

BIG WATER TOWN COUNCIL MEETING AGENDA

Wednesday August 16, 2023

60 N Aaron Burr, Big Water, Utah 84741

Work Session 6:30pm

Meeting 7:00pm

Public Hearing 7:00pm

Public Hearing 7:01pm

WORK SESSION-

1. CALL TO ORDER-

2. DISCUSSION ON AGENDA ITEMS – Time is given for the Mayor and Council Members to discuss items on the agenda.

3. ADJOURN

PUBLIC HEARINGS

7:00pm- Open the Budget to:

- Add \$2,000,000 in Grant Funds for Highway 89 Turnout Project.
- Add \$5,000 to Postal Contract per recently approved rate increase.
- Appropriate \$23,679.00 for URS payment for back payments from August 2022 when account was officially opened to current.

7:01pm - Amend the Big Water Municipal Policies & Procedures Manual Sections 5.95 omitting GCCSD subsection, 12.3 Payroll Schedule and 16.4 Sick Leave Accrual

MEETING

1. CALL TO ORDER –

2. ROLL CALL –

3. PLEDGE OF ALLEGIANCE – Mayor David Schmuker leads pledge of allegiance

4. STATEMENT OF CONFLICT –

5. APPROVAL OF JULY MINUTES –

7. MAYOR, COUNCIL AND DEPARTMENT REPORTS –

- Mayor:
- Fire Chief:
- Marshal:
- Treasurer:
- Planning & Zoning Administrator:

8. POSSIBLE CLOSED SESSION – Legal Issues; Land purchase; Personnel business; or items as described under Utah State Code Utah Code 52-4-205

9. CITIZEN COMMENTS (Each citizen that chooses to do so is given a reasonable amount of time to comment) –

10. OLD BUSINESS

- a) Discussion & Possible Action on Approving DRAFT “Big Water Town Development Standards Manual”—

BIG WATER TOWN COUNCIL

MEETING AGENDA

- b) Discussion and Possible Action on Big Water Fire Department Cooperative Wildfire System agreement with the Division of Forestry Fire and State Lands—
- c) Discussion and Possible Action on Revamping Big Water Town Park—

11. NEW BUSINESS

- a) Discussion and Possible Action on Adding \$2,000,000 in Grant Funds for Highway 89 Turnout Project—
- b) Discussion and Possible Action on Adding \$5,000 to Postal Contract per recently approved rate increase—
- c) Discussion and Possible Action on Appropriating \$23,679.00 for Utah Retirement Systems (URS) payment—
- d) Discussion and Possible Action on Adding Department of Natural Resource Grant Funds of \$8,745.33 to the Fire Department Budget—
- e) Discussion and Possible Action on Adding License Plate Grant Funds of \$5,000.00 to the Fire Department Budget—
- f) Discussion and Possible Action on Adopting Resolution 2023-09 to Add Funds totaling \$2,042,424.30 to the Current Fiscal Year Budget—
- g) Discussion and Possible Action on Adopting Resolution 2023-10 to Amend the Big Water Municipal Personnel Policies & Procedures Manual Sections 5.95 omitting GCCSD subsection, 12.3 Payroll Schedule and 16.4 Sick Leave Accrual —
- h) Discussion and Possible Action Adopting the Amended Big Water Municipal Fee Schedule— Pending Public Hearing
- i) Discussion and Possible Action on Amendments to Short Term Rental (STR) Ordinance 15.40—
- j) Discussion and Possible Action on Amending Zoning Code Chapter 15, Section 15.20.050 “Use Definitions” and Adding Section 15.50 “Accessory Dwelling Units and Internal Accessory Dwelling Unit” (IADU), Section to Big Water Municipal Zoning Code —
- k) Discussion and Possible Action Adopting Ordinance 02-2023 Zoning Code Chapter 15, to include Section 15.20.050 “Use Definitions” amendments and the addition of Section 15.50 “Accessory Dwelling Units and Internal Accessory Dwelling Unit” (IADU), Section to Big Water Municipal Zoning Code

12. POSSIBLE CLOSED SESSION – Legal Issues; Land purchase; Personnel business; or items as described under Utah State Code Utah Code 52-4-205

13. FINANCIAL REPORTS –

14. ADJOURNMENT –

Big Water Municipal

NOTICE OF PUBLIC HEARING

Notice is hereby given that on
Wednesday August 16, 2023, at 7:00pm (UT)

at Big Water Town Hall located at
60 N Aaron Burr, Big Water, Utah,

Big Water Municipal

will hold a public hearing to

Open Current FY Budget To

- Add \$2,000,000 in Grant Funds for Highway 89 Turnout Project.
- Add \$5,000 to Postal Contract per recently approved rate increase.
- Appropriate \$23,679.00 for URS payment for back payments from August 2022 when account was officially opened to current.

At the time and place set forth above, all interested persons may appear will be given an opportunity to be heard either in support or in opposition. Each person will be given a reasonable amount of time to comment, which is non-transferable and non-sharable.

Public Hearing #1
Adding \$2,000,000.00 @ 7:00

Form 405

AGREEMENT

THIS AGREEMENT, made this 12 day of July, 2023, by and between BIG WATER, hereinafter called "OWNER" and ELLIS BROWN BROTHERSONS, doing business as a CORPORATION hereinafter called "CONTRACTOR".

(OWNER's Name) (CONTRACTOR's Name)
(Insert Corporation, Partnership, or Individual as appropriate)

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the construction of:
This project includes constructing pavement widenings along US-89 at several intersections with local roads to improve safety and mobility of traffic entering and leaving local roads.
2. The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor, and other services necessary for the construction and completion of the PROJECT described herein.
3. The CONTRACTOR will commence the work required by the CONTRACT DOCUMENTS within 10 calendar days after the date of the NOTICE TO PROCEED and will complete the same within 70 consecutive days after the date of the "Notice to Proceed", unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.
4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$ 2,227,004.50, or as shown otherwise in the BID schedule.
5. The term "CONTRACT DOCUMENTS" means and includes the following:
 - (A) INVITATION TO BID
 - (B) INSTRUCTION TO BIDDERS
 - (C) BID AND BID SCHEDULE
 - (D) BID BOND
 - (E) AGREEMENT
 - (F) PERFORMANCE BOND
 - (G) PAYMENT BOND
 - (H) SPECIAL PROVISIONS
 - (I) DRAWINGS prepared by Sunrise Engineering, Inc., numbered 1 through 120 and dated 3/13, 2023.
 - (J) STANDARD SPECIFICATIONS FOR CONSTRUCTION prepared or issued by Sunrise Engineering, Inc.
 - (K) ADDENDA:
 - No. 1, dated March 16, 2023.
 - No. 2, dated March 20, 2023.
 - No. 3, dated April 3, 2023.
6. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.
7. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

Public Hearing #1
Adding \$5,000.00 @ 7pm
page 1 of 2

ANNUAL RATE INCREASE REQUEST

I am requesting an increase in the annual rate for operating a contract postal unit.

Contract Number: 2DCPAC-13 B 1010

Contract postal unit location: Big Water Municipal Corporation

INCREASE OF \$5,000

From \$12,648.00

To \$17,648.00

per year

Documentation and justification for this increase is as follows:

1. My unit showed an increased benefit for the U.S. Postal Service as follows:

a. Increased Revenue

2021 Revenue \$14,955.00

2022 Revenue \$15,286.00

2023 Revenue \$17,152.00 (estimated based on 1st quarter)

b. Major physical improvements to the contract:

Remodel interior: tile floor, replace front door, replace rollup window, install restroom and running water: \$80,000 Fully funded through a grant obtained by Big Water Municipal Corporation.

2. Direct cost increases in the preceding two years, PRO-RATED for the contract unit operation, are as follows:

	2021	2022
a. Rent increase from	\$ N/A	To \$ N/A
b. Utilities increased from	\$ 3,591.00	To \$ 4,273.00
c. Taxes from	\$ N/A	To \$ N/A
d. Labor from	\$27,336.00	To \$33,736.00

I am aware of the provision wherein this request does not guarantee a price increase and negotiations may be entered by both parties to arrive at a mutually acceptable rate. Additionally, if the annual rate is increased, I may not terminate the contract for one year from the effective date of the increase as consideration for the increase, nor may I request an increase until the completion of two years' operation from the effective date of the previous increase.



Signature of Contractor

6-6-23

Date

Adding \$5,000.00

Page 2 of 2

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. AMENDMENT/MODIFICATION NO. 003	2. EFFECTIVE DATE 08/01/2023	3. REQUISITION NO. CR5327239	PAGE 1	OF 1
4. ISSUED BY CHRISTOPHER J. CATLIN Alternate Access/CPAC/CPU Customer Products & Fulfillment CMC United States Postal Service 3300 South Parker Road, Suite 400 Aurora CO 80014-3500 (303) 743-1389 TELEPHONE FAX EMAIL		5. ADMINISTERED BY (If other than Item 4) CODE 2DCPAC Alternate Access/CPAC/CPU Customer Products & Fulfillment CMC United States Postal Service 3300 South Parker Road, Suite 400 Aurora CO 80014-3500		
6. SUPPLIER NAME AND ADDRESS BIG WATER MUNICIPAL CORP Attn: G. RANKIN DRAWER 410127 BIG WATER UT 84741-2127 TELEPHONE 4356753760 FAX EMAIL		7A. AMENDMENT OF SOLICITATION NO. 7B. DATED (SEE ITEM 9) X 8A. MODIFICATION OF CONTRACT / ORDER NO. 2DCPAC-13-B-1010 8B. DATED (SEE ITEM 10) 09/05/2013		

9. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered Solicitation is amended as set forth in Items 7A and 11. The hour and date specified for receipt of Offers is extended. is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 9 and 13 and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or email which includes a reference to the solicitation and amendment number. YOUR OFFER MAY BE REJECTED IF ACKNOWLEDGEMENT OF THIS AMENDMENT IS NOT RECEIVED AT THE PLACE DESIGNATED AND PRIOR TO THE HOUR AND DATE SPECIFIED. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or email, provided each letter or email makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

10. THIS ITEM APPLIES ONLY TO MODIFICATION OF CONTRACT / ORDER IN ITEM 8A. IT MODIFIES THE CONTRACT/ORDER NO. AS SET FORTH IN ITEM 11.

☐	A. THIS CHANGE IS ISSUED PURSUANT TO CLAUSE: (Specify clause by number and name)
☐	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES.
☐	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO THE AUTHORITY OF MUTUAL AGREEMENT.
☒	D. OTHER: (Specify type of modification and authority) Rate Increase

E. IMPORTANT: Supplier is not, X is required to sign this document and return _____ copies to the issuing office.

11. DESCRIPTION OF AMENDMENT/MODIFICATION

THIS MODIFICATION INCREASES YOUR ANNUAL RATE FROM \$12,648.00 TO \$17,648.00.

THIS CHANGE IS EFFECTIVE 08/01/2023.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

Period of Performance: 09/01/1984 to 12/31/2099

Except as provided herein, all terms and conditions of the document referenced in Item 7A or 8A, as heretofore changed, remain unchanged and in full force and effect.

12. ACCOUNTING DATA	A. AWARD PAYMENT TERMS NET30	B. NET CHANGE \$5,000.00
13. SUPPLIER (Name, Date, Signature) Dan W. Schumaker Mayor 435.675.3760 bigwaterclerk@gmail.com		14. UNITED STATES POSTAL SERVICE (CO's Name, Date, Signature) SHAUN D. LABAY TITLE Contracting Officer TELEPHONE (720) 367-8115 EMAIL Shaun.D.Labay@usps.gov



Utah Retirement Systems
PO Box 1590
Salt Lake City, UT 84110-1590
www.urs.org

Public Hearing #1
@ 7:00
Adding \$23,679.00
page 1 of 2

July 26, 2023

BIG WATER MUNICIPAL CORP
ATTN: PEGGY SHORT
60 N AARON BURR
BIG WATER UTAH 84741

RE: Group Adjustments

Dear Peggy

The attached employees did not have full retirement contributions paid to the Utah Retirement Systems for the time period outlined below. In order to correct the retirement records for these employees, contribution adjustments are required.

Attached is a summary document with individual details of this adjustment.

Contributions due for pay periods August 19, 2022 through June 11, 2023:

Employer contributions due:	\$22468.25
Interest Due	\$958.22
Employer 401(k) due:	\$252.65
 Total due:	 \$23679.12

If payment is not received within 30 days from the date of this letter, additional interest may be assessed. To aid in processing this adjustment, please return a copy of this letter with your payment to our office. Please note, you may have a Clearing Account balance you can use to pay this adjustment. Contact our office if you would like to use any available amount toward this adjustment.

If you have any questions, please contact our office at 801-366-7318 or 800-753-7318.

