXPENSES	
BANKCARD CENTER	5792	Sept.2024*8121	10/02/2024	10/03/2024	313.49	Land TE Connectivity WPD - Antenna Farm	105525.7 - MAINTENANCE - CH30	
					\$844.86			
					\$1,366.69			
Barnett, Robert J	ACH: 10012412	Oct. 2024	10/01/2024	10/01/2024	725.88	Employee Benefit Stipend	105513.0 - EMPLOYEE BENEFITS	
					\$725.88			
CenturyLink	5771	333186592	09/18/2024	09/18/2024	76.80	FD PHONE	105529.0 - TELEPHONE	
CenturyLink	5771	333186592	09/18/2024	09/18/2024	76.80	SSD PHONE	101581.0 - GLEN CANYON SSD CLEA	
CenturyLink	5771	333186592	09/18/2024	09/18/2024	76.81	TH/GCSSD Phone/Fax (split)	104429.0 - TELEPHONE	
CenturyLink	5771	333487255	09/18/2024	09/18/2024	2.86	PO PHONE	104435.0 - POSTAL CONTRACT	
					\$233.27			
CenturyLink	5794	P-488080MB	10/10/2024	10/10/2024	1,697.18	Damage to buried cables during road work	106127.0 - Streets REPAIRS & MAINT	
					\$1,930.45			
Dyke, Jeremy	ACH: 10012412	Oct. 2024	10/01/2024	10/01/2024	725.88	Employee Benefit Stipend	105513.0 - EMPLOYEE BENEFITS	
					\$725.88			
EFTPS	10000	PR092924-12	10/01/2024	10/01/2024	640.30	Medicare Tax	102221.0 - FICA PAYABLE	

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
EFTPS	10000	PRO92924-12	10/01/2024	10/01/2024	1,348.81	Federal Income Tax	102222.0 - FEDERAL WITHHOLDING	
EFTPS	10000	PRO92924-12	10/01/2024	10/01/2024	2,737.78	Social Security Tax	102221.0 - FICA PAYABLE	
					\$4,726.89			
EFTPS	99999	PRO90124-12	09/17/2024	09/18/2024	60.16	Medicare Tax	102221.0 - FICA PAYABLE	
EFTPS	99999	PRO90124-12	09/17/2024	09/18/2024	172.63	Federal Income Tax	102222.0 - FEDERAL WITHHOLDING	
EFTPS	99999	PRO90124-12	09/17/2024	09/18/2024	257.24	Social Security Tax	102221.0 - FICA PAYABLE	
EFTPS	99999	PRO91824-12	09/19/2024	09/19/2024	17.40	Medicare Tax	102221.0 - FICA PAYABLE	
EFTPS	99999	PRO91824-12	09/19/2024	09/19/2024	74.40	Social Security Tax	102221.0 - FICA PAYABLE	
					\$581.83			
EFTPS	99999	PR101324-12	10/14/2024	10/15/2024	631.24	Medicare Tax	102221.0 - FICA PAYABLE	
EFTPS	99999	PR101324-12	10/14/2024	10/15/2024	1,357.26	Federal Income Tax	102222.0 - FEDERAL WITHHOLDING	
EFTPS	99999	PR101324-12	10/14/2024	10/15/2024	2,699.10	Social Security Tax	102221.0 - FICA PAYABLE	
					\$4,687.60			
					\$9,996.32			
GARKANE ENERGY	5772	9/24-1636200	09/18/2024	09/18/2024	54.98	QUILL LIGHT	104428.0 - UTILITIES	
GARKANE ENERGY	5772	9/24-1636300	09/18/2024	09/18/2024	59.90	800 INDEP LIGHT	104428.0 - UTILITIES	
GARKANE ENERGY	5772	9/24-1636400	09/18/2024	09/18/2024	33.00	1180 INDEP LIGHT	104428.0 - UTILITIES	
GARKANE ENERGY	5772	9/24-1840300	09/18/2024	09/18/2024	41.80	PARK LIGHT	106428.0 - UTILITIES	
GARKANE ENERGY	5772	9/24-386000	09/18/2024	09/18/2024	201.56	PO POWER	104435.0 - POSTAL CONTRACT	
GARKANE ENERGY	5772	9/24-721800	09/18/2024	09/18/2024	75.28	TH/GCCSSD Power (split)	101581.0 - GLEN CANYON SSD CLEA	
