

**BIG WATER MUNICIPAL
TOWN COUNCIL
REGULAR MEETING**

AGENDA

Wednesday August 21, 2024

60 N Aaron Burr, Big Water, Utah 84741

Work Session 6:30pm

Meeting 7:00pm

1.) Public Hearing - 7:00pm – Open Budget to Add and Appropriate Funds

2.) Public Hearing - 7:01pm – Adopting a Policy for the Government Records Access and Management Act (GRAMA)

WORK SESSION-

CALL TO ORDER—

Council Members in Attendance:

2. DISCUSSION ON AGENDA ITEMS—

3. ADJOURN—

MEETING

1. CALL TO ORDER –

2. ROLL CALL – Council Members in Attendance: ; Absent:

3. PLEDGE OF ALLEGIANCE – Mayor leads Pledge of Allegiance

4. STATEMENT OF CONFLICT –

5. APPROVAL OF JULY MINUTES –

6. MAYOR, COUNCIL, AND DEPARTMENT REPORTS –

- **Mayor:**
- **Council:**
 - **GCSSD; Levi Banfill:**
 - **Parks & Recreation; Jennie Lassen:**
 - **Planning & Zoning; Jim Lybarger:**
 - **Public Safety; Luke McConville:**
- **Fire Chief:**
- **Marshal:**
- **Planning & Zoning Administrator:**
- **Treasurer:**

7. CITIZEN COMMENTS (Citizens are given a reasonable amount of time to comment) —

8. OLD BUSINESS - NONE

9. NEW BUSINESS

- a) **Discussion and Possible Action on (Public Hearing #1) Adopting RESOLUTION NO. 2024-13 to Add \$48,000.00 in TPA Grant Money to the Budget for the Big Water Transportation Master Plan; and**

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\$9,963.32 of Utah Fire Department Assistance Grant Funds from the Department of Natural Resources for 3 Mobile Radios and Accessories to the Fire Department Budget; and to Appropriate \$13,000.00 of Unspent Economic Opportunity Grant Money from Kane County from FY 2023/2024 Budget to FY 2024/2025 Budget—

- b) Discussion and Possible Action on (Public Hearing #2) Adopting ORDINANCE 10-2024 to Big Water Municipal Code 2: Administrative Code Under Subsection 2.02 GRAMA Policy, which will Establish a Policy Regarding the Government Records Access and Management Act (GRAMA), as Adopted by the State of Utah and Delineated in Utah Code §63G-2-101 et seq. as Amended Applies to all GRAMA Requests for Access to Town Records—**
- c) Discussion and Possible Action on Adopting ORDINANCE 11-2024 to Big Water Municipal Code 2: Administrative Code, Under Subsection 2.03 Conflict of Interest Policy, which will Establish a Policy for Municipal Statutory & Elected Officer, and Municipal Employees in Adherence to Utah Code § 67-16 Utah Public Officers' and Employees' Ethics Act, and Utah Municipal Code 10-3-13 Municipal Officers' and Employees' Ethics Act —**
- d) Discussion and Possible Action on Adopting RESOLUTION NO. 2024-15 Appointing Wryht Short to the Big Water Municipal Planning & Zoning Commission; Seat Expiration 12/31/2028—**
- e) Discussion and Possible Action on Adopting RESOLUTION 2024-14 Setting Planning & Zoning Seat Expiration Assignments—**
- f) Discussion and Possible Action on Updating the Big Water Policy & Procedure Manual to Properly Reflect the Fire Department under subsection 10.3 Employee Status to Include Compensated Volunteers; subsection 10.4, 5, 6, & 11 Work Week Schedules; and Section 12: Payroll Administration Section XII to Properly Reflect Fire Department Pay Periods and Compensation (will be followed with a Public Hearing at the next regularly scheduled meeting if approved)—**

10. POSSIBLE CLOSED SESSION— Legal Business; Litigation; Land purchase; Personnel business; or items as described under Utah State Code Utah Code 52-4-205 — (Closed session will take place for two separate matters; 1- Personnel Business and 2- Legal Discussions) —

10. FINANCIAL REPORTS —

11. ADJOURNMENT —