Sincerely,

Utah Retirement Systems
Employer Services

S.S.#	Last Name	First Name	SEQ	Fund	Pay Period Ending	Ret Sal	EEMA	ERMA	ERSA	ERKA	INTEREST	TOTAL
121-74-1474	Joseph	Katie	1	111	5/25/2023	\$ 26,144.00	\$ -	\$ -	\$ 4,185.64	\$ 47.08	\$ 179.56	\$ 4,412.28
529-64-5897	Coates	Elizabeth	1	111	6/11/2023	\$ 14,763.50	\$ -	\$ -	\$ 2,363.61	\$ 26.58	\$ 105.05	\$ 2,495.24
526-93-8462	Dyke	Jeremy	1	111	5/25/2023	\$ 26,137.25	\$ -	\$ -	\$ 4,184.56	\$ 47.06	\$ 177.66	\$ 4,409.28
550-53-1293	Barnett	Robert	1	111	5/25/2023	\$ 45,417.88	\$ -	\$ -	\$ 7,271.42	\$ 81.79	\$ 290.62	\$ 7,643.83
529-59-1412	Shugart	Shelly	1	111	6/11/2023	\$ 13,884.50	\$ -	\$ -	\$ 2,222.90	\$ 24.97	\$ 109.02	\$ 2,356.89
518-68-0698	Hull	Shirlene	1	111	6/11/2023	\$ 13,992.00	\$ -	\$ -	\$ 2,240.12	\$ 25.17	\$ 96.31	\$ 2,361.60
						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
						\$ 140,339.13	\$ -	\$ -	\$ 22,468.25	\$ 252.65	\$ 958.22	\$ 23,679.12

Amount received

\$ -

Under Threshold

Total

\$ 23,679.12

Adding \$23,679.00
page 2 of 2

#2

Big Water Municipal

NOTICE OF PUBLIC HEARING

Notice is hereby given that on
Wednesday August 16, 2023, at 7:01pm (UT)

at Big Water Town Hall located at
60 N Aaron Burr, Big Water, Utah,

Big Water Municipal
will hold a public hearing to

**Amend the Big Water Municipal Policies &
Procedures Manual Sections 5.95 omitting GCCSD
subsection, 12.3 Payroll Schedule and 16.4 Sick
Leave Accrual**

At the time and place set forth above, all interested persons may appear will be given an opportunity to be heard either in support or in opposition. Each person will be limited to 2 minutes of comments which is non-transferable and non-sharable.

Policies & Procedures: Sections 5.95, 16.4 & 12.3

Public Hearing #2
page 1 of 2

5.95 PURCHASING GCSSD

~~— The Special Service District authorizes up to \$5,000 for purchases pertaining to the installation of Residential Meters with the approval of the Board Chairperson. Commercial installations and anything costing more than \$5,000 require the approval of the board.~~

16.4 SICK LEAVE

- A. Purpose – Sick leave shall not be considered as a privilege which an employee may use at their discretion but shall be allowed only in case of necessity and actual sickness or disability of the employee or immediate family of the employee.
- B. Use of Sick Leave – Sick leave may be used at any time with the approval of the Mayor for any of the following reasons:
 - a. When the employee is unable to perform their regular duties or other temporary work to which they may be assigned.
 - b. Visits to hospitals, clinics, doctors and dentists' offices for diagnosis or treatment of illness or injury or examination. The minimum time that may be taken for any of these purposes is on (1) hour.
- C. Eligibility – Sick leave shall be available to all full-time employees. Seasonal, temporary, provisional, and emergency employees are not eligible for sick leave. Sick leave will not be granted to employees during their first ninety (90) calendar days of employment, except for emergency circumstances.
- D. Accrual – Sick leave is accrued at the rate of ~~one half (1/2) day per month or six (6)~~ 3.08 hours per pay period (biweekly) or ten (10) days per calendar year.

SECTION XII

PAYROLL ADMINISTRATION

12.3 MINIMUM WAGE AND PAY SCALE SCHEDULE

The FLSA requires that Big Water Municipal Corp pay an employee at least the current minimum wage, as a gross wage, minus the legally required pay deductions.

Mayor	\$7000.00-9000.00 Per Year
Municipal Clerk	\$ <u>18</u> .00 - \$ <u>25</u> .00 Per Hour
Deputy Clerk	\$ <u>17</u> .00 - \$ <u>20</u> .00 Per Hour
Marshal	\$ <u>20</u> .00 - \$ <u>45</u> .00 Per Hour
Deputy Marshal	\$14.00 - \$20.00 Per Hour
Treasurer	\$ <u>18</u> .00 - \$ <u>25</u> .00 Per Hour

Policies & Procedures: Sections 5.95, 16.4 & 1d.3

page 2 of 2

Prosecutor	As determined by contract
Town Attorney	As determined by contract
AN ADDITIONAL PAYMENT as of the date of this Ordinance's passage to the Town Attorney in the sum of \$1,000.00 is authorized at the rate of \$50.00 per hour (20-hour cap) for non-Big Water Municipal Court litigation. (Council acknowledges that further liability may be incurred, and Council will address the question of further payment if and when it arises.	
U.S. Post Office Clerk	\$14.00 - \$20.00 Per Hour
Planning & Zoning Administrator	\$600 per month
Building Inspector	75% of the permit fee paid at 60% Of the 75% at issuance of the building permit with the remaining 40% of the 75% paid at the issuance of the Certificate of Occupancy. \$80.00 Per Installation on previously issued permits for Residential and \$172.00 for Commercial.
Water Operator	\$28,500-\$71,200-Per Year <u>Depending on the Tier hired at.</u>
General Maintenance Supervisor	NA
General Maintenance Laborer	\$8.00 - \$14.00 Per Hour
Fire Chief	\$18.00 - \$35.00 Per Hour
EMT A - shift	\$16.00 - \$20.00 Per Hour
EMT B - shift	\$14.00 - \$19.00 Per Hour
F - 1 (Firefighter in Training (FIT))	\$5.00 per Drill, \$12.00 per Call Response
F - 2 (Firefighter Certified (FC))	\$10.00 per Drill, \$20.00 per Call Response
EFR - 1 (FIT with First Responder)	\$7.00 per Drill, \$14.00 per Call Response
EFR - 2 (FC with First Responder)	\$10.00 per Drill, \$20.00 per Call Response
E - 1 (Emergency Medical Technician (EMT))	\$8.00 per Drill, \$17.00 per Call Response
E - 2 (EMT FIT (B))	\$10.00 per Drill, \$20.00 per Call Response
E - 3 (EMT FC (C))	\$12.00 per Drill, \$25.00 per Call Response
E - 4 (EMT A no Firefighter)	\$12.00 per Drill, \$20.00 per Call Response
E - 5 (EMT A FIT (B))	\$12.00 per Drill, \$25.00 per Call Response
E - 6 (EMT A FC (C))	\$12.00 per Drill, \$30.00 per Call Response

- PAYMENT.** Non-Exempt hourly positions shall submit a detailing of hours actually established by the Clerk. Non-Exempt hourly and Exempt Salary positions will be paid biweekly ~~semimonthly on the 1st and the 15th of each month.~~
- MAYORAL DISCRETION.** Within the variable limits established in the table above and within the constraints of the Town budget, the Mayor is invested with discretion at the time of hiring or at the time of a post-hiring evaluations to adjust (either downward or upward) the amount of compensation to be paid a person filling a position.



State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

Department of Natural Resources
Division of Forestry, Fire & State Lands

JOEL FERRY
Executive Director

JAMIL BARNES
Director State Forester

2023 DNR Grant
New Business - d.)

7/12/2023

BIG WATER FIRE DEPARTMENT
ATTN: JEREMY DYKE
PO BOX 410065
60 AARON BURR
BIG WATER, UT 84741-2123

Dear Jeremy Dyke:

Congratulations on being awarded the following list of funds for your department's firefighting needs:

100% Matching funds		
U.S.F.S. VFA Funds		
Training	\$ 0.00	
PPE	\$ 0.00	
Radios/Communication	\$8,745.33	5 Portable Radios and accessories
Equipment	\$ 0.00	
U.S.F.S. VFA Total	\$8,745.33	
State Funds		
Training	\$ 0.00	
PPE	\$ 0.00	
Radios/Communication	\$ 0.00	
Equipment	\$ 0.00	
State Total	\$ 0.00	
Infrastructure Funds (BIL)		
Training	\$ 0.00	
PPE	\$ 0.00	
Radios/Communication	\$ 0.00	
Equipment	\$ 0.00	
Infrastructure Total	\$ 0.00	
Grand Total	\$8,745.33	

This is a dollar for dollar matching grant. Grant funds will cover the purchase price for items awarded up to the amount awarded. You must provide the required match. The matching portion may be in hard dollars or in-kind services (sweat equity). Rates for in-kind services are calculated at locally acceptable rates for similar services. If rates are not available for a particular service, the match can be calculated at \$31.80 per hour. If you have questions about what qualifies as in-kind services, please contact our State Office.





State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

Department of Public Safety

JESS L. ANDERSON
Commissioner

TED BLACK
State Fire Marshal

2023 Lic. Plate Grant
New Business - e.)
page 1 of 2

April 24, 2023

Captain Jeremy Dyke
Big Water Fire Department
50 Aaron Burr
Big Water, UT 84741

Dear Captain Dyke:

The Firefighter Support Restricted Account Grant Committee met to review all of the grant applications. Funding for this grant comes from monies received from the sale of the Firefighter license plates. Some of these funds are routinely utilized to purchase the "Firefighter" stickers which are affixed to the plates. The additional revenues which are generated cover the costs of the Firefighter Museum in Grantsville with the balance supporting these grants.

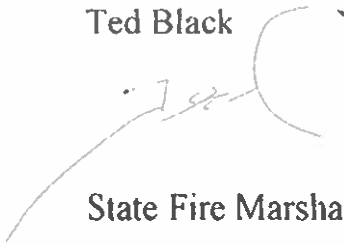
Obviously, as with most grant processes, there are never enough funds to cover all requests. This letter is to first thank you for your participation and to congratulate you on taking an active part in this process. Further, this is to notify you that **your application was approved** by the committee in the amount of **\$5,000.** Please note that not all awards were fully funded so this may not reflect the total amount of the request that was made by your department.

The application and review of the 2024 grant will be done in the Fall of 2023. This is being done to avoid administering the grant, and reviewing the grant applications, in the middle of the legislative session. Requests for reimbursement from the 2023 grant will not be considered after September 15, 2023. Any money

that is not claimed before this date will be distributed in the 2024 grant. Please submit your reimbursement from this grant award before September 15, 2023.

Although the State Fire Marshal's office is not a voting member of the grant committee, we do provide all staff support to organize the process and send notifications out to both recipients and applicants. If you have any specific questions relating to your application, you are more than welcome to direct your inquiries to our office. Thanks again for your interest and participation.

Ted Black

A handwritten signature in black ink, appearing to read 'Ted Black', with a long horizontal stroke extending to the left.

State Fire Marshal

RESOLUTION NO 2023-09

A RESOLUTION TO ADD FUNDS TO THE 2023-2024 FISCAL BUDGET

WHEREAS, Big Water Municipal Corp.'s budget does not currently include the UDOT grant funds for funding the Highway 89 Turnout Road project,

WHEREAS, there are funds that have been allocated to Big Water Municipal Corp by Several State Agencies, including UDOT to be used toward the Highway 89 Turnout Road project,

WHEREAS, Big Water Municipal Corp.'s budget does not have funds currently in the budget for funding the Utah Retirement System (URS) adjustments for the 2022-2023 FY

WHEREAS, there are funds in the General Fund PTIF Account that can be used towards the Utah Retirement System (URS) adjustments,

WHEREAS, Big Water Municipal Corp.'s budget does not currently include the increase in funds to the United States Postal Service Contract,

WHEREAS, Big Water Municipal Corp. United States Postal Service Contract was recently amended to from \$12, 648.00 to include an additional amount of \$5,000.00, with the new total contract equaling \$ 17,648.00,

WHEREAS, Big Water Municipal Fire Department was recently approved to receive grant from the Department of Natural Resource in the amount of \$8,745.33

WHEREAS, Big Water Municipal Corp.'s budget does not currently include the grant funds from the Department of Natural Resources,

WHEREAS, Big Water Municipal Fire Department was recently approved to receive grant from the State of Utah, Department of Public Safety in the amount of \$5,000.00

WHEREAS, Big Water Municipal Corp.'s budget does not currently include the grant funds from the State of Utah, Department of Public Safety,

WHEREAS, a Public Hearing to open the 2023-2024 Fiscal budget to add funds was held on August 16, 2023,

WHEREAS, the Town council members approved opening the budget for fiscal year 2023-2024 to add funds in the amount of \$2,042,424.30;

THEREFORE, BE IT RESOLVED BY THE BIGWATER TOWN COUNCIL, as follow:

Section 1: Big Water Municipal Corp. will add UDOT grant funds in the amount of \$2,000,000.00 to the 2023-2024 Fiscal Year Budget, and;

Section 2: Big Water Municipal Corp. will add Postal Contract funds in the amount of \$5,000.00 to the 2023-2024 Fiscal Year Budget, and;

Section 3: Appropriate \$23,679.00 from the General Fund PTIF account to add to the 2023-2024 Fiscal Year Budget, and;

Section 4: Big Water Municipal Corp. will add Department of Natural Resources grant funds in the amount of \$8,745.33 to the 2023-2024 Fiscal Year Budget, and;

RESOLUTION NO 2023-09

A RESOLUTION TO ADD FUNDS TO THE 2023-2024 FISCAL BUDGET

Section 5: Big Water Municipal Fire Department will add grant funds from the State of Utah, Department of Public Safety in the amount of \$5,000.0000 to the 2023-2024 Fiscal Year Budget.