GARKANE ENERGY	5772	9/24-721800	09/18/2024	09/18/2024	75.28	TH/GCCSSD Power (split)	104428.0 - UTILITIES	
GARKANE ENERGY	5772	9/24-924802	09/18/2024	09/18/2024	331.57	FD POWER	105528.0 - UTILITIES	
					\$873.37			
					\$873.37			
GLEN CANYON SPECIAL SERVICE	5783	9/24-180	10/02/2024	10/02/2024	45.15	TH/GCCSSD Water (split)	101581.0 - GLEN CANYON SSD CLEA	
GLEN CANYON SPECIAL SERVICE	5783	9/24-180	10/02/2024	10/02/2024	45.15	TH/GCCSSD Water (split)	104428.0 - UTILITIES	
GLEN CANYON SPECIAL SERVICE	5783	9/24-184	10/02/2024	10/02/2024	69.04	PO WATER/TRASH	104435.0 - POSTAL CONTRACT	
GLEN CANYON SPECIAL SERVICE	5783	9/24-590	10/02/2024	10/02/2024	157.65	PARK WATER	106428.0 - UTILITIES	
GLEN CANYON SPECIAL SERVICE	5783	9/24-866	10/02/2024	10/02/2024	70.00	FD WATER	105528.0 - UTILITIES	
					\$396.99			
GLEN CANYON SPECIAL SERVICE	5790	Dump Loads	10/02/2024	10/02/2024	40.00	Dump Reimbursement - Marvin Segall	104427.0 - BLDG & GRNDS - SUPPLI	
GLEN CANYON SPECIAL SERVICE	5790	Dump Loads	10/02/2024	10/02/2024	100.00	Dump Reimbursement - Marvin Segall	104427.0 - BLDG & GRNDS - SUPPLI	
					\$140.00			
					\$526.99			
IDT	5773	52229443	09/18/2024	09/18/2024	14.50	LONG DISTANCE (split)	101581.0 - GLEN CANYON SSD CLEA	
IDT	5773	52229443	09/18/2024	09/18/2024	14.51	LONG DISTANCE (split)	104429.0 - TELEPHONE	
					\$29.01			
					\$29.01			
					\$29.01			
Joseph, Katie	ACH 09232411	9/24-27/2024	09/23/2024	09/23/2024	176.25	UMCA Conference in Price - M&IE	104423.0 - TRAVEL	
Joseph, Katie	ACH 09232411	9/24-27/2024	09/23/2024	09/23/2024	431.48	UMCA Conference in Price - Mileage	104423.0 - TRAVEL	
					\$607.73			
Joseph, Katie	ACH 10012412	Oct. 2024	10/01/2024	10/01/2024	667.08	Stipend	104415.0 - EMPLOYEE MEDICAL BEN	
					\$1,274.81			
Justin W. Wayment, P.C.	5784	103934	10/02/2024	10/02/2024	26.00	Review email from Insurance Company, telephone c	104430.5 - ATTORNEY	
Justin W. Wayment, P.C.	5784	103934	10/02/2024	10/02/2024	26.00	Telephone Call w/ Mayor	104430.5 - ATTORNEY	
Justin W. Wayment, P.C.	5784	103934	10/02/2024	10/02/2024	52.00	Review email, telephone call to Mayor, telephone ca	104430.5 - ATTORNEY	
Justin W. Wayment, P.C.	5784	103934	10/02/2024	10/02/2024	52.00	Review final GRAMA request, prepare emails	104430.5 - ATTORNEY	
Justin W. Wayment, P.C.	5784	103934	10/02/2024	10/02/2024	52.00	Review GRAMA request, email to Katie	104430.5 - ATTORNEY	

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Justin W. Wayment, P.C.	5784	103934	10/02/2024	10/02/2024	78.00	Multiple Telephone Calls	104430.5 - ATTORNEY	
Justin W. Wayment, P.C.	5784	103934	10/02/2024	10/02/2024	91.00	Put together notes for closed session, Closed session	104430.5 - ATTORNEY	
Justin W. Wayment, P.C.	5784	103934	10/02/2024	10/02/2024	208.00	Discussion w/ Title Company on Easements, Email to	104430.5 - ATTORNEY	
Justin W. Wayment, P.C.	5784	103934	10/02/2024	10/02/2024	351.00	Researching Easements	104430.5 - ATTORNEY	
					\$936.00			
KIMBALL AND ROBERTS	5795	'24 Audit	10/10/2024	10/10/2024	1,678.00	'24 Audited Financial Statements	104431.5 - AUDIT	
KIMBALL AND ROBERTS	5795	'24 Audit	10/10/2024	10/10/2024	2,517.00	'24 Audited Financial Statements	105524.0 - OFFICE EXPENSE & SUP	
					\$4,195.00			
					\$4,195.00			
Lake Powell Automotive Supply (NA	5796	206659	10/10/2024	10/10/2024	38.21	FD - Gauge	105523.0 - STATION MAINTANCE AN	
					\$38.21			
Lexipol, LLC	5774	INVLEX11241413	09/18/2024	09/18/2024	593.60	Annual Fire Procedures	105524.0 - OFFICE EXPENSE & SUP	
Lexipol, LLC	5774	INVLEX11241413	09/18/2024	09/18/2024	1,134.50	Annual Fire Supplemental Manual (s)	105524.0 - OFFICE EXPENSE & SUP	
Lexipol, LLC	5774	INVLEX11241413	09/18/2024	09/18/2024	4,171.65	Annual Fire Policy Manual & Daily Training Bulletins	105524.0 - OFFICE EXPENSE & SUP	
					\$5,899.75			
					\$5,899.75			
PAGE GARAGE DOOR SERVICES	5785	1807	10/01/2024	10/02/2024	475.00	Furnished & Installed a external antenna kit - 25ft C	105523.0 - STATION MAINTANCE AN	
					\$475.00			
PAGE LUMBER	5786	2409-261456	10/01/2024	10/02/2024	34.09	Plug Armored Yellow 3 Wire 20 AMP 5 Female Goes	105523.0 - STATION MAINTANCE AN	
					\$34.09			
Park, Brianna	ACH.10012412	Oct. 2024	10/01/2024	10/01/2024	725.88	Employee Benefit Stipend	105513.0 - EMPLOYEE BENEFITS	
					\$725.88			
PEHP	EFT	Oct. '24	10/21/2024	10/21/2024	121.68	Clerk Dental Insurance	104415.0 - EMPLOYEE MEDICAL BEN	
PEHP	EFT	Oct. '24	10/21/2024	10/21/2024	397.90	Treasurer Health/Dental Insurance	105513.0 - EMPLOYEE BENEFITS	
PEHP	EFT	Oct. '24	10/21/2024	10/21/2024	596.85	Treasurer Health/Dental Insurance	101581.0 - GLEN CANYON SSD CLEA	
PEHP	EFT	Oct. '24	10/21/2024	10/21/2024	725.88	FD Health/Dental Ins	105513.0 - EMPLOYEE BENEFITS	
PEHP	EFT	Oct. '24	10/21/2024	10/21/2024	725.88	SSD Clerk Health/Dental Ins	101581.0 - GLEN CANYON SSD CLEA	
PEHP	EFT	Oct. '24	10/21/2024	10/21/2024	994.75	Treasurer Health/Dental Ins	104415.0 - EMPLOYEE MEDICAL BEN	
PEHP	EFT	Oct. '24	10/21/2024	10/21/2024	1,989.50	Marshall Health/Dental Ins	105415.0 - MED INSUR	
PEHP	EFT	Oct. '24	10/21/2024	10/21/2024	1,989.50	Water Master Health/Dental Ins	101581.0 - GLEN CANYON SSD CLEA	
PEHP	EFT	September '24	09/23/2024	09/23/2024	121.68	Clerk Dental Insurance	104415.0 - EMPLOYEE MEDICAL BEN	
PEHP	EFT	September '24	09/23/2024	09/23/2024	397.90	Treasurer Health/Dental Insurance	105513.0 - EMPLOYEE BENEFITS	
PEHP	EFT	September '24	09/23/2024	09/23/2024	596.85	Treasurer Health/Dental Insurance	101581.0 - GLEN CANYON SSD CLEA	
PEHP	EFT	September '24	09/23/2024	09/23/2024	725.88	FD Health/Dental Ins	105513.0 - EMPLOYEE BENEFITS	