PASSED and ADOPTED this 16th of August 2023, by the following votes:

Aye _____

Naye _____

Abstention _____

Naye _____

By: _____

David W. Schmuker, Mayor

Attest: _____

Katie R. Joseph, Municipal Clerk

A RESOLUTION OF THE COUNCIL OF BIG WATER, KANE COUNTY, UTAH AMENDING
THE PERSONNEL POLICIES AND PROCEDURES

WHEREAS it is the council's determination that amending the personnel policies and procedures will keep the Town up to date with state compensation laws;

WHEREAS it is the council's determination that amending the personnel policies and procedures will keep the Town up to date with competitive pay;

WHEREAS Big Water Town Council is authorized to employ personnel on a competitive pay scale and qualifying benefits;

WHEREAS the approval of the Budget for the fiscal year 2023-2024 compensates for the monetary changes;

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF BIG WATER, KANE COUNTY, UTAH, as follows:

Section 1: That the Town Administrators and Mayor are authorized to undertake the necessary actions to ensure employees are compensated with competitive pay and qualifying benefits; including the retirement benefit, under the laws and regulations of the State of Utah.

Section 2: Sections 12.3 and 16.4 of the Personnel Policies and Procedures manual have been updated to reflect these changes. (Attachment)

Section 3: EFFECTIVE DATE: the personnel policies will reflect retroactive from July 1, 2023

PASSED and ADOPTED this 16th day of August 2023 by the following votes:

Ayes _____
Nays _____
Abstentions _____
Absent _____

Town of Big Water

By _____
David W. Schmuker, Mayor

Attest: _____
Municipal Clerk

Big Water Town 2023 Fee List

Attachment 1 Section H
11.2-Municipal Rates and Fees

New Business-h)
page 1 of 4

Municipal Rates and Fees	Proposed Fee	Current	Current Fee
Water Service (GCSSD)	\$28 up to 10,000 gallons		
Trash (Republic)	\$28.37 per residential trash can		
Transfer Station	* All loads are subject to inspection * Costs may vary *		
Green Waste (ie. Brush, weeds, yard debris, tree limbs etc.)	\$0		
Truck Bed	\$20/load		
Trailer	\$40/load		
XL Loads (larger than a trailer)	*Fee determined upon inspection		
Mattress	\$20		
Couch	\$40		
Refrigerator	\$40		
Appliances (washer, dryer, stove, water heater etc.)	\$20		
Fax and Copies	0.25/Page	Fax and Copies	0.25/Page
Map printouts	0.25/Page	Maps	0.25/Page
Town Documents (printed out)	0.25/Page (unless specified below)		
General Plan	\$10.00	General Plan	\$10.00
Zoning Ordinance	\$10.00	Zoning Ordinance	\$10.00

Policies & Procedures	\$10.00	Policies & Procedures	\$10.00
P&Z Policie & Procedures	\$10.00	P&Z Policie & Procedures	\$10.00
Grama Request			
First 2 hours	\$50.00	After 2 Hours	\$25.00
After 2 Hours	\$20.00 per Hour		\$15 per hour
Marshal Paper service	\$25.00	Marshal Paper service	\$20.00
Demolition Cleanup	\$200 per hour	Demolition Cleanup	\$100.00 hour
Use of Town Hall	\$50 up to Four Hrs\$100 up to Eight Hrs + \$100 Deposit	Use of Town Hall	\$25.00
Clerk Research	\$35.00 per hour	Clerk Research	\$25 per hour
Backhoe with Operator	\$100.00 per hour	Backhoe with Operator	\$85 per hour
Mailings	\$12.00 per letter	N/A	N/A
Permits/Licenses	Proposed Fee	Current	Current Fee
Dog License (spayed or nuetered)	\$5.00	Dog License(Altered	\$5.00
Dog License (not spayed or neutered)	\$10.00	Dog License(not Altered)	\$10.00
Solicitor License	\$25/Day \$50/Week	Solicitor License	N/A
Mass Gatherings	\$100.00	Mass Gatherings	N/A
Alcohol License (Class A)	\$300.00	Alcohol License (Class A)	\$300.00
Alcohol License (Class B)	\$500.00	Alcohol License (Class B)	\$500.00
Temporary Use Permit	\$100.00	Temporary Use Permit	\$25.00
Law Enforcement	\$45.00 per hour	Law Enforcement	\$45.00
Emergency Presence	negotiated per event	Emergency Presence	will negotiate per event

Business License(Up to \$100,000(Gross Annual Revenue	\$50.00	Business License(Up to \$100,000(Gross Annual Revenue	\$50.00
Business License(Over \$100,000(Gross Annual Revenue	\$100.00	Business License(Over \$100,000(Gross Annual Revenue	\$100.00
Business License(Non-Profit)	\$25.00	Business License(Non-Profit)	\$25.00
Home Occupation Permit	\$25.00	N/A	
Planning & Zoning	Proposed Fee	Current	Current Fee
Conditional Use Permit with Public Hearing	\$500.00	Conditional Use Permit	\$500.00
Conditional Use Permit Residential without Public Hearing	\$100.00	N/A	N/A
Zone Change	\$1,000.00	Zone Change	\$1,000.00
Lot Split	\$500.00	Lot Split	\$100.00
Lot Line Adjustment	\$500.00	Lot Line Adjustment	\$500.00
Lot Consolidation Parcel Joiner	\$500.00	Lot Consolidation Parcel Joiner	\$500.00
Subdivision (Preliminary)	\$1,500.00	Subdivision (Preliminary)	\$1,500.00
Subdivision (Final)	\$200.00 per Lot	Subdivision (Final)	\$200.00 per Lot
Subdivision (Amendment)	\$500.00	Subdivision (Amendment)	\$500.00
Planned Development	\$7,500.00	Planned Development	\$7,500.00
Appeal	\$600.00	Appeal	\$600.00
Variance	\$600.00	Variance	\$600.00
Special Events	\$100.00 + \$50.00 Fire Inspection	Special Events	N/A

Non-Profit Special Events	\$50.00 + \$25.00 Fire Inspection	Non-Profit Special Events	\$50.00 plus \$25.00 Fire Inspection
Demolition and Grading Permits	\$400.00	Demolition and Grading Permits	\$100.00
Building Department	Proposed Fee	Current	Current Fee
NOTE: Building Permit costs are subject to change as costs and calculations are based off ICC rates.			
Building Permit Application	\$100	Application	\$100.00
Plan Review	\$100	Plan Review	\$100.00
Plan Review 10 lots or more	\$2,200.00 + \$85.00 per Lot	N/A	
Sign Permit	\$150 (Application Fee, Plan Review Fee, and Inspection Fee Included)	Sign	\$100.00
Re-Inspection or Additional Inspections	\$56.40/ea. and up		
Solar Permit	\$300 (Application Fee, Plan Review Fee, and Inspection Fee Included)		
11.1 Establishment of Rates and Fees.			
Town Council shall from time to time establish, amend, or delete rates and fees for Municipal Service. Current rates and fees are as set above			
revised 08/16/2023			

15.40 SHORT TERM RENTALS (STR)

15.40.010 Short Term Rentals (Str), Vacation Home Rentals (Vhr)

15.40.020 Applicability

15.40.030 Definitions

15.40.040 Short Term Rental Permit Requirements

15.40.050 Requirements For Application

15.40.060 Effective Date And Terms Of Permit

15.40.070 Standard Permit Conditions And Additional Stipulations

15.40.080 Prohibited Activities

15.40.090 Management Standards

15.40.100 Inspection

15.40.110 Violation And Administrative Penalties

15.40.120 Procedure For Imposition Of Penalties For Violations Of Sections 15.40.070,

15.40.080, 15.40.100 And 15.40.140

15.40.130 Revocation

15.40.140 Operating A Short Term Rental Without A Permit

15.40.150 Discovery Of Immediate Health Hazard

15.40.160 ~~Exceptions~~

15.40.010 Short Term Rentals (Str), Vacation Home Rentals (Vhr)

1. The purpose of this section is to ~~establish minimum regulations for the use of privately owned residential dwellings as vacation rentals.~~ promote the health, safety and general welfare of the residents of the Big Water Town by establishing zoning regulations for short term leases of residential property. ~~the use of privately owned residential dwellings as vacation rentals.~~ It is designed to ensure:
 - a. ~~Minimize negative secondary impacts from the operation of STR units on surrounding residential neighborhoods.~~ The protection of neighborhoods and the community, including compatibility with existing residences.
 - b. ~~Ensure the collection of transient occupancy taxes.~~ The peace and quiet of residential neighborhoods, and preservation of property values.
 - c. ~~Ensure STR units meet applicable building and fire code standards in relation to health and safety.~~ The promotion of tourism, and the generation of revenue for community members.
2. This section is not intended to provide any owner of residential property with the right or privilege to violate any private conditions, covenants, (CC&R) and restrictions applicable to the area where the residential dwelling is located.

HISTORY

Adopted by Ord. 2017-2 on 3/20/2017

Amended by Ord. 2019-01 on 4/15/2019

Amended by Ord. 2023-## on **/**/****

Approved by P#2 July 10th
2023

15.40.020 Applicability

The provisions of this section apply within the incorporated boundaries of Big Water Town. All requirements, regulations and standards imposed by this section are intended to apply in conjunction with any other applicable requirements, regulations and standards imposed elsewhere in this code. Short Term Rental (STR) shall be allowed in the zoning areas of RI, R2, RE-1 and RE-2 with a valid Short Term Rental permit.

HISTORY

Adopted by Ord. 2017-2 on 3/20/2017

15.40.030 Definitions

For purposes of this Chapter, the following words and phrases shall have the meaning respectively as described to them by this section:

~~Short Term Rental (STR) shall apply to Vacation Rental Home, Bed and Breakfast, and any other transient room rental.~~

1. **Applicable law, rules and regulations** — Any law, rules, regulations and codes (whether local, state or federal) pertaining to the use and occupancy of a privately owned dwelling unit as a STR.
2. **Applicant** — The owner of the STR, or the owner's authorized agent or representative.
3. **Floor Plan** — Shall mean a professionally drawn level-by-level plan of the Rental Property with labeling of all enclosed spaces within the structure and dimensions, including without limitation, all sleeping areas.
4. **Nightly/Short Term Rental (STR)** — A residential dwelling unit or a part of a dwelling unit, including an accessory dwelling unit, a single-family unit or multiple-family unit, being utilized by any person, other than the owner, as lodging on a daily, weekly, or any other basis for up to thirty (30) consecutive days, in exchange for rent. Nightly Rental does not include the use of a Dwelling for Commercial Uses.
5. **Occupant** — A temporary transient resident that shall rent the STR on a daily, weekly, biweekly or any other basis which is up to 30 consecutive days.
6. **Owner** — The person or entity that holds legal or equitable title to the property.
7. **Rent** — The consideration charged, whether or not received, for the occupancy of lodging space, valued in money, whether to be received in money, goods, labor or otherwise, including all receipts, cash, credits and property and services of any kind or nature, without any deduction therefrom whatsoever.
8. **Short-Term Rental Property** — Short-Term Rental property, also referred to as a Vacation Rental Property, is property which is used by any person or entity, for temporary transient lodging use where the term of tenancy of the property is for less than thirty (30) consecutive days, for direct or indirect compensation. For

this section, compensation means money, rent or other consideration given in return for occupancy, or use of the property.

9. **Sleeping Area** — For the purposes of this section is a room (containing a minimum of 70 square feet) that is designed to be used as a sleeping room and has no other primary purpose. The room shall have closet space that is not included in the minimum square footage. Every bedroom shall have an emergency escape or rescue exit and a minimum ceiling height in accord with the current international residential code.