PEHP	EFT	September '24	09/23/2024	09/23/2024	725.88	SSD Clerk Health/Dental Ins	101581.0 - GLEN CANYON SSD CLEA	
PEHP	EFT	September '24	09/23/2024	09/23/2024	994.75	Treasurer Health/Dental Ins	104415.0 - EMPLOYEE MEDICAL BEN	
PEHP	EFT	September '24	09/23/2024	09/23/2024	1,989.50	Marshall Health/Dental Ins	105415.0 - MED INSUR	
PEHP	EFT	September '24	09/23/2024	09/23/2024	1,989.50	Water Master Health/Dental Ins	101581.0 - GLEN CANYON SSD CLEA	
					\$15,063.88			
					\$15,063.88			
Redd's Ace Hardware	5787	900219	10/01/2024	10/02/2024	9.99	Grounding Connector 20A	105525.0 - EQUIPMENT - SUPPLIES	
Redd's Ace Hardware	5787	900219	10/01/2024	10/02/2024	11.99	Foam Car WashWax 1Gal	105525.0 - EQUIPMENT - SUPPLIES	
Redd's Ace Hardware	5787	900219	10/01/2024	10/02/2024	29.98	AA Batteries - 30pack	105525.0 - EQUIPMENT - SUPPLIES	
					\$51.96			
					\$51.96			

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Short, Peggy Sue	ACH, 10102415	Treasurer Acade	10/10/2024	10/10/2024	184.00	M&IE	101581.0 - GLEN CANYON SSD CLEA	
Short, Peggy Sue	ACH, 10102415	Treasurer Acade	10/10/2024	10/10/2024	184.00	M&IE	104423.0 - TRAVEL	
Short, Peggy Sue	ACH, 10102415	Treasurer Acade	10/10/2024	10/10/2024	257.95	Mileage	101581.0 - GLEN CANYON SSD CLEA	
Short, Peggy Sue	ACH, 10102415	Treasurer Acade	10/10/2024	10/10/2024	257.95	Mileage	104423.0 - TRAVEL	
					\$883.90			
Stegall, Marvin	5793	10.1.24	10/01/2024	10/08/2024	40.00	Post Office/ Back & Side Yard Pulling Weeds and La	106411.0 - SALARIES AND WAGES	
Stegall, Marvin	5793	10.1.24	10/01/2024	10/08/2024	280.00	Town Park Pulling Weeds and Landscaping 14hrs	106411.0 - SALARIES AND WAGES	
					\$320.00			
Stegall, Marvin	ACH, 10102415	10.10.24	10/10/2024	10/10/2024	60.00	Town Park Pulling Weeds and Landscaping 14hrs	106411.0 - SALARIES AND WAGES	
Stegall, Marvin	ACH, 10102415	10.10.24	10/10/2024	10/10/2024	120.00	Post Office/ Back & Side Yard Pulling Weeds and La	106411.0 - SALARIES AND WAGES	
					\$180.00			
Stegall, Marvin	ACH, 10212412	10.21.2024	10/21/2024	10/21/2024	20.00	10.10.24 Town Hall Weeding 1Hr @ \$20/hr	106411.0 - SALARIES AND WAGES	
Stegall, Marvin	ACH, 10212412	10.21.2024	10/21/2024	10/21/2024	100.00	10.15.24 Town Hall Work on Irrigation, Trees on S Si	106411.0 - SALARIES AND WAGES	
Stegall, Marvin	ACH, 10212412	10.21.2024	10/21/2024	10/21/2024	120.00	10.14.24 Town Hall Spray & Weeding Driveway,	106411.0 - SALARIES AND WAGES	
Stegall, Marvin	ACH, 10212412	10.21.2024	10/21/2024	10/21/2024	120.00	10.16.24 Town Hall Work on Irrigation, Weed Abate	106411.0 - SALARIES AND WAGES	
					\$360.00			
					\$860.00			
SUNRISE ENGINEERING	5775	0146296	09/18/2024	09/18/2024	85.00	TMP-Gather and Review Data	106163.0 - CLASS C ROAD PROGRA	