HISTORY

Adopted by Ord. 2017-2 on 3/20/2017

Amended by Ord. 2019-01 on 4/15/2019

Amended by Ord. 2023-## on ##/##/####

15.40.040 Short Term Rental Permit Requirements

~~To operate a Short-Term Rental, the Property Owner or Owner's agent shall file an Application with the Clerk which will be reviewed by the Zoning Administrator.~~

Short-Term Residential Rental Properties (also known as Vacation Rental Properties) in residential zones cannot operate until they have met the following terms:

1. Must file an Application with the Big Water Town Clerk which will be reviewed by the Zoning Administrator.
2. Must obtain a business license in accordance with Chapter 5 of the Big Water Municipal Code
3. Any new structure built for the purpose of human occupancy must meet the underlying setback requirements for the residential home under its relative zone.
4. Any previously built accessory building converted for the purpose of human occupancy must meet the underlying setback requirements for the residential home under its relative zone.
5. Living space cannot be shared by more than one private renter (no separate bookings for any space that has common/shared living areas).
6. There shall be no more than two (2) rentals per property in Single-Family Zones.
7. There must be an additional off-street parking space beyond the number of vehicles already normally parked at the property for every increment of four guests allowed to book.
8. Owners are responsible for posting at the rental a list of rules as provided by the Big Water Town Hall.
9. No owner or agent of a Short-Term Rental STR unit may rent that unit without a valid Short-Term Rental STR Permit issued by the Town of Big Water Planning and Zoning Commission. The Short-Term Rental STR permit requirements of this section are in addition to any business license, tax, other permit, licensing agreements, or other applicable law. An Owner's failure to meet the requirements of Section 15.40.050, prior to renting shall be subject to the Penalties as referred to in Section 15.40.140.

HISTORY

Adopted by Ord. 2017-2 on 3/20/2017

Adopted by Ord. 2023-## on ##/##/####

15.40.050 Requirements For Application

Short-term rentals shall be allowed in all residential zones except where Homeowner's Associations do not allow them. Homeowner's Associations must provide the city with a letter stating they do not allow Short-term rentals in their subdivisions along with the copy of their CCR's showing that they are clearly prohibited. The following information and documentation shall accompany the application and be provided to the Clerk:

1. Completed Application
2. Proof of Ownership for each unit.
3. Site Plan drawn to scale for each unit, including the parking area with each parking space mapped out.
4. Proof of valid insurance for each unit being permitted for short term rentals with Big Water Town as an additional insured.
5. Proof of valid liability insurance for the following
 - a. Owner
 - b. Property management company/or any other entity
 - c. Contact Person
6. Floor Plan drawn to scale with dimensions.
7. Zone designation and street address for each unit.
8. If direct vehicular access from the Property to a public street is not shown on the Site Plan, the Application must include a Temporary Access Easement from the owners of each property over which vehicles must pass to access the Property. All Temporary Access Easements shall be signed and notarized by the owner or owners of the property or properties granting the Temporary Access Easements. Upon the termination of any Temporary Access Easement, it shall be the responsibility of the Owner to obtain a new Temporary Access Easement from the new property owner. Failure to obtain a replacement Temporary Access Easement shall be cause for termination of Permit.
9. Copies of current valid Town and State Sales Tax collection and accounting numbers in the name of the Owner or the Property Management Company.
10. The name, address, and contact information including a 24-hour contact phone number for the person at the Property Management Company managing the Property; or, if there is no Property Management Company, the name, address, and contact information, including a 24-hour contact phone number of a person living within 15 minutes of the property(s), who may be the Owner or the Owner's Agent, and who can be contacted in the event of an emergency.
11. Inspection by the current Building Inspector and Big Water Fire Chief, or designated representative as appointed by the Town. Self-Compliance Affidavit signed by the owner under penalty of perjury, certifying that the short-term vacation rental property is in habitable condition and complies with all building codes, health and safety standards, and all requirements for application set forth in Section 15.40.050.

12. A signed acknowledgement on the application, that the Owner, Property Management Company, and/or Owner's agent, if any, have read all of the Town's regulations pertaining to the operation of a Short Term Rental.
13. The Owner shall sign the application certifying the accuracy of the information submitted and agreeing to comply with all regulations. If there is a Property Management Company or other agent of the Owner managing the Short Term Rental, the agent or authorized officer of the Property Management Company, or both, shall also sign the application certifying the accuracy of the information submitted and agreeing to comply with all regulations.
14. Acknowledgment that all designated bedrooms contain a minimum of 70 square feet and meet all requirements of the current international building code.

HISTORY

Adopted by Ord. [2017-2](#) on 3/20/2017

15.40.060 Effective Date And Terms Of Permit

The Permit shall be issued by the Clerk upon approval by the Planning and Zoning Commission, provided that:

1. The Commission has reviewed the application and if necessary has interviewed the applicant owner and set requirements as stipulated by this ordinance for issuing the permit, and;
2. The Commission has reviewed all Valid Objections, and:
 - a. The Applicant/ owner has addressed and corrected any violations, listed in the objection, as stipulated by this ordinance, or
 - b. The Commission finds that the objection is not valid as stipulated by this ordinance.
3. All conditions of the permit approval, by the Commission, have been completed by the applicant or owner.

STR applications will require a non-refundable, one-time fee of \$250 paid in full at the time the application is submitted. This fee covers the initial building/fire inspections, additional or subsequent inspections will be at the property owners' expense. Application shall be subject to an annual review inspection and a renewal fee of \$250.00 or revocation upon review.

Term of Permit: The Permit shall be valid for up to one year and may be renewed annually by January 1st of each year. If the permit is not renewed by January 1st, it is considered to be suspended until such time as the renewal process is complete.

- a. If renewal process is not completed prior to January 31, late fees of \$500 will be imposed.
- b. If renewal process is not completed prior to February 28th a late fee of \$750 will be imposed.
- c. All Short Term Rentals may be subject to a random annual inspection during checkout times and unoccupied periods.

The Owner shall amend the Application at any time there is a change in circumstances that would require an update to the information submitted by the Owner or Property Manager. By way of example, and not limitation, a change in circumstance would be: a change of ownership of the Property, any modification to the physical premises, including any changes to the Floor Plan, Site Plan, or number of sleeping area(s); any change of Property Management Company; or any change in the 24-hour contact information. At the time of renewal, Big Water Town will take into consideration any violations filed within the preceding 12 month period.

Applicant is responsible to submit to the Town a yearly status report including the total number of annual occupants and the total number of overnight stays. It shall also contain proof of paid transient occupancy tax.

HISTORY

Adopted by Ord. 2017-2 on 3/20/2017

15.40.070 Standard Permit Conditions And Additional Stipulations

1. All permits issued pursuant to this section are subject to the following standard conditions and stipulations:
 - a. STR shall be restricted to the principal single-family and/or multi-family dwelling, or an accessory dwelling unit, with heated livable space and must have at least one common living space. No motor home, travel trailer, shed, garage, tent or other similar structure shall be used as guest bedrooms.
 - b. STR must have at least one hard surface off-street parking spot for each guest bedroom. Hard surface parking can consist of concrete, asphalt, chip seal, brick, paving stones or other approved surface as interpreted by the Zoning Administrator. Parking of buses, boats, recreational vehicles, commercial vehicles or any other guest vehicles in off-site vacant lots, in the street, or street rights of way shall be prohibited.
 - c. The number of overnight occupants shall not exceed the number of reasonably designated beds within designated bedroom spaces. Fire escapes and rescue entrances must be maintained.
 - d. Overnight occupants may remain at the STR for a maximum of 30 days at any one continuous stay.
 - e. The owner must use best efforts to ensure that the occupants or guests of the STR do not create unreasonable nuisances, noise or disturbances, engage in disorderly conduct, or violate provisions of this code or any state law pertaining to noise or disorderly conduct. The owner must notify the occupants of the rules regarding STR and respond when notified that occupants are violating laws regarding their occupancy. It is not intended that the owner, local agent, or contact person act as a peace officer or place himself or herself in harm's way. Owner and tenant are responsible and will be held liable for any violations.

- f. No signs of any manner advertising or identifying the property as a STR shall be placed on the unit or the property. Outside: must have displayed prominently on the property a sign measuring 30" by 12" with the business name in 3" to 4" lettering. Inside: all of the rules and regulations for Short-Term rentals.
 - g. Visitation to the Short Term Rental unit by invitees or guests of the occupants shall be limited to the hours of 7AM to 10PM Utah time.
 - h. Smoke alarms (less than 10 years old) are required in each bedroom, each hallway adjacent to a bedroom and one on each floor, including the basement.
 - i. Carbon monoxide detectors are required on each floor and in the vicinity of bedrooms.
 - j. One Type 2A:10BC fire extinguisher with location signage must be provided in each unit.
 - k. The owner shall maintain liability insurance to cover the use of the Short-Term rental in an amount determined appropriate by the Insurance Company insuring said Short-Term rental, but in any case, no amount of less than one million dollars (\$1,000,000.00) in the aggregate.
 - l. Other information the Town of Big Water Planning and Zoning Commission or Administrator deems reasonably necessary to administer this chapter.
2. The Owner or Property Management Company, or Owner's agent shall:
 - a. Mail or provide directly to the party signing any rental agreement or reserving the Property a copy of all Short Term Rental rules and regulations as soon as possible, but no later than 10 days after reserving the Property; and
 - b. Prominently display, on the Property, all of the rules and regulations pertaining to Short Term Rentals.
 - c. Collect appropriate Sales, Resort, and Transient Rental Taxes.
 3. Each Short Term Rental shall have a clearly visible and legible notice within the unit, on or adjacent to the front door, containing the following information:
 - a. The name of Property Management Company, agent, and/or Property Owner, living within 15 minutes of the property(s), the contact person's telephone number who may be reached on a 24- hour basis;
 - b. The maximum number of occupants permitted by the permit;
 - c. The maximum number of vehicles permitted on the property and that all vehicles must be parked on the Property;
 - d. The number and location of all on-site parking spaces and the parking rules.
 - e. ~~The trash pick-up day and notification of all rules and regulations regarding trash removal, including without limitation, when trash may be left out and that animal-proof containers shall be used for all trash.~~

HISTORY

Adopted by Ord. 2017-2 on 3/20/2017

Amended by Ord. 2019-01 on 4/15/2019

15.40.080 Prohibited Activities

1. Occupancy beyond the specified number allowed in the Permit,
2. Parking of vehicles not in compliance with Section 15.40.070.
3. Outdoor sleeping of individual(s), which exceeds the occupancy permitted.
4. Any unauthorized commercial activities.
5. The preparation of any food on site for persons other than the allowed occupants and such occupant's allowed guests.

HISTORY

Adopted by Ord. [2017-2](#) on 3/20/2017

15.40.090 Management Standards

The short-term rental property authorized by this ordinance must be managed properly. As a condition to holding a valid short-term rental permit, the permittee agrees to provide or arrange to provide for adequate maintenance. The minimum services required and management regulations include:

1. Structural maintenance to preserve substantial code compliance as described herein.
2. Routine upkeep, including painting and repair to a level that is consistent with the level of maintenance of adjoining or nearby properties.
3. Trash collection which insures that the trash containers are not left at the curb for any period in excess of twenty-four (24) hours and the property must be kept free of all accumulated garbage, refuse, and weeds. All large boxes must be collapsed and trash bagged and placed in the appropriate receptacles.

HISTORY

Adopted by Ord. [2017-2](#) on 3/20/2017

15.40.100 Inspection

If the Town has reasonable grounds to believe that prohibited activities are occurring on the Property, the Town may require an inspection of Property without advanced notice to the Owner, Property Management Company, agent, or local contact person of the Owner.

HISTORY

Adopted by Ord. [2017-2](#) on 3/20/2017

15.40.110 Violation And Administrative Penalties

1. The following conduct shall constitute a violation of which the penalties specified in subsection (2) of this section shall be imposed. These violations shall be determined as by occurrence/per day, per property.
 - a. The Owner, Property Management Company, or Owner's agent has signed an application, which, at the time of signing, as substantively incorrect;
 - b. The Owner, Property Management Company, or Owner's agent has failed to comply with any section of this ordinance.

2. The penalties for violations in this section shall be as follows:
 - a. Notice of Violation: The Town of Big Water Zoning Administrator may issue a notice of violation in writing to any occupant, owner(s) or the owner's authorized agent or representative if there is any violation of this chapter, or any other Zoning Ordinances committed, caused or maintained by any of the above parties.
 - b. For the second violation within any proceeding 12-month period, the penalty shall not exceed \$250.00 per property in violation;
 - c. For a third violation within any proceeding 12-month period, the penalty shall not exceed \$500.00 per property in violation;
 - d. For a fourth violation within any proceeding 12-month period, the penalty shall not exceed \$1,000.00 per property found in violation and the permit will be revoked.

Any unpaid fines after a period of 30 days will result in a re-vocation of permit. The fines shall be paid by the Owner, Property Management Company, or Owner's Agent to the Town within five (5) business days of a citation being issued.

HISTORY

Adopted by Ord. [2017-2](#) on 3/20/2017

Amended by Ord. [2019-01](#) on 4/15/2019

15.40.120 Procedure For Imposition Of Penalties For Violations Of Sections 15.40.070, 15.40.080, 15.40.100 And 15.40.140

Any person with reason to believe that the Owner, Property Management Company, or other agent of Owner has violated any of the provisions of this Chapter may file a complaint with the Town's Zoning Administrator. After investigation by the Town, if there exists probable cause to proceed with a complaint, the Owner, Property Management Company, or other agent of Owner may be subject to Section 15.40.110(2).

HISTORY

Adopted by Ord. [2017-2](#) on 3/20/2017

15.40.130 Revocation

Upon the occurrence that the Owner, Property Management Company, or other agent of Owner to show cause as to why the Permit should not be revoked or why one of the penalties should not be imposed they can request a hearing before the Board of Adjustments.

HISTORY

Adopted by Ord. [2017-2](#) on 3/20/2017

15.40.140 Operating A Short Term Rental Without A Permit

Any person or entity violating the provisions of this Chapter by conducting Short Term Rental(s) without a valid Permit shall be in violation, which may result in the imposition of a civil fine, which fine is not to exceed \$1000. The Property Owner of a Short Term Rental found to have violated this Chapter, shall not be eligible for a Short Term Rental Permit for a period of 24 months following determination that this chapter was violated.

HISTORY

Adopted by Ord. [2017-2](#) on 3/20/2017

15.40.150 Discovery Of Immediate Health Hazard

Upon the discovery of an immediate health hazard to renters, the Zoning Administrator can suspend the Short Term Rental Permit until the hazard is remedied and the property has been inspected.

HISTORY

Adopted by Ord. 2017-2 on 3/20/2017

15.40.160 Exceptions

Exception to the requirements of this section:

- a. A single-family owner-occupied dwelling which is part of a Home Exchange where the owners are trading rights or money to use each other's home for a short-term period. The exchange is only for a dwelling which is usually owner-occupied, and the total number of home rentals or exchanges shall not exceed six home exchanges per year, unless a Conditional Use Permit is approved for more than six rental periods per year.
- b. A Guesthouse may not be rented out at the same time an Internal Accessory Dwelling Unit (IADU) is rented.

HISTORY

Adopted by Ord. 2023-## on ##/##/####

15.20.050 Use Definitions

To facilitate ease of administration and clarity in the uses allowed within Big Water Town the following use definitions are provided. The use definitions should be considered when applying the use provisions and requirements as presented in Table 1, Table of Uses.

1. **Accessory Building** — A building clearly subordinate and incidental to the principal existing building on the same lot and meeting all applicable Building Code requirements, as adopted by the Town. Metal Accessory Buildings must match the Principal Building.
2. **Accessory Dwelling Unit ("ADU")** — A self-contained Dwelling Unit ~~which has a square footage not more than 30% of the square footage of the principal structure and with an owner occupied single-family residence or which is~~ located on an owner-occupied property that is either incorporated within the single-family residence or in a detached building which maintains complete independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating and cooking, including a bathroom and a kitchenette, the same lot as the principal structure and meets all applicable Building Code requirements, as adopted by the Town. Accessory Dwelling Units may be used for an employee or guest of the owner of the principal structure and as a Short Term Rental where permitted.
3. **Accessory Use** — A use subordinate to and clearly incidental to the principle existing use on the same lot.
4. **Apiary/Beekeeping** — "Apiary" means any place where one or more colonies of bees are located; "Bee" means the common honey bee at any stage of development; "Beekeeping" means anyone who is the state registered owner or operator of a hive or hives; "Hive" means a frame hive, box hive, box, barrel, log, gum skep, or other artificial or natural receptacle which may be used to house bees.
5. **Automobile and Recreational Vehicle Repair** — A building or land area in which, or upon which, a business or service involving the maintenance, servicing, or repair of automobiles and/or recreational vehicles is conducted or provided.
6. **Cemetery** — A place designated for the burial or keeping of human remains, including crematories and mausoleums and meeting all applicable Local, State and Federal requirements and regulations.
7. **Church** — A facility principally used for people to gather for public worship, religious training, or other religious activities. One accessory dwelling for the housing of the pastor or similar leader of the church and their family will be considered accessory and incidental as a part of this use.
8. **Commercial Day Care/Preschool Center** - Any facility, at a nonresidential location and operated by a person qualified and licensed by the State of Utah, which provides children with day care and/or preschool instruction as a commercial business and complying with all State standards and licensing.
9. **Commercial Enclosed and Outside Storage of Automobiles, Watercraft, and Recreational Vehicles** - A building or land area where four (4) or more

automobiles, watercraft, and/or recreational vehicles are stored for a period exceeding seventy-two (72) hours for a fee.

10. **Commercial Sales and Service** — An activity involving the sale of goods and services carried out for profit.
11. **Contractor's Shop/Office** — A facility providing building construction and maintenance including carpentry and the installation of plumbing, roofing, electrical, air conditioning, and heating.
12. **Contractor's Storage Yard** - A facility or land area for the storage of materials, equipment, and/or commercial vehicles utilized by building and construction contractors, craftsmen and tradesmen, and may include accessory offices related to such activities.
13. **Construction Trailer** — A trailer, or other temporary movable building, used for the housing of materials, or the location of a construction office, required during the duration of the establishment of any authorized building or structure, and which must be removed upon completion of construction.
14. **Dwelling - means a residential structure attached to real property that contains one to four units including any of the following if used as a residence:**
 1. a condominium unit;
 2. a cooperative unit;
 3. a manufactured home; or
 4. a house
15. **Domestic Livestock** — Animals historically found on farms in Southern Utah, including farm poultry and farm animals.
16. **Equestrian Facilities** - A facility created and maintained for the purpose of accommodating, training, or competing equids. These facilities may include stables, corrals, rodeo arenas, and riding schools.
17. **Fire Department Temporary Sleeping Quarters:** - Temporary sleeping quarters for use by fire department personnel while on duty. Must be on the same property as the Firehouse. May consist of bunkrooms, recreational vehicles, etc.
18. **Food Establishment** - An establishment where food and drink are prepared and served. This may include beer in accordance with Municipal Code 5.12.
19. **Golf Course** - A recreational facility primarily used for the purpose of playing golf, but which may include associated eating and drinking areas, retail sales areas and staff offices.
20. **Gravel Pit** — An open excavation or pit from which gravel or other stones or earthen materials are obtained by digging, cutting, or blasting.
21. **Guest Ranch and Resort** — A facility, including either a single building, permanent or semi-permanent camping facilities (glamping), or resort cabins, which serve as a destination point for visitors and generally has recreational facilities for the use of guests and may include residential accommodations for guests. Guest residency is limited to no more than 90 days.
22. **Home Day Care** — The care for children who are family and non-family members in an occupied dwelling, and complying with all State standards and licensing, by the resident of that dwelling at least twice a week for more than three (3) children, but fewer than nine (9) children. The total number of children

being cared for shall include children under the age of four (4) years residing in the dwelling, who are under the supervision of the provider during the period of time the child care is provided. When a care giver cares for only three (3) children under age two (2), the group size, at any given time shall not exceed six (6).

23. **Home Occupation (Major)** — An activity carried out for gain by a resident of the dwelling unit and conducted as a customary, incidental, and accessory use to the dwelling unit, or conducted on the same lot as the residents dwelling and provided that the Home Occupation (Major):

1. Does not result in noise or vibration, light, odor, dust, smoke, or other air pollution greater than generally created by a residential use noticeable at or beyond the property line.
2. May allow for the conduct of the Home Occupation (Major) and the storage of required materials and supplies in an accessory structure.
3. Has signage limited to a non-illuminated identification sign six (6) square feet or less in size.
4. Does not produce traffic volumes exceeding that produced by the dwelling unit by more than 10 average daily trips during any 24-hour period.
5. Complies with all Federal and State licensing requirements.
6. Complies with all Local licensing requirements.

24. **Home Occupation (Minor)** — An activity carried out for gain by a resident of the dwelling unit and conducted entirely within the dwelling unit as a incidental use and provided that the Home Occupation (Minor):

1. Does not result in noise or vibration, light, odor, dust, smoke, or other air pollution greater than generally created by a residential use noticeable at or beyond the property line.
2. Does not require the use of any accessory structure.
3. Does not include any outside storage of goods, materials, or equipment.
4. Signage is limited to a non-illuminated identification sign of six (6) square feet or less in size.
5. Does not produce traffic volumes exceeding that produced by the dwelling unit by more than 10 average daily trips during any 24-hour period.
6. Complies with all Federal and State licensing requirements.
7. Complies with all Local licensing requirements.

25. **Home Preschool** — A preschool program and complying with all State standards and licensing for non-family members in an occupied dwelling, by residents of that dwelling, in which lessons are provided for not more than six (6) children for each session of instruction. Sessions shall last for not more than four (4) hours and shall not overlap. Individual children may attend only one (1) preschool session in any 24-hour period.

26. **Hotel/Motel** — A building offering transient lodging accommodations to the general public and which may offer additional services, such as restaurants, meeting rooms, entertainment, and recreational facilities.

27. **Household Pets** — Animals ordinarily permitted in the house or yard and kept for the company or pleasure of the owner. Household pets may include, but are not limited to dogs, cats, chickens, ducks, and rabbits. Household Pets do not

include exotic animal or inherently and/or potentially dangerous animals, fowl or reptiles.

28. **Internal Accessory Dwelling Unit ("IADU")** – An accessory dwelling unit contained within a primary dwelling unit, within the footprint of the primary dwelling unit at the time the internal accessory dwelling unit is created, and for the purpose of offering a long-term rental of thirty (30) consecutive days and/or longer.
29. **kennel** — Any establishment at which four (4) or more dogs or cats are bred or raised for sale, boarded or cared for commercially or on a nonprofit basis.
30. **Light Manufacturing** — The assembly, fabrication or processing of goods and materials using processes that ordinarily do not create noise, smoke, fumes, odors, glare, or health or safety hazards outside of the building or lot where such assembly, fabrication or processing takes place, where such processes are housed entirely within a building, or where the area occupied by outdoor storage of goods and materials used in such processes does not exceed twenty-five percent of the floor area of all buildings on the property. Light manufacturing generally includes processing and fabrication of finished products, predominantly from previously prepared materials, and includes processes that do not require extensive floor areas or land areas.
31. **Manufactured Home** — A structure transportable in one or more sections, which is built on a permanent chassis and designed for use with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle".
32. **Manufacturing, Processing, and Assembling** — Establishments engaged in the mechanical or chemical transformation of materials or substances into new products.
33. **Multi-Family Residential Dwelling** — A building containing more than one (1) dwelling unit and complying with all requirements of the Zoning District in which it is located, including lot size and density requirements.
34. **Primary Dwelling** – A single-family dwelling that is detached and is occupied as the primary residence of the owner of record.
35. **Private Club** — Any nonprofit corporation operating as a social club, recreational, fraternal or athletic association, or kindred association organized primarily for the benefit of its stock holders or members.
36. **Professional Offices** — A building for the professions including but not limited to government, physicians, dentists, lawyers, realtors, architects, engineers, artists, musicians, designers, teachers, accountants and others who, through training, are qualified to perform services of a professional nature, and where no storage or sale of merchandise exists.
37. **Public Uses and Utilities** — A use operated exclusively by a public body or quasi-public body, such use having the purpose of serving the public health, safety or general welfare, and including recreational facilities, administrative and service facilities, and public utilities including water and sewer facilities, gas and electricity facilities, cable television facilities, and telecommunications facilities, but excluding airports, prisons and animal control facilities.

38. **Recreational Vehicle Park** — An area of land upon which two or more campsites are located, established, or maintained for occupancy by a tent or recreational vehicle as a temporary dwelling unit for recreational or vacation purposes.
39. **Residential Facility for Elderly Persons or for Persons with Disabilities** — A facility as defined by Sec. 17-27-103; Sec. 17-27-501; and Sec. 17-27-502, Utah Code Annotated, as amended or a residential dwelling (for four (4) or more persons) as licensed by the Utah Department of Human Services, Division of Services for People with Disabilities. Disability means a physical or mental impairment that substantially limits one or more of a person's major life activities, including a person having a record of such impairment or being regarded as having such impairment. (57-21-2(9)(a) Utah Code Annotated, 1953, as amended). Disability does not include current illegal use of, or addiction to, any federally controlled substance. Disability does not include placement in lieu of confinement, rehabilitation, or treatment in a correctional facility.
40. **Salvage yard** — The use of any lot, portion of a lot, or land for the commercial storage, keeping or abandonment of junk, including scrap metals or other scrap material, or for the dismantling, demolition or abandonment of automobiles or other vehicles or machinery.
41. **School** — Any building or part thereof that is designed, constructed, or used for education or instruction by a public or private organization in any branch of knowledge, but excluding preschool center.
42. **Self-Service Storage Facility** — A structure, or structures, containing separate, individual, and/or private storage spaces of varying sizes leased or rented on individual leases for varying periods of time. Such facilities are to be used for dead storage only. The following activities are prohibited within any Self- Storage Service Facility:
- a. Commercial, wholesale or retail sales, or miscellaneous or garage sales;
 - b. The servicing, repair, or fabrication of motor vehicles, boats, trailers, small engine equipment, or similar equipment;
 - c. The operation of power tools, spray-painting equipment, compressors, welding equipment, kilns, or similar equipment;
 - d. The establishment of a transfer business;
 - e. Any use that is noxious or offensive because of odors, dust, noise, or vibrations.
43. **Short Term Rental** - A residential dwelling unit or a part of a dwelling unit, including an accessory dwelling unit, a single-family unit or multiple-family unit, being utilized by any person, other than the owner, as lodging on a daily, weekly, or any other basis for up to thirty (30) consecutive days, in exchange for rent. Nightly rental does not include the use of Dwelling for Commercial Uses.
44. **Single-Family Dwelling** — A building arranged or designed to be used for and containing one dwelling unit. All single family dwellings including new manufactured, modular, or site-built homes shall meet all applicable codes, ordinances and regulations and have the minimum floor square footage of

particular zone in which the dwelling is located and a ratio of dwelling unit length to width of not more than four (4).