SUNRISE ENGINEERING	5775	0146296	09/18/2024	09/18/2024	637.50	TMP-Travel Demand Modeling	106163.0 - CLASS C ROAD PROGRA	
SUNRISE ENGINEERING	5775	0146296	09/18/2024	09/18/2024	1,147.50	TMP-Report/Preparation/Presentation	106163.0 - CLASS C ROAD PROGRA	
SUNRISE ENGINEERING	5775	0146296	09/18/2024	09/18/2024	1,207.50	TMP-Project Management	106163.0 - CLASS C ROAD PROGRA	
SUNRISE ENGINEERING	5775	0146296	09/18/2024	09/18/2024	1,360.00	TMP-Roadway/Intersection Capacity & Operations	106163.0 - CLASS C ROAD PROGRA	
SUNRISE ENGINEERING	5775	0146296	09/18/2024	09/18/2024	3,965.35	TMP-Traffic Data Collection	106163.0 - CLASS C ROAD PROGRA	
					\$8,402.85			
SUNRISE ENGINEERING	5797	0147167	10/10/2024	10/10/2024	5.50	TMP-Project Management	106163.0 - CLASS C ROAD PROGRA	
SUNRISE ENGINEERING	5797	0147167	10/10/2024	10/10/2024	395.00	TMP-Roadway/Intersection Capacity & Operations	106163.0 - CLASS C ROAD PROGRA	
SUNRISE ENGINEERING	5797	0147167	10/10/2024	10/10/2024	427.00	TMP-Gather and Review Data	106163.0 - CLASS C ROAD PROGRA	
SUNRISE ENGINEERING	5797	0147167	10/10/2024	10/10/2024	525.00	TMP-Pavement Management	106163.0 - CLASS C ROAD PROGRA	
SUNRISE ENGINEERING	5797	0147167	10/10/2024	10/10/2024	1,184.50	TMP-Travel Demand Modeling	106163.0 - CLASS C ROAD PROGRA	
SUNRISE ENGINEERING	5797	0147167	10/10/2024	10/10/2024	1,229.65	TMP-Traffic Data Collection	106163.0 - CLASS C ROAD PROGRA	
SUNRISE ENGINEERING	5797	0147167	10/10/2024	10/10/2024	1,364.50	TMP-Report Preparation/Presentation	106163.0 - CLASS C ROAD PROGRA	
					\$5,111.15			
					\$13,514.00			
UTAH LOCAL GOV TRUST	5798	1615915	10/10/2024	10/10/2024	50.00	Notary Bond-Katie	104451.0 - INSURANCE AND SURETY	
UTAH LOCAL GOV TRUST	5798	1615916	10/10/2024	10/10/2024	86.72	Workers Comp	105451.0 - INSURANCE AND SURETY	
UTAH LOCAL GOV TRUST	5798	1615916	10/10/2024	10/10/2024	86.73	Workers Comp	104451.0 - INSURANCE AND SURETY	
UTAH LOCAL GOV TRUST	5798	1615916	10/10/2024	10/10/2024	261.86	Workers Comp	105651.0 - INSURANCE AND SURETY	
					\$485.31			
					\$485.31			
Utah Retirement Systems	100000	PR101324-8831	10/14/2024	10/15/2024	375.00	Roth IRA	102225.0 - RETIREMENT PAYABLE	
Utah Retirement Systems	100000	PR101324-8831	10/14/2024	10/15/2024	2,899.74	Retirement	102225.0 - RETIREMENT PAYABLE	
Utah Retirement Systems	100000	PR101324-8831	10/15/2024	10/15/2024	-203.13	Retirement	102225.0 - RETIREMENT PAYABLE	
					\$3,071.61			
Utah Retirement Systems	10001	PR082924-8831	10/01/2024	10/01/2024	375.00	Roth IRA	102225.0 - RETIREMENT PAYABLE	
Utah Retirement Systems	10001	PR082924-8831	10/01/2024	10/01/2024	2,705.45	Retirement	102225.0 - RETIREMENT PAYABLE	
					\$3,080.45			
					\$6,152.06			

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UTAH STATE DIVISION OF FINANCIAL SERVICES	5776	8 - 2015 Fire Station	09/18/2024	09/18/2024	3,240.00	Interest - 2015 Fire Station Remodel	214251 - Firehouse Loan Interest	