45. **Telecommunications Site/Facility** — A facility used for the transmission or reception of electromagnetic or electro-optic information, which is placed on a structure. This use does not include radio frequency equipment that has an effective radiated power of 100 watts or less. This use is not required to be located on a building lot or to comply with the minimum lot size requirement for the district in which it is located.
46. **Temporary Dwelling Unit** — A dwelling unit established for a limited period during the construction of a permanent structure unit and meeting all applicable codes, ordinances and regulations and located on a lot of record for which a valid Building Permit has been issued by the Town.
47. **Temporary Use** — A special event or use established for a maximum period of 45 days, such use being discontinued after the expiration of 45 days, as provided by Section 15.16.030 and conducted in compliance with all the requirements of this Ordinance.
48. **Wholesale Business and Storage** — Establishments or places of business primarily engaged in selling of merchandise to retailers; to industrial, commercial, institutional, or professional business users; to other wholesalers; or acting as agents or brokers and buying merchandise for, or selling merchandise to, such individuals or companies.
49. **4H and/or Educational Projects** — The keeping of domestic livestock and/or household pets for educational purposes, such activities being sponsored by an educational or agricultural organization.

HISTORY

Adopted by Ord. [2004-235](#) on 12/21/2004

Amended by Ord. [2019-01](#) on 4/15/2019

Amended by Ord. [2020-04](#) on 3/23/2020

Amended by Ord. [2021-01](#) on 12/21/2022

Amended by Ord. _____ on _____

15.50 ACCESSORY DWELLING UNITS AND INTERNAL ACCESSORY DWELLING UNIT

15.50.010 Purpose

15.50.020 Definitions

15.50.030 Accessory Dwelling Unit ("ADU") Development Standards

15.50.040 Internal Accessory Dwelling Unit ("IADU") Development Standards

15.50.050 Affidavit

15.50.060 Termination

15.50.070 Fees

15.50.010 Purpose

The Town of Big Water recognizes that Accessory Dwelling Units ("ADUs") and Internal Accessory Dwelling Units ("IADUs") in single-family residential zones can be an important tool in the overall housing plan for the Town. Accessory Dwelling Units ("ADUs") and Internal Accessory Dwelling Units ("IADUs") can be developed to add to the long-term rental stock in the Town of Big Water, in compliance with Utah Code § 10-9a-530, and related provisions, and to promote the health, safety and general welfare of the residents of the Town of Big Water. The purposes of the Accessory Dwelling Unit ("ADU") and Internal Accessory Dwelling Unit ("IADU") standards of this code are to:

1. Allow opportunities for property owners to provide social or personal support for family members where independent living is desirable.
2. Provide for affordable housing opportunities.
3. Make housing units available to moderate income individuals who might otherwise have difficulty finding homes within the Town.
4. Preserve the character of single-family neighborhoods by providing standards governing development of Accessory Dwelling Units ("ADUs") and Internal Accessory Dwelling Units ("IADUs").

Accessory Dwelling Units ("ADUs") and Internal Accessory Dwelling Units ("IADUs") are established as a permitted use in any area zoned primarily for residential use, in accordance with the restrictions and requirements outlined in this section.

History

Adopted by Ord _____ on _____

15.50.020 Definitions

Adding "ADU & IADU" Section 15.50

NB-j) page 2 of 5

The following words and phrases shall have definitions and meanings set forth below. If any words or phrases are defined elsewhere in this Code, and there are contradiction in their meaning, the definitions set forth in this section shall control the Accessory Dwelling Unit and Internal Accessory Dwelling Unit Code.

1. Accessory Dwelling Unit ("ADU") – A Self-Contained Dwelling Unit which has a square footage not more than 30% of the square footage of the principal structure and with an owner-occupied single-family residence or which is located on an owner-occupied property that is either incorporated within the single-family residence or in a detached building which maintains complete independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating and cooking, including a bathroom and a kitchenette, the same lot as the principal structure and meets all applicable Building Code requirements, as adopted by the Town. Accessory Dwelling Units may be used for an employee or guest of the owner of the principal structure and as a Short Term Rental where permitted.
2. Internal Accessory Dwelling Unit ("IADU") – An accessory dwelling unit contained within a primary dwelling unit, within the footprint of the primary dwelling unit at the time the internal accessory dwelling unit is created; and for the purpose of offering a long-term rental of thirty (30) consecutive days or longer.
3. Dwelling Unit – A residential structure attached to the real property that contains one to four units including any of the following if used as a residence:
 - a. A condominium unit;
 - b. A cooperative unit;
 - c. A manufactured home; or
 - d. A house

HISTORY

Adopted by Ord. _____ on _____

15.50.030 Accessory Dwelling Unit ("ADU") Development Standards

1. The property owner must occupy either the principal unit, or the Accessory Dwelling Unit ("ADU"), as their permanent residence and at no time receive rent for the owner-occupied unit. Application for an Accessory Dwelling Unit ("ADU") shall include evidence of owner occupancy as provided in Big Water Zoning Code 15._____. Owner occupancy shall not be required when:

Adding "ADU & IADU"
Section 15.50

NB-j) page 3 of 5

- a. The owner has a bona fide, temporary absence of three (3) years or less for activities such as military service, temporary job assignments, sabbaticals, or voluntary service (indefinite periods of absence from the dwelling shall not qualify for this exception); or
 - b. The owner is placed in a hospital, nursing home, assisted living facility or other similar facility that provides regular medical care, excluding retirement living facilities or communities.
2. Accessory Dwelling Units can be permitted as short-term rentals only upon application to the Town of Big Water.
3. Only one Accessory Dwelling Unit may be created per lot or property in single-family zones.
4. Installing separate utility meters for the Accessory Dwelling Unit is prohibited.
5. Accessory Dwelling Units shall not contain more than three (3) bedrooms.
6. Accessory Dwelling Units shall be occupied by no more than three (3) related or unrelated adults and their children.
7. The minimum lot size required for construction of an Accessory Dwelling Unit in all single-family residential zones shall be _____ square feet.
8. Accessory Dwelling Units shall meet the same setbacks as required for a primary residence in the zone and at least ten (10) feet from the existing primary residence.
9. Any Accessory Dwelling Unit must comply with all building codes of the Town of Big Water
10. Any Accessory Dwelling shall be architecturally compatible with the principal dwelling in order to maintain the appearance of the property as a single family residence. A material and color board shall be required to ensure compatibility.
11. Any Accessory Dwelling Unit shall be a permanent structure. Mobile homes, travel trailers, boats, shipping containers, yurts or similar portable structures shall not be permitted as Accessory Dwelling Units or primary structures for this section. The Town of Big Water Building Inspector shall make the determination of whether or not a structure is permanent.

12. The maximum height for Accessory Dwelling Units shall be limited to one story above ground and to twenty (20) feet or the height of the principal structure, whichever is less. A basement for storage is permitted.
13. Accessory Dwelling Units shall not exceed the greater of fifty percent (50%) of the size of the principal dwelling or one thousand (1,000) square feet excluding the basement. In no case shall the Accessory Dwelling Unit contain habitable square footage less than three (300) square feet.
14. Conversion of existing Accessory Buildings (such as detached garages) may only occur where the existing Accessory Building meets the applicable building code and setback requirements for the primary residence in the zone.

HISTORY

Adopted by Ord. _____ on _____

15.50.040 Internal Accessory Dwelling Unit Development Standards

In any area zoned primarily for residential use, the use of one Internal Accessory Dwelling Unit ("IADU") per lot is a permitted use, subject to the following restrictions and requirements:

1. The Internal Accessory Dwelling Unit must be designed in a manner that does not change the appearance of the primary dwelling as a single-family dwelling.
2. The construction of the Internal Accessory Dwelling Unit must meet all applicable building codes.
3. There must be one additional on-site parking space for the Internal Accessory Dwelling unit above what is already required.
4. The primary dwelling must not be a mobile home as defined in Utah Code § 57-16-3.
5. The applicant must receive an Internal Accessory Dwelling Unit license from the Town of Big Water.
6. The Internal Accessory Dwelling Unit cannot be created within a dwelling unit that is served by a failing septic tank. Prior to construction of an Internal Accessory Dwelling Unit the septic system must be tested and shown that the septic system can accommodate the additional affluent.

7. The lot upon which the Internal Accessory Dwelling Unit is located must be at least six thousand (6,000) square feet.
8. Internal Accessory Dwelling Units shall not be used as short-term rentals unless the appropriate short-term application and fee are made to the Town of Big Water.

HISTORY

Adopted by Ord. _____ on _____

15.50.050 Affidavit

Applicants for Accessory Dwelling Units and Internal Accessory Dwelling Units shall provide an Affidavit stating that the owner of the property will live in either the primary, accessory or internal accessory dwelling unit as their permanent residence. Upon approval of the Accessory Dwelling Unit or Internal Accessory Dwelling Unit by the Planning and Zoning Board, the affidavit shall be recorded against the property (in the event the property owner decides to sell the home) to alert the future owner of the regulations for the Accessory Dwelling Unit or Internal Accessory Dwelling Unit. Upon sale of the property, the new owner shall be required to sign and record a new affidavit and reauthorize the Accessory Dwelling Unit, paying a reauthorization fee of One Hundred Dollars (\$100.00)

HISTORY

Adopted by Ord. _____ on _____

15.50.060 Termination

In the event that the property owner no longer resides in either the primary, accessory dwelling unit or internal accessory dwelling, the Accessory Dwelling Unit or Internal Accessory Dwelling Unit must be immediately vacated and may not be inhabited until a new license has been applied for and has been granted.

HISTORY

Adopted by Ord. _____ on _____

15.50.070 Fees

The License fee and annual renewal fee shall be set by the Big Water Town Council and will be used to offset the cost to the Town to process, administer, and monitor the operation of Accessory Dwelling Units and Internal Accessory Dwelling Units.

HISTORY

Adopted by Ord. _____ on _____

ORDINANCE NO. 02-2023

AN ORDINANCE ADDING AND AMENDING BIG WATER ZONING CODE
Chapter 15, Section 15.50 and, Section 15.20.050 Use Definitions;
Permitting the Creation and Use of "Accessory Dwelling Units and Internal Accessory
Dwelling Units"

WHEREAS, the State of Utah previously enacted Utah Code § 10-9a-530 and other related provisions pertaining to Internal Accessory Dwelling Units ("IADUs"), which took effect on October 1, 2021, requiring municipalities to allow internal accessory dwelling units ("IADUs") as permitted uses in all areas primarily zoned for residential use, setting forth limitations and permissible regulations:

WHEREAS the during the Big Water Planning and Zoning Board Meeting held on February 6, 2023, reviewed, discussed and then recommended to the Big Water Town Council the addition of Big Water Zoning Code Ordinance 15.50 Accessory Dwelling Units and Internal Accessory Dwelling Units and amendment to related Big Water Zoning Code 15.20.050 Use Definitions, proposing provisions regulating the permitted use of Accessory Dwelling Units ("ADUs") and Internal Accessory Dwelling Units ("IADUs");

WHEREAS the Big Water Town Council met during its regularly scheduled meeting on August 16th, 2023, to consider, among other things, the addition of the Big Water Zoning Code 15.50 and amendment to related ordinance 15.20.050, applicable to Accessory Dwelling Units ("ADUs") and Internal Accessory Dwelling Units ("IADUs");

WHEREAS the amended ordinance requires an Accessory Dwelling Unit ("ADU") and an Internal Accessory Dwelling Unit ("IADU") to receive a license, which licensing will require the incorporation of a licensing fee to the Town of Big Water's fee schedule, and the Big Water Town Council has analyzed what the appropriate licensing fee should be; and

WHEREAS the City Attorney has reviewed the ordinance amendments proposed by the Big Water Planning and Zoning Board and revised the format and structure of the recommended provisions related to Accessory Dwelling Units ("ADUs") and Internal Accessory Dwelling Units ("IADUs"), corrected statutory references, and other non-substantive issues in Chapters 15.50 and 15.20.050 the Big Water Zoning Code.

NOW, THEREFORE, BE IT ORDAINED by the Big Water Town Council that the Big Water Zoning Code Ordinance is hereby amended as reflected in the ____ pages attached hereto.

FURTHERMORE, BE IT ORDAINED that the fee of \$250.00 should be added to the Town of Big Water fee schedule for the processing of an Accessory Dwelling Units ("ADU") and/or Internal Accessory Dwelling Unit ("IADU") application and receipt of a This license.