UTAH STATE DIVISION OF FINANCIAL SERVICES	5776	8 - 2015 Fire Station	09/18/2024	09/18/2024	8,000.00	Principal - 2015 Fire Station Remodel	214250 - Firehouse Loan Principal	
					\$11,240.00			
Utah State Tax Commission	100001	PR092924-13	10/15/2024	10/21/2024	-15.89	State Income Tax	102223.0 - STATE WITHHOLDING PAY	
Utah State Tax Commission	100001	PR101324-13	10/14/2024	10/21/2024	868.81	State Income Tax	102223.0 - STATE WITHHOLDING PAY	
Utah State Tax Commission	100001	PR101324-13	10/15/2024	10/21/2024	-49.23	State Income Tax	102223.0 - STATE WITHHOLDING PAY	
					\$803.68			
Utah State Tax Commission	100002	PR092924-13	10/01/2024	10/01/2024	864.57	State Income Tax	102223.0 - STATE WITHHOLDING PAY	
Utah State Tax Commission	9999	PR090124-13	09/17/2024	09/18/2024	94.39	State Income Tax	102223.0 - STATE WITHHOLDING PAY	
					\$1,762.65			
UTAH VALLEY UNIVERSITY	5777	A29365	09/18/2024	09/18/2024	219.00	Books Non-Tax, IFSTA Essentials #36777	105533.0 - EDUCATION & TRAINING	
					\$219.00			
VERIZON WIRELESS	5778	9973022987	09/18/2024	09/18/2024	40.01	Marshal Hot Spot *0404	105428.0 - UTILITIES	
VERIZON WIRELESS	5778	9973022987	09/18/2024	09/18/2024	54.04	Marshal Cell *9940	105429.0 - TELEPHONE	
VERIZON WIRELESS	5778	9973022987	09/18/2024	09/18/2024	54.04	Water Master Cell *1777	101581.0 - GLEN CANYON SSD CLEA	
					\$148.09			
WCF Insurance	5788	110829 - FY 2024	10/01/2024	10/02/2024	609.20	SSD Workers Comp Ins Premium 23-24	101581.0 - GLEN CANYON SSD CLEA	
WCF Insurance	5788	110829 - FY 2024	10/01/2024	10/02/2024	913.80	TH Workers Comp Ins Premium 23-24	104451.0 - INSURANCE AND SURETY	
WCF Insurance	5788	110829 - FY 2024	10/01/2024	10/02/2024	1,523.00	FD Workers Comp Ins Premium 23-24	105551.0 - INSURANCE AND SURETY	
					\$3,046.00			
					\$3,046.00			
WEX BANK	EFT	10.01.24	10/01/2024	10/01/2024	519.58	Marshal Fuel Card - 10.01.24	105426.0 - FUEL	
WEX BANK	EFT	10.1.24	10/01/2024	10/01/2024	815.37	FD Fuel Cards - 10.1.24	105526.5 - FUEL - CH30	
					\$1,334.95			
					\$1,334.95			
XEROX FINANCIAL SERVICES	5779	6216278	09/18/2024	09/18/2024	127.98	July/Aug 2024 Copier Lease & Copies Payment - B	101581.0 - GLEN CANYON SSD CLEA	
XEROX FINANCIAL SERVICES	5779	6216278	09/18/2024	09/18/2024	127.99	July/Aug 2024 Copier Lease & Copies Payment - B	104425.0 - EQUIPMENT - SUPPLIES	
					\$255.97			
					\$255.97			
					\$255.97			
					\$85,243.48			

Big Water Municipal Corporation
General Ledger - 9/18/2024 to 10/21/2024
Job Salaries and Benefits

Account			Description	Debit	Credit	Balance
Date	Code					
Mayor						
10 4111.0 - MAYOR SALARIES AND WAGES						\$1,650.00
9/29/2024	PR	Gross Pay		275.00		1,925.00
10/13/2024	PR	Gross Pay		275.00		2,200.00