City staff is directed to create an application form and establish a procedure for processing such applications, in accordance with this ordinance.

All former Ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance or of the Code hereby adopted are repealed.

The provisions of this Ordinance shall be severable, and, if any provision thereof of any application of such provision is held invalid, it shall not affect any other provisions of this Code or the application in a different circumstance.

Ordinance shall be effective upon the required posting.

PASSED AND ORDERED POSTED this 16th day of August, 2023.

TOWN OF BIG WATER:

TOWN CLERK/RECORDER

MAYOR

VOTING:

Mayor, David Schmuker	Yea _____	Nay _____
Levi Banfill	Yea _____	Nay _____
Vince Olson	Yea _____	Nay _____
Jennie Lassen	Yea _____	Nay _____
Jim Lybarger	Yea _____	Nay _____

POSTED the 17th day of August 2023, as certified by the Recorder:

RECORDER

Agenda item #1's
page 1 of 2

Big Water Municipal Corporation
Check Register
Checking - Zions - 07/19/2023 to 08/14/2023

Payee Name	Reference Number	Invoice Number	Invoice Date	Payment Date	Amount	Description	Ledger Account	Activity Code
GARKANE ENERGY	5401	07.20.23 - 72180	07/20/2023	07/20/2023	50.27	SSD POWER	101581 0 - GLEN CANYON SSD CLEA	
IDT	5402	52168107	07/20/2023	07/20/2023	6.62	SSD LONG DISTANCE	101581 0 - GLEN CANYON SSD CLEA	
PEHP	9999999	July 2023	08/07/2023	08/09/2023	2,631.06	GCSSD Health Ins Premiums - July 2023	101581 0 - GLEN CANYON SSD CLEA	
Redd's Ace Hardware	5408	881914	07/26/2023	07/26/2023	85.00	Impact Driver Kit	101581 0 - GLEN CANYON SSD CLEA	
Redd's Ace Hardware	5408	881914	07/26/2023	07/26/2023	442.92	Paint & Supplies for Building	101581 0 - GLEN CANYON SSD CLEA	
Redd's Ace Hardware	5408	881915	07/26/2023	07/26/2023	17.11	Paint Supplies for Building	101360 0 - PRE-PAID EXPENSE	
XEROX FINANCIAL SERVICES	5404	4502835	07/20/2023	07/20/2023	173.83	Copier Lease Payment - SSD	101581 0 - GLEN CANYON SSD CLEA	
					\$3,406.81	Other current assets		
EFTPS	99999	PR072323-12	07/25/2023	07/26/2023	717.90	Medicare Tax	102221 0 - FICA PAYABLE	
EFTPS	99999	PR072323-12	07/25/2023	07/26/2023	1,716.12	Federal Income Tax	102222 0 - FEDERAL WITHHOLDING	
EFTPS	99999	PR072323-12	07/25/2023	07/26/2023	3,069.78	Social Security Tax	102221 0 - FICA PAYABLE	
EFTPS	99999	PR072323-12	07/26/2023	08/08/2023	13.92	Medicare Tax	102221 0 - FICA PAYABLE	
EFTPS	99999	PR072323-12	07/26/2023	08/08/2023	59.52	Social Security Tax	102221 0 - FICA PAYABLE	
EFTPS	99999	PR080623-12	08/08/2023	08/08/2023	657.98	Medicare Tax	102221 0 - FICA PAYABLE	
EFTPS	99999	PR080623-12	08/08/2023	08/08/2023	1,345.40	Federal Income Tax	102222 0 - FEDERAL WITHHOLDING	
EFTPS	99999	PR080623-12	08/08/2023	08/08/2023	2,813.34	Social Security Tax	102221 0 - FICA PAYABLE	
EFTPS	99999	PR081823-12	08/08/2023	08/08/2023	17.40	Medicare Tax	102221 0 - FICA PAYABLE	
EFTPS	99999	PR081823-12	08/08/2023	08/08/2023	74.40	Social Security Tax	102221 0 - FICA PAYABLE	
EFTPS	99999	PR072323-8831	07/25/2023	07/26/2023	24.29	401K	102225 0 - RETIREMENT PAYABLE	
Utah Retirement Systems	99999	PR072323-8831	07/25/2023	07/26/2023	124.83	Retirement	102225 0 - RETIREMENT PAYABLE	
Utah Retirement Systems	99999	PR072323-8831	07/25/2023	07/26/2023	1,575.54	Retirement	102225 0 - RETIREMENT PAYABLE	
Utah Retirement Systems	99999	PR070923-13	07/12/2023	08/08/2023	1,068.10	State Income Tax	102223 0 - STATE WITHHOLDING PAY	
Utah State Tax Commission	100000	PR071823-13	07/12/2023	08/08/2023	1.63	State Income Tax	102223 0 - STATE WITHHOLDING PAY	
Utah State Tax Commission	100000	PR072323-13	07/25/2023	08/08/2023	1,084.44	State Income Tax	102223 0 - STATE WITHHOLDING PAY	
Utah State Tax Commission	100000	PR072323-13	07/26/2023	08/08/2023	8.37	State Income Tax	102223 0 - STATE WITHHOLDING PAY	
					\$14,372.96	Current liabilities		
BIG WATER MUNICIPAL CORPORA	EFT	662022	07/25/2023	07/25/2023	-20.00	correction	103443 0 - REFUSE COLLECTION CH	
					Charges for services			
GARKANE ENERGY	5401	07.20.23 - 16362	07/20/2023	07/20/2023	44.86	QUILL LIGHT	104428 0 - UTILITIES	
GARKANE ENERGY	5401	07.20.23 - 16363	07/20/2023	07/20/2023	48.84	800 INDEPENDENCE LIGHT	104428 0 - UTILITIES	
GARKANE ENERGY	5401	07.20.23 - 16364	07/20/2023	07/20/2023	35.00	1180 INDEP LIGHT	104428 0 - UTILITIES	
GARKANE ENERGY	5401	07.20.23 - 18403	07/20/2023	07/20/2023	43.80	PARK LIGHT	104428 0 - UTILITIES	
GARKANE ENERGY	5401	07.20.23 - 38600	07/20/2023	07/20/2023	129.42	Post Office - 386000	104435 0 - POSTAL CONTRACT	
GARKANE ENERGY	5401	07.20.23 - 72180	07/20/2023	07/20/2023	50.28	TH POWER	104428 0 - UTILITIES	
IDT	5402	52168107	07/20/2023	07/20/2023	6.62	PO LONG DISTANCE	104435 0 - POSTAL CONTRACT	
IDT	5402	52168107	07/20/2023	07/20/2023	6.62	TH LONG DISTANCE	104429 0 - TELEPHONE	
Joseph, Katie	ACH.08082313	August 2023	08/08/2023	08/08/2023	703.00	August 2023	104415 0 - EMPLOYEE MEDICAL BEN	
Justin W Wayment, P.C.	5407	99796	07/26/2023	07/26/2023	91.00	Road Vacation - Wadlight/Weise Issue	104430.5 - ATTORNEY	
PEHP	9999999	July 2023	08/07/2023	08/09/2023	2,044.10	BW Health & Dental Ins Premiums - July 2023	104415 0 - EMPLOYEE MEDICAL BEN	
Redd's Ace Hardware	5408	881914	07/26/2023	07/26/2023	85.00	Impact Driver Kit	104427 0 - BLDG & GRNDS - SUPPLI	
Redd's Ace Hardware	5408	881914	07/26/2023	07/26/2023	442.92	Paint & Supplies for Building	104427 0 - BLDG & GRNDS - SUPPLI	
Redd's Ace Hardware	5408	881915	07/26/2023	07/26/2023	17.12	Paint Supplies for Building	104427 0 - BLDG & GRNDS - SUPPLI	
WCF	7792601	07/20/2023	07/20/2023	07/20/2023	1,342.50	WCF Policy Premium 2022/2023	104451 0 - INSURANCE AND SURETY	
WCF	7803386	07/20/2023	07/20/2023	07/20/2023	2,534.00	Additional amount due based on end of yr audit - W	104451 0 - INSURANCE AND SURETY	
XEROX FINANCIAL SERVICES	5404	4502835	07/20/2023	07/20/2023	173.83	Copier Lease Payment - BW	104428 0 - UTILITIES	
					\$7,798.91	Administration		
Rocky Mountain Information Network	5409	24939	07/26/2023	07/26/2023	50.00	Information Sharing Network, RISS program	105424 0 - OFFICE EXPENSE & SUP	
					\$50.00	Police		
B & L AUTOMOTIVE & TIRE	5399	43456	07/20/2023	07/20/2023	1,354.08	R31 Maintenance - oil & air filter, lower ball joint, bra	105525 2 - MAINTENANCE - R31	
Curtis Tools for Heroes	5400	INV723507	07/20/2023	07/20/2023	1,743.04	Hurricane RC Monitor w/ Masterstream Nozzle	105525 0 - EQUIPMENT - SUPPLIES	
Dyke, Jeremy	ACH 08082313	August 2023	08/08/2023	08/08/2023	703.00	August Insurance	105513 0 - EMPLOYEE BENEFITS	
GARKANE ENERGY	5401	07.20.23 - 92480	07/20/2023	07/20/2023	254.61	Fire Dept - 924802	105528 0 - UTILITIES	
IDT	5402	52168107	07/20/2023	07/20/2023	6.63	FD LONG DISTANCE	105529 0 - TELEPHONE	
					\$4,061.36	Fire		

Agenda Item #13
page 2 of 2

Big Water Municipal Corporation
Check Register
Checking - Zions - 07/19/2023 to 08/14/2023

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Beckman, Cory	5406	604 - 7/25/23	07/25/2023	07/25/2023	56.40	604 - Tewart - Electrical Service Meter - 7/19/23	105611 0 - SALARIES AND WAGES	
Beckman, Cory	5406	618 - 7/25/2023	07/25/2023	07/25/2023	56.40	618 - Ibarra - Electrical Pedestal - 7/16/23	105611 0 - SALARIES AND WAGES	
					\$112.80	Building		
					\$29,782.84			

Big Water Municipal Corporation
Operational Budget Report
10 General Fund - 07/01/2023 to 08/14/2023
16.67% of the fiscal year has expired

Agenda Item # 15
page 1 of 4

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Taxes					
3110.0 PROPERTY TAXES - CURRENT	121.17	0.00	0.00	180,000.00	0.00%
3120.0 PROPERTY TAXES - DELINQUENT	413.21	0.00	2.97	10,500.00	0.03%
3130.0 GENERAL SALES AND USE TAXES	36,001.37	0.00	23,982.68	163,000.00	14.71%
3170.0 FEE-IN-LIEU OF PROP TAXES	2,743.65	0.00	2,277.77	10,000.00	22.78%
Total Taxes	39,279.40	0.00	26,263.42	363,500.00	7.23%
Licenses and permits					
3210.0 BUSINESS LICENSES & PERMITS	0.00	0.00	0.00	2,500.00	0.00%
3220.0 NON-BUSINESS LICENSES & PERMIT	0.00	0.00	0.00	2,500.00	0.00%
3221.0 BUILDING PERMITS	0.00	0.00	169.20	11,000.00	1.54%
3225.0 ANIMAL LICENSES	0.00	0.00	0.00	100.00	0.00%
Total Licenses and permits	0.00	0.00	169.20	16,100.00	1.05%
Intergovernmental revenue					
3340.0 STATE GRANTS	0.00	0.00	74,431.59	5,000.00	1,488.63%
3356.0 CLASS C ROAD FUND ALLOTMENT	13,797.40	0.00	0.00	60,000.00	0.00%
3358.0 STATE LIQUOR FUND ALLOTMENT	0.00	0.00	0.00	500.00	0.00%
3692 ARPA REVENUE	0.00	0.00	0.00	8,456.00	0.00%
Total Intergovernmental revenue	13,797.40	0.00	74,431.59	73,956.00	100.64%
Charges for services					
3361.0 CLID CONTRACT	30,054.38	0.00	31,730.10	128,666.00	24.66%
3362 FIRE DEPARTMENT REVENUE	35,280.00	0.00	930.00	210,000.00	0.44%
3362.1 FIRE DEPARTMENT LEASES	0.00	0.00	0.00	24,000.00	0.00%
3419.0 GENERAL GOV'T - POST OFFICE	2,108.00	0.00	1,054.00	13,000.00	8.11%
3443.0 REFUSE COLLECTION CHARGES	32,286.13	0.00	20.00	70,000.00	0.03%
Total Charges for services	99,728.51	0.00	33,734.10	445,666.00	7.57%
Fines and forfeitures					
3510.0 FINES AND FORFEITURES	4,413.40	0.00	0.00	0.00	0.00%
3520.0 COURT FEE	25.00	181.47	233.32	0.00	0.00%
Total Fines and forfeitures	4,438.40	181.47	233.32	0.00	0.00%
Interest					
3610.0 INTEREST EARNINGS	1,936.10	0.00	0.00	6,000.00	0.00%
Total Interest	1,936.10	0.00	0.00	6,000.00	0.00%
Miscellaneous revenue					
3630.0 VOLUNTARY FIRE CONTRIBUTION	2,105.00	0.00	0.00	0.00	0.00%
3690.0 MISCELLANEOUS REVENUE	163.95	10.50	10.50	2,000.00	0.53%
3695.0 CASH OVER/SHORT	0.00	0.00	0.00	500.00	0.00%
Total Miscellaneous revenue	2,268.95	10.50	10.50	2,500.00	0.42%
Contributions and transfers					
3990.0 GEN FUND BALANCE TO BE APPROP.	0.00	0.00	0.00	9,200.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00	9,200.00	0.00%
Total Revenue:	161,448.76	191.97	134,842.13	916,922.00	14.71%
Expenditures:					
General government					
Council					
4111.0 MAYOR SALARIES AND WAGES	1,650.00	0.00	550.00	8,650.00	6.36%
4113.0 EMPLOYEE BENEFITS	126.22	0.00	42.07	675.00	6.23%
4123.0 TRAVEL	35.63	0.00	0.00	0.00	0.00%
4124.0 OFFICE EXPENSE & SUPPLIES	148.23	0.00	0.00	150.00	0.00%
Total Council	1,960.08	0.00	592.07	9,475.00	6.25%
Court					
4211.0 SALARIES AND WAGES	1,000.00	0.00	0.00	0.00	0.00%
4212.0 SALARIES AND WAGES-CLERK	2,716.19	126.68	601.74	0.00	0.00%
4213.0 EMPLOYEE BENEFITS	284.27	9.69	46.02	0.00	0.00%
4229.0 TELEPHONE	77.21	0.00	0.00	0.00	0.00%
4230.0 PUBLIC DEFENDER	0.00	0.00	0.00	1,500.00	0.00%
4230.5 ATTORNEY	0.00	0.00	0.00	7,500.00	0.00%
4233.0 EDUCATION & TRAINING	462.00	0.00	0.00	0.00	0.00%
Total Court	4,539.67	136.37	647.76	9,000.00	7.20%
Administration					