				\$550.00		\$2,200.00
10 4113.0 - EMPLOYEE BENEFITS						\$126.24
9/29/2024	PR	Social Security Tax		17.05		143.29
9/29/2024	PR	Medicare Tax		3.99		147.28
10/13/2024	PR	Social Security Tax		17.05		164.33
10/13/2024	PR	Medicare Tax		3.99		168.32
				\$42.08		\$168.32
Mayor Total:				\$592.08	\$0.00	\$2,368.32
Admin						
10 4411.0 - SALARIES AND WAGES						\$15,455.21
9/29/2024	PR	Gross Pay		2,725.63		18,180.84
10/13/2024	PR	Gross Pay		2,617.52		20,798.36
				\$5,343.15		\$20,798.36
10 4413.0 - EMPLOYEE BENEFITS						\$1,200.15
9/29/2024	PR	Social Security Tax		169.00		1,369.15
9/29/2024	PR	Medicare Tax		39.52		1,408.67
10/13/2024	PR	Social Security Tax		162.29		1,570.96
10/13/2024	PR	Medicare Tax		37.95		1,608.91
				\$408.76		\$1,608.91
10 4415.0 - EMPLOYEE MEDICAL BENEFITS						\$3,567.02
9/23/2024	AP	INV: September '24 PEHP - Treasurer Health/Dental Ins		994.75		4,561.77
9/23/2024	AP	INV: September '24 PEHP - Clerk Dental Insurance		121.68		4,683.45
10/1/2024	AP	INV: Oct. 2024 Joseph, Katie - Stipend		667.08		5,350.53
10/21/2024	AP	INV: Oct. '24 PEHP - Treasurer Health/Dental Ins		994.75		6,345.28
10/21/2024	AP	INV: Oct. '24 PEHP - Clerk Dental Insurance		121.68		6,466.96
				\$2,899.94		\$6,466.96
Admin Total:				\$8,651.85	\$0.00	\$28,874.23
Police						
10 5411.0 - SALARIES - FULL TIME						\$16,739.95
9/29/2024	PR	Gross Pay		3,154.83		19,894.78
10/13/2024	PR	Gross Pay		2,788.80		22,683.58
				\$5,943.63		\$22,683.58
10 5413.0 - EMPLOYEE BENEFITS						\$1,358.06
9/29/2024	PR	Social Security Tax		195.60		1,553.66
9/29/2024	PR	Medicare Tax		45.75		1,599.41
10/13/2024	PR	Social Security Tax		172.91		1,772.32
10/13/2024	PR	Medicare Tax		40.44		1,812.76
				\$454.70		\$1,812.76
10 5415.0 - MED INSUR						\$3,979.00
9/23/2024	AP	INV: September '24 PEHP - Marshal Health/Dental Ins		1,989.50		5,968.50
10/21/2024	AP	INV: Oct. '24 PEHP - Marshal Health/Dental Ins		1,989.50		7,958.00
				\$3,979.00		\$7,958.00
Police Total:				\$10,377.33	\$0.00	\$32,454.34
Fire						
10 5511.0 - SALARIES AND WAGES						\$81,413.14
9/29/2024	PR	Gross Pay		14,055.99		95,469.13
10/13/2024	PR	Gross Pay		13,525.70		108,994.83
				\$27,581.69		\$108,994.83
10 5511.1 - TRANSPORT SALARIES AND WAGES						\$595.00
10 5513.0 - EMPLOYEE BENEFITS						\$13,016.22
9/23/2024	AP	INV: September '24 PEHP - FD Health/Dental Ins		725.88		13,742.10
9/23/2024	AP	INV: September '24 PEHP - Treasurer Health/Dental Insurance		397.90		14,140.00
9/29/2024	PR	Social Security Tax		871.48		15,011.48
9/29/2024	PR	Medicare Tax		203.81		15,215.29
10/1/2024	AP	INV: Oct. 2024 Park, Brianna - Employee Benefit Stipend		725.88		15,941.17

**Big Water Municipal Corporation
General Ledger - 9/18/2024 to 10/21/2024
Job Salaries and Benefits**

Account		Description	Debit	Credit	Balance
Date	Code				
Fire (continued)					
10 5513.0 - EMPLOYEE BENEFITS (continued)					
10/1/2024	AP	INV: Oct. 2024 Dyke, Jeremy - Employee Benefit Stipend	725.88		16,667.05
10/1/2024	AP	INV: Oct. 2024 Barnett, Robert J - Employee Benefit Stipend	725.88		17,392.93
10/13/2024	PR	Social Security Tax	838.59		18,231.52
10/13/2024	PR	Medicare Tax	196.11		18,427.63
10/21/2024	AP	INV: Oct. '24 PEHP - FD Health/Dental Ins	725.88		19,153.51
10/21/2024	AP	INV: Oct. '24 PEHP - Treasurer Health/Dental Insurance	397.90		19,551.41
			\$6,535.19		\$19,551.41
Fire Total:			\$34,116.88	\$0.00	\$129,141.24
Building Dept					
10 5611.0 - SALARIES AND WAGES					
9/18/2024	PR	Gross Pay	600.00		\$2,714.00
10/18/2024	PR	Gross Pay	700.00		3,314.00
			\$1,300.00		\$4,014.00
10 5613.0 - EMPLOYEE BENEFITS					
9/18/2024	PR	Social Security Tax	37.20		\$107.10
9/18/2024	PR	Medicare Tax	8.70		144.30
10/18/2024	PR	Social Security Tax	43.40		153.00
10/18/2024	PR	Medicare Tax	10.15		196.40
			\$99.45		\$206.55
Building Dept Total:			\$1,399.45	\$0.00	\$4,220.55
Streets					
10 6110.0 - Streets SALARIES & WAGES					
9/29/2024	PR	Gross Pay	275.00		\$1,650.00
10/13/2024	PR	Gross Pay	275.00		1,925.00
			\$550.00		\$2,200.00
10 6113.0 - Streets BENEFITS					
9/29/2024	PR	Social Security Tax	17.05		\$126.24
9/29/2024	PR	Medicare Tax	3.99		143.29
10/13/2024	PR	Social Security Tax	17.05		147.28
10/13/2024	PR	Medicare Tax	3.99		164.33
			\$42.08		\$168.32
Streets Total:			\$592.08	\$0.00	\$2,368.32
Parks and Rec					
10 6411.0 - SALARIES AND WAGES					
10/1/2024	AP	INV: 10.1.24 Stegall, Marvin - Post Office/ Back & Side Yard Pulling Weeds and Landscaping 2hrs @ \$20/hr	40.00		\$1,310.00
10/1/2024	AP	INV: 10.1.24 Stegall, Marvin - Town Park Pulling Weeds and Landscaping 14hrs @ \$20/hr	280.00		1,350.00
10/10/2024	AP	INV: 10.10.24 Stegall, Marvin - Post Office/ Back & Side Yard Pulling Weeds and Landscaping 2hrs @ \$20/hr	120.00		1,630.00
10/10/2024	AP	INV: 10.10.24 Stegall, Marvin - Town Park Pulling Weeds and Landscaping 14hrs @ \$20/hr	60.00		1,750.00
10/21/2024	AP	INV: 10.21.2024 Stegall, Marvin - 10.10.24 Town Hall Weeding 1Hr @ \$20/hr	20.00		1,810.00
10/21/2024	AP	INV: 10.21.2024 Stegall, Marvin - 10.14.24 Town Hall Spray & Weeding in Drriveway, Work on Moats Around Trees, Pruning Trees & Work on Irrigation 6Hr @ \$20/hr = \$1	120.00		1,830.00
10/21/2024	AP	INV: 10.21.2024 Stegall, Marvin - 10.15.24 Town Hall Work on Irrigation, Trees on S Side, Weed Abatement 5Hr @ \$20/hr = \$100	100.00		1,950.00
10/21/2024	AP	INV: 10.21.2024 Stegall, Marvin - 10.16.24 Town Hall Work on Irrigation, Weed Abatement, Clean & Organize Utility Shed @ City Park 6Hr @ \$20/hr = \$120	120.00		2,050.00
			\$860.00		\$2,170.00
Parks and Rec Total:			\$860.00	\$0.00	\$2,170.00
Report Total:			\$56,589.67	\$0.00	\$201,597.00