Big Water Municipal Corporation
Operational Budget Report
10 General Fund - 07/01/2023 to 08/14/2023
16.67% of the fiscal year has expired

Agenda Item #13
page 2 of 4

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
4411.0 SALARIES AND WAGES	5,972.15	1,791.05	5,559.71	61,428.00	9.05%
4413.0 EMPLOYEE BENEFITS	2,159.42	368.70	1,140.47	3,000.00	38.02%
4415.0 EMPLOYEE MEDICAL BENEFITS	2,662.66	2,747.10	3,450.10	10,000.00	34.50%
4418.0 EMPLOYEE RETIREMENT	0.00	0.00	0.00	5,500.00	0.00%
4421.0 BOOK, SUBSCRIPTIONS/MEMBERSHIP	234.00	0.00	115.22	1,500.00	7.68%
4422.0 PUBLIC NOTICES	0.00	0.00	0.00	500.00	0.00%
4423.0 TRAVEL	1,254.74	393.70	717.19	7,050.00	10.17%
4424.0 OFFICE EXPENSE & SUPPLIES	1,103.93	0.00	355.75	9,000.00	3.95%
4424.5 TOWN WEBSITE	0.00	0.00	0.00	4,200.00	0.00%
4425.0 EQUIPMENT - SUPPLIES & MAINT	1,861.86	0.00	0.00	3,000.00	0.00%
4427.0 BLDG & GRNDS - SUPPLIES/MAINT	68.90	0.00	545.04	500.00	109.01%
4428.0 UTILITIES	1,653.13	0.00	396.61	7,000.00	5.67%
4429.0 TELEPHONE	55.55	0.00	6.62	3,000.00	0.22%
4430.0 LAWSUIT	0.00	0.00	0.00	2,000.00	0.00%
4430.5 ATTORNEY	1,859.00	0.00	91.00	15,000.00	0.61%
4431.0 ENGINEERING	3,705.00	0.00	74,431.61	14,000.00	531.65%
4431.5 AUDIT	0.00	0.00	0.00	4,000.00	0.00%
4433.0 EDUCATION & TRAINING	2,405.00	0.00	0.00	2,000.00	0.00%
4434.0 BANK CHARGES	1,583.43	0.00	84.72	3,500.00	2.42%
4435.0 POSTAL CONTRACT	4,995.11	980.32	3,344.26	29,000.00	11.53%
4451.0 INSURANCE AND SURETY BONDS	(175.00)	0.00	28,006.50	22,000.00	127.30%
4461.0 MISCELLANEOUS	0.00	0.00	0.00	500.00	0.00%
Total Administration	31,398.88	6,280.87	118,244.80	207,678.00	56.94%
Non-Departmental					
4920.0 TOWN CLEAN-UP	0.00	0.00	0.00	600.00	0.00%
4939.0 ELECTIONS	0.00	0.00	0.00	1,200.00	0.00%
4964.0 ARPA EXPENSE	4,015.72	0.00	0.00	8,456.00	0.00%
Total Non-Departmental	4,015.72	0.00	0.00	10,256.00	0.00%
Total General government	41,914.35	6,417.24	119,484.63	236,409.00	50.54%
Public safety					
Police					
5411.0 SALARIES - FULL TIME	15,512.96	3,049.92	9,089.28	71,845.00	12.65%
5413.0 EMPLOYEE BENEFITS	5,359.06	1,033.08	3,094.61	27,000.00	11.46%
5415.0 MED INSUR	1,711.16	0.00	0.00	20,000.00	0.00%
5424.0 OFFICE EXPENSE & SUPPLIES	0.00	814.98	870.96	0.00	0.00%
5425.0 EQUIPMENT - SUPPLIES & MAINT	126.38	0.00	6.42	3,000.00	0.21%
5426.0 FUEL	3,132.21	0.00	0.00	6,000.00	0.00%
5428.0 UTILITIES	2.99	0.00	0.00	0.00	0.00%
5429.0 TELEPHONE	186.98	0.00	93.25	1,000.00	9.33%
5433.0 EDUCATION & TRAINING	0.00	0.00	0.00	100.00	0.00%
5461.0 MISCELLANEOUS	0.00	0.00	0.00	200.00	0.00%
Total Police	26,031.74	4,897.98	13,154.52	129,145.00	10.19%
Fire					
5511.0 SALARIES AND WAGES	32,741.80	12,322.31	37,857.93	236,618.00	16.00%
5511.1 TRANSPORT SALARIES AND WAGES	1,757.04	0.00	0.00	10,000.00	0.00%
5513.0 EMPLOYEE BENEFITS	2,497.34	2,365.71	6,403.10	18,000.00	35.57%
5515.0 EMPLOYEE RETIREMENT	0.00	0.00	0.00	30,000.00	0.00%
5523.0 BUILDING MAINTANCE AND REPAIR	0.00	0.00	320.59	0.00	0.00%
5524.0 OFFICE EXPENSE & SUPPLIES	67.13	0.00	142.61	9,000.00	1.58%
5525.0 EQUIPMENT - SUPPLIES & MAINT	4,232.85	0.00	3,499.99	19,000.00	18.42%
5525.1 MAINTENANCE - E31	746.16	0.00	0.00	2,000.00	0.00%
5525.15 MAINTENANCE - E32	0.00	0.00	0.00	2,000.00	0.00%
5525.2 MAINTENANCE - R31	0.00	0.00	1,354.08	0.00	0.00%
5525.5 MAINTENANCE - A32	0.00	0.00	(231.00)	0.00	0.00%
5526.0 FUEL - Suburban	1,603.95	0.00	0.00	5,000.00	0.00%
5526.1 FUEL - Brush Truck	0.00	0.00	0.00	1,000.00	0.00%
5526.2 FUEL - ENGINE 31 & 32	0.00	0.00	0.00	1,000.00	0.00%
5526.4 FUEL - A32	0.00	(158.05)	(158.05)	0.00	0.00%
5528.0 UTILITIES	360.58	0.00	254.61	7,000.00	3.64%
5529.0 TELEPHONE	76.64	0.00	6.63	1,000.00	0.66%
5530.0 GRANT EXPENDITURES	0.00	0.00	2,445.88	5,000.00	48.92%
5533.0 EDUCATION & TRAINING	839.50	356.50	356.50	2,000.00	17.83%
5534.0 TRAVEL EXPENSES	0.00	2,077.21	2,856.66	1,500.00	190.44%
5535.0 WILD LAND	1,068.50	0.00	139.18	0.00	0.00%
5551.0 INSURANCE AND SURETY BONDS	0.00	0.00	0.00	1,000.00	0.00%

Big Water Municipal Corporation
Operational Budget Report
10 General Fund - 07/01/2023 to 08/14/2023
16.67% of the fiscal year has expired

Agenda Item # 13
page 3 of 4

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
5561.0 MISCELLANEOUS	1,691.22	0.00	60.25	0.00	0.00%
5567.0 FIRE HOUSE LEASE PMT	0.00	0.00	0.00	12,000.00	0.00%
5568.0 FIRE TRUCK LEASE PMT	0.00	0.00	0.00	12,000.00	0.00%
Total Fire	47,682.71	16,963.68	55,308.96	375,118.00	14.74%
Building					
5611.0 SALARIES AND WAGES	2,275.32	0.00	1,201.20	7,200.00	16.68%
5612.0 INSPECTIONS	0.00	0.00	0.00	11,000.00	0.00%
5613.0 EMPLOYEE BENEFITS	0.00	0.00	53.55	100.00	53.55%
5621.0 BOOK, SUBSCRIPTIONS/MEMBERSHIP	0.00	0.00	209.53	500.00	41.91%
5624.0 OFFICE EXPENSE & SUPPLIES	0.00	0.00	250.66	200.00	125.33%
5633.0 EDUCATION & TRAINING	0.00	0.00	1,150.00	0.00	0.00%
Total Building	2,275.32	0.00	2,864.94	19,000.00	15.08%
Total Public safety	75,989.77	21,861.66	71,328.42	523,263.00	13.63%
Highways and public improvements					
Highways					
6110.0 Streets SALARIES & WAGES	1,100.00	0.00	1,100.00	7,150.00	15.38%
6113.0 Streets BENEFITS	84.15	0.00	84.15	1,000.00	8.42%
6120.0 Streets debt service - principal	21,000.00	0.00	0.00	21,000.00	0.00%
6121 Streets debt service - interest	945.00	0.00	0.00	1,000.00	0.00%
6127.0 Streets REPAIRS & MAINTENANCE	0.00	0.00	0.00	30,000.00	0.00%
6246 GARBAGE EXPENSES	0.00	0.00	0.00	70,000.00	0.00%
Total Highways	23,129.15	0.00	1,184.15	130,150.00	0.91%
Total Highways and public improvements	23,129.15	0.00	1,184.15	130,150.00	0.91%
Parks, recreation, and public property					
Parks & Recreation					
6411.0 SALARIES AND WAGES	122.50	0.00	150.00	2,500.00	6.00%
6425.0 EQUIPMENT - SUPPLIES & MAINT	0.00	0.00	676.51	0.00	0.00%
6428.0 UTILITIES	88.80	0.00	0.00	600.00	0.00%
Total Parks & Recreation	211.30	0.00	826.51	3,100.00	26.66%
Total Parks, recreation, and public property	211.30	0.00	826.51	3,100.00	26.66%
Transfers					
9092.0 TRANSFERS TO MBA	0.00	0.00	0.00	24,000.00	0.00%
Total Transfers	0.00	0.00	0.00	24,000.00	0.00%
Total Expenditures:	141,244.57	28,278.90	192,823.71	916,922.00	21.03%
Total Change In Net Position	20,204.19	(28,086.93)	(57,981.58)	0.00	0.00%

Big Water Municipal Corporation
Operational Budget Report
21 Municipal Building Authority - 07/01/2023 to 08/14/2023
16.67% of the fiscal year has expired

Agenda Item #13
page 4 of 4

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Miscellaneous revenue					
3680 Firehouse Bond	0.00	0.00	0.00	12,000.00	0.00%
3685 0 FIRE TRUCK RECEIVABLE	0.00	0.00	0.00	12,000.00	0.00%
Total Miscellaneous revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,000.00</u>	<u>0.00%</u>
Total Revenue:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,000.00</u>	<u>0.00%</u>
Total Change In Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,000.00</u>	<u>0.00%</u>
Income or Expense					
Income from Operations					
Operating expense					
4250 Firehouse Loan Principle	0.00	0.00	0.00	8,000.00	0.00%
4251 Firehouse Loan Interest	0.00	0.00	0.00	4,000.00	0.00%
4252 Fire Truck Loan Principle	0.00	0.00	0.00	8,000.00	0.00%
4253 Fire Truck Loan Interest	0.00	0.00	0.00	4,000.00	0.00%
Total Operating expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,000.00</u>	<u>0.00%</u>
Total Income from Operations	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,000.00</u>	<u>0.00%</u>
Total Income or Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,000.00</u>	<u>0.00%</